

JEFFERSON DAVIS PARISH SCHOOL BOARD
MARCH 19, 2015

The Jefferson Davis Parish School Board met in regular session at 203 E. Plaquemine Street, Jennings, LA 70546, on Thursday, March 19, 2015 at 6:00 p.m., with the following School Board members in attendance: President, Donald E. Dees, Members, Philip Arceneaux, Jason Bouley, Charles Bruchhaus, David Buller, David S. Capdeville, David Doise, Malon Dobson, John Juneau, Robert Menard, James Segura and David Troutman. Absent: None.

The meeting was opened by President Dees, with an invocation by Lacassine High Senior, Maddison Augustine, followed by the Pledge of Allegiance to the U.S. flag led by Lacassine Lady Cardinals Basketball coach, Jeremy Hollier.

Motion by Mr. Menard, seconded by Mr. Doise and unanimously carried to approve the School Board minutes of the February 19, 2015 Regular meeting.

Motion by Mr. Capdeville, seconded by Mr. Bouley and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda, to add new items or to change the order of topics to be addressed.

Motion by Mr. Juneau, seconded by Mr. Bouley and unanimously carried to adopt the following resolution recognizing the Lacassine High School Lady Cardinals 2015 Class B Girls State Champions, led by Coach Jeremy Hollier

RESOLUTION OF RECOGNITION
LACASSINE HIGH SCHOOL LADY CARDINALS CLASS B
GIRLS BASKETBALL CHAMPIONS

WHEREAS, we do hereby commend and congratulate the Lacassine High School Lady Cardinals Class B Girls Basketball team and Coach Jeremy Hollier on winning the Class B Girls State Basketball Championship.

WHEREAS, on March 6, 2015, the Lacassine High School Lady Cardinals defeated Stanley High School, 54 to 43, in the final game of the Class B State Finals at the Burton Coliseum in Lake Charles, Louisiana.

WHEREAS, the Lacassine High School Lady Cardinals Class B Girls Basketball team was led by Coach Jeremy Hollier.

WHEREAS, each player and coach of the Lacassine High School Lady Cardinals basketball team dedicated their season and their tireless efforts to their successful season of the team and the Class B Girls State Basketball Championship.

WHEREAS, the members of the the Lacassine High School Lady Cardinals Basketball team led by Coach Jeremy Hollier, and Student Coach, Hannah Miller, demonstrated talent, hard work, determination, and unity throughout the 2014-2015 season on their way to the Class B crown and are highly deserving of recognition.

WHEREAS, residents and fans of Lacassine and Jefferson Davis Parish are to be commended for their long-standing support, perseverance and pride in the Lacassine High School Lady Cardinals.

WHEREAS, the Lacassine High School Lady Cardinals led by Coach Jeremy Hollier and Student Coach, Hannah Miller have brought pride and honor to the community of Lacassine and all of Jefferson Davis Parish.

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NOW, THEREFORE, BE IT RESOLVED, by the Jefferson Davis Parish School Board in regular session on the 19th day of March, 2015, the Jefferson Davis Parish School Board recognizes the accomplishment of the Lacassine High School Lady Cardinals Basketball team and coach, congratulate them on their championship season, and encourage all to continue to strive for excellence both on and off the basketball court throughout their lives.

The above Resolution, having been put to a vote and having passed, was duly declared adopted and ordered spread on the minutes of this Board on this 19th day of March, 2015.

Donald E. Dees
President

Brian M. LeJeune
Superintendent

Recognition was given to Angel Guidry, Elton High School Sr., one of eight Louisiana High School students chosen as a recipient of the 2015 Louisiana Young Heroes Award. The program celebrates the achievements of students who have excelled in the classroom, served their communities, overcome adversity and inspired everyone around them.

Recognition was given to Preston Paul Blanchard, Hathaway High 3rd place winner in the Region 3 Middle School Student of the Year Competition.

Cathy Smith, Elton High School Counselor and A+PEL representative to address the board and invite all to the banquet honoring school volunteers.

FINANCE COMMITTEE RECOMMENDATIONS: The following motions were made by Mr. Jason Bouley, Finance Committee Chairman, that the School Board:

Grant permission to accept bids on duplicator paper and supplies, school furniture and janitorial paper products for the 2015-2016 school term. Motion seconded by Mr. Doise and unanimously carried.

Grant permission to Welsh-Roanoke Jr. High to accept a \$1,000.00 donation from Jeff Davis Bank, to be used to purchase awards for our end of year awards program. Motion seconded by Mr. Buller and unanimously carried.

Approve the Food Service Procurement Calendar for 2015-2016 fiscal year which provides for the purchase of milk, bread, bakery products, large equipment, pest control, and lease, maintenance, and service on chemical dispensers for dishwashers in the Parish Schools. Motion seconded by Mr. Bruchhaus and unanimously carried.

Grant permission to Jennings High FFA Department to accept a \$2,485.00 grant from the National FFA Organization Chapter for the Food For All Grant Award. To be used to promote student service learning to fight hunger in the local communities. Motion seconded by Mr. Arceneaux and unanimously carried.

Grant permission to close the School District #1 (Lake Arthur) Construction account and transfer the residual balance \$234.56 to the School District #1 Maintenance account effective immediately, as requested by the Director of Finance. Motion seconded by Mr. Bordelon and unanimously carried.

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Approve a request by Rebecca Chapman, Supervisor of Libraries, for the renewal of magazine subscriptions for all school libraries from EBSCO Subscription Services, Birmingham, AL, in the amount of \$11,535.80 to be paid by the General Fund. This is the same company used last year. If the order is confirmed by March 31, a \$0.5% credit will be applied in addition to a 12% discount. (The anticipated cost with credits and discounts for this year is \$9,612.05. The original quote received last year was \$12,103.08, but with the discounts received, the total paid was \$9,651.00, which is \$38.95 less than last year). One other quote was received from WT Cox Information Services, Shallotte, North Carolina, in the amount of \$11,751.27 with a 20% discount totaling \$9,401.02. Motion seconded by Mr. Menard and unanimously carried.

Accept the best quote from Ace Roofing, Inc., of \$88,500.00 for re-roofing two buildings (Blue Building and Orange Building) at Lake Arthur Elementary. To be paid from General Fund . Other quotes received from Dennis Abshire Roofing \$95,329.00 and Fisher's Inc. Roofing \$96,000.00). Motion seconded by Mr. Dobson and unanimously carried.

Grant permission to Welsh Elementary to accept a donation from the Coushatta Casino Resort Tour and Travel of two Charter buses to be used for transportation of 3rd grade students field trip to the Baton Rouge Old and New State Capitols and Museum. Motion seconded by Mr. Troutman and unanimously carried.

Approve Budget Revision #1 to the General Fund and the Special Revenue - Maintenance Funds, as requested by the Director of Finance. Motion seconded by Mr. Menard and unanimously carried.

Grant permission to Fenton Elementary to accept a \$500.00 donation from Dr. Joe Stark. To be used for school needs. Motion seconded by Mr. Buller and unanimously carried.

Grant permission to Lake Arthur Elementary to accept a \$258.30 donation from the Parent Teacher Organization. The money will be used to purchase physical education equipment for our students. Motion seconded by Mr. Bordelon and unanimously carried.

Grant permission to Hathaway High School to accept an ExxonMobil Educational Alliance Grant in the amount of \$500.00 from Butchie's Corner and ExxonMobil. To be used to support their School Wide Positive Behavior Program rewarding students for Banner Roll, Honor Roll, No Infractions, No Tardies, Perfect Attendance, and "I Got Caught" faculty/student reward t-shirts. Motion seconded by Mr. Doise and unanimously carried.

Grant permission to advertise for sealed bids (to be opened on April 14, 2015 at 9:00 a.m.) on the following described property:

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Lease on Lots 4, 5, and 6 of Block 11 of the Englewood Addition to the Town of Lake Arthur, Jefferson Davis Parish, State of Louisiana, owned by the Jefferson Davis Parish School Board, with the following stipulations:

- 1) Certificate of liability insurance with the Jefferson Davis Parish School Board as an additional insured shall be provided by the successful bidder with limits no less than \$1,000,000.00.
- 2) Lease shall be for five (5) years beginning May 13, 2015 and ending May 12, 2020.
- 3) The minimum bid shall be \$1,000.00 per year, with annual payments due on the anniversary.
- 4) Lots shall be available for only light commercial use to be approved by the Board.
- 5) No permanent structures will be allowed on the property.
- 6) All utilities and upkeep will be the responsibility of the lessee.

Motion seconded by Mr. Dobson and carried, with Mr. Bordelon recused from voting.

Grant permission to enter into a Joint Services Agreement with the Jefferson Davis Parish Sheriff's Office for acceptance of payment by Sheriff Ivy Woods, in the amount of \$100.00 to each High School in Jefferson Davis Parish for the Safe and Sober Prom and/or Graduation Night Functions, to promote drug-free and alcohol-free attitudes and education of the attendees and to promote safety, especially in connection with special school functions. Motion seconded by Mr. Doise and unanimously carried.

FINANCE INFORMATION:

Lake Arthur High purchased 60 new marching band uniforms at a cost of \$24,704.00. All costs were paid by the LAHS band.

WARD II (AD HOC)- REQUESTS FROM THE FINANCE COMMITTEE, PHILLIP ARCENEUX, CHAIRMAN, THAT THE SCHOOL BOARD:

Approve the best bid for the Jennings High School Track Renovations project from Asphalt Associates, Inc. (Danny Fontenot), in the amount of \$713,895.00. Other bids received from HD Truck & Tractor, LLC (\$891,000.00). Sealed bids were opened on March 16, 2015 at 2:00 p.m. Motion seconded by Mr. Segura. Motion by Mr. Menard, seconded by Mr. Capdeville and unanimously carried to amend the motion to the following: Approve the best bid for the Jennings High School Track Renovations project from Asphalt Associates, Inc. (Danny Fontenot), in the amount of \$713,895.00. Other bids received from HD Truck & Tractor, LLC (\$891,000.00). Sealed bids were opened on March 16, 2015 at 2:00 p.m. To be paid as follows: \$500,000.00 to be paid from Ward II Contingency Funds and Ward II borrowing the \$213.895.00 from the General Fund, as a loan to be paid back in five equal payments of \$42,779.00 per year, the first payment being due July 1, 2016. Original motion unanimously carried as amended.

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The following committees had no reports to present:

Insurance - Phillip Arceneaux, Chairman
Building & Grounds - James Segura, Chairman
Policy-Robert Menard, Chairman
Transportation- Greg Bordelon, Chairman
16th Section-Charles Bruchhaus, Chairman
Legislative Liaison - Jason Bouley, Chairman
Food Service Committee - Greg Bordelon, Chairman

The Sales Tax report was given by J. C. Blank, Tax Collector/Auditor.

NEW BUSINESS:

Motion made by Mr. Bouley and seconded by Mr. Arceneaux and unanimously carried to approve the following out-of-state travel requests:

- a. Tina Coleman, Child Nutrition Program Supervisor, to attend the Annual National Conference for the School Nutrition Association that will be held in Salt Lake City, Utah, July 10 to July 16, 2015. All expenses to be paid through the Child Nutrition Program.
- b. Tina Coleman, Child Nutrition Program Supervisor, to attend the Team Up for Success Conference sponsored by the National Food Service Management Institute that will be held in Mississippi, April 14 and April 15, 2015. At no expense to the board.

Motion made by Mr. Bordelon and seconded by Mr. Dobson and unanimously carried to approve the following resolution to withdraw funds invested in the State Treasury.

RESOLUTION

Whereas, the JEFFERSON DAVIS Parish School Board has been informed of the option to withdraw a certain amount of said funds invested in the State Treasury pursuant to authority of La. R.S. 39.99 (Act 161 of the 2002 First Extraordinary Session of the Legislature) and our investment agreement;

THEREFORE, BE IT RESOLVED that the JEFFERSON DAVIS Parish School Board does request the execution of the amendment to investment agreement with the State Treasury pursuant to La. R.S. 39.99; and

THEREFORE, BE IT RESOLVED that the JEFFERSON DAVIS Parish School Board does request the withdrawal of funds from the State Treasury in the amount of \$296,131 to be used as specified in our recently approved EEF plan for Tobacco Settlement Funds.

It is hereby affirmed and certified the foregoing is a true and exact copy of the resolution unanimously adopted by the JEFFERSON DAVIS Parish School Board, JENNINGS, Louisiana during regular session on MARCH 19, 2015 at which a quorum was present and voted.

BRIAN M. LEJEUNE
Superintendent
JEFFERSON DAVIS Parish School Board

DONALD E. DEES
President
JEFFERSON DAVIS Parish School Board

Motion made by Mr. Menard and seconded by Mr. Doise and unanimously carried to approve the 2015-2016 Jefferson Davis Parish School Calendar.

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Motion made by Mr. Bouley and seconded by Mr. Capdeville and unanimously carried to approve the following out-of-state travel requests:

- a. Jennings High Coaches, Becky Hall and Julie Buller, to attend a Volleyball Coaching Clinic in Houston, TX from May 29-31, 2015. At no expense to the board.
- b. Jennings High Coaches, Becky Hall and Julie Buller, to attend a Nike Basketball Coaching Clinic in Biloxi, MS from May 14-17, 2015. At no expense to the board.

Motion made by Mr. Doise and seconded by Mr. Buller and unanimously carried to grant permission to Superintendent LeJeune to advertise for Tax Collector/Auditor, effective June 1, 2015, re: J.C. Blank retirement August 1, 2015.

PERSONNEL CHANGES:

The following personnel changes are an Informational Item:

- A. Personnel appointments as determined by the Superintendent:
Heidi Mallett, Welsh Schools Bus Driver, effective as soon as possible.
- B Personnel changes:

APPOINTMENTS

1. Tina Monceaux, Welsh Schools 7 hour cafeteria tech, effective 02/23/15, re: Geraldine Daniel transfer to Jennings High.
2. Gwen Vickers, Welsh Schools 7 hour cafeteria tech, effective 02/20/15, re: Christy Broussard transfer to Jennings High.
3. Jerra Williams, Welsh Schools 7 hour cafeteria tech, effective 02/20/15, re: Jane Ethel Withers, resignation.

TRANSFERS

1. Geraldine Daniel, Welsh High 7 hour cafeteria tech to Jennings High 7 hour cafeteria tech, effective 02/23/15, re: new position.

EXTENDED MEDICAL LEAVE

1. Dana Boudreaux, James Ward Elementary Teacher, effective 03/03/15 to 03/09/15.
2. Julie Tracy, Central Office Accounts Payable Bookkeeper II, effective 02/02/15 to 06/18/15.
3. Tonia Oustalet, James Ward Elementary Teacher, effective 02/23/15 to 02/27/15.
4. Donita Cormier, Welsh High Custodian, effective 02/27/15 to 06/30/15.
5. Lisa Hebert, Lacassine High Teacher, effective 03/05/15 to 03/16/15.
6. Miia Guinn, James Ward Elementary Teacher, effective 04/01/15 to 05/22/15.
7. Catherine Guillory, Lacassine High Teacher, effective 03/02/15 to 05/23/15.
8. Norris Fontenot, Jr., Lake Arthur High Custodian, effective 03/02/15 to 07/03/15.

LEAVE WITHOUT PAY

1. Tracy Lynn Benoit, Hathaway High 7 hour cafeteria tech, effective 03/20/15 to 05/22/15.

EXTENDED MEDICAL MATERNITY

None.

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RESIGNATIONS

1. Christine Peloquin, Jennings Elementary Teacher, effective 03/02/15.
2. Janethel Withers, Welsh High 7 hour cafeteria tech, effective 02/13/15.
3. Wilton Journet, Sr., Welsh Schools Bus Driver, effective 03/09/15.

RETIREMENTS

1. Debra M. Lucas, Welsh Elementary Teacher, effective 05/23/15, with 30 years of service.
2. Rhonda Talley, Hathaway High Teacher, effective 05/23/15, with 30.5 years of service.
3. Cheryl Fuselier, Elton Elementary Teacher, effective 05/23/15, with 35 years of service.
4. Deborah B. Ardoin, Pupil Appraisal Services Speech Pathologist, effective 08/01/15, with 34 years of service.
5. Vickie T. Dees, Jennings High Teacher, effective 05/23/15, with 29 years of service.

CORRECTIONS

1. Christy Broussard, 7 hour tech Cafeteria Tech at Welsh schools to Jennings High Cafeteria Acting Assistant Manager, effective 02/09/15, re: Michelle Welch transfer.
2. Michelle Welch, Jennings High 7 hour Cafeteria Tech to Jennings High Acting Cafeteria Manager, effective 01/23/15, re: Peggy Seilhan transfer.
3. Peggy Seilhan, Jennings High Cafeteria Manager to Lacassine High 7 hour cafeteria tech, effective 01/23/15, re: requested transfer.
4. Glenda Young, Elton High paraprofessional, 01/29/15 to 03/26/15.

INFORMATION:

Jefferson Davis Parish School Board Members 2015 Strategic Planning Meeting has been set for Thursday, March 26, 2015 at 6:00 p.m. at Abshire Camp.

Condolences are extended to the families of:

1. Fannie LeJeune, Cafeteria tech, who retired in 1987 with ten years of service.
2. Carl Pitre, Elton Schools Bus Driver, who retired in 1998 with 30 years of service.
3. Vetter Livingston, Cafeteria Tech, who retired in 1994 with 20 years of service.

SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

1. Education is Changing.
2. Change to Two Diploma System.
3. Supplemental Course Allocation.
4. Jump Start Initiative Open Houses.
5. CLEP testing.
6. Working on a Strategic Plan.
7. Leader in Me and PBIS.

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EXECUTIVE SESSION

Motion by Mr. Bouley seconded by Mr. Buller and unanimously carried to enter into executive session.

Superintendent LeJeune requested that Mr. Cassidy, Mr. Credeur and Ms. Abshire remain for executive session.

Motion by Mr. Bouley, seconded by Mr. Juneau and unanimously carried to return to regular session.

There being no other business to come before the Board, it was moved by Mr. Juneau, seconded by Mr. Dobson and carried, to adjourn.

/s/Donald E. Dees, President

ATTEST:

/s/Brian M. LeJeune, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.