

Name \_\_\_\_\_ Period \_\_\_\_\_

### Speech Formatting Sheet

#### I. Introduction

A. Attention getting device (hook) GET US INTERESTED

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B. Introduce the subject matter with background information.

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C. Thesis (this may be more than one sentence)

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D. Preview and transition- what's coming.

1. \_\_\_\_\_
  2. \_\_\_\_\_
  3. \_\_\_\_\_
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Be sure to include the TOPIC somewhere in your introduction

What quotation are you using in your speech? Remember that it can be one that you find online or one that you have found in our search of your topic.

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## II. **Body of Speech**

A. First Major body point ( Reason 1 of your preview)

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1. Supporting detail (there can be many more than two).

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Discussion of the supporting detail:

2. Supporting detail

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Discussion of the supporting detail:

B. Second Major body point ( Reason 2 of your preview)

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1. Supporting detail (there can be many more than two).

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Discussion of the supporting detail:

2. Supporting detail

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Discussion of the supporting detail:

C. Third Major body point ( Reason 3 of your preview)

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1. Supporting detail (there can be many more than two).

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Discussion:

2. Supporting detail

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Discussion of the supporting detail:

### III. Conclusion

A. Summarize (what did you tell the audience, but in different words)

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B. Final thought - something cool to remember.

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