

PANORAMA COMMUNITY SCHOOL DISTRICT

STUDENT RECORDS

CHECK LIST

Subpoena or Judicial Order			X	X		Lawfully Issued
Student Financial Aid			X			Written Request
School or Staff in Same School System			X			No Written Request Necessary
Other School System Where student Plans to enroll	X	X	X	X		Exhibit C-1
United States Comptroller General Department of Health, Education and Welfare Secretary		X	X		X	Exhibit C-1
National Institute of Education		X	X		X	Exhibit C-1
Iowa Department of Education Official Parent Inspection of Student Educational Records	X	X				Exhibit C-4
Parent Request for Hearing to Challenge Record		X			X	Exhibit C-3
Parent Authorization for School to release Information	X	X				Exhibit C-2
Parent Authorization for us to receive Information		X				Exhibit C-6
Notification of Transfer of student records	X		X			Exhibit C-5

\*Such written requests shall be available for inspection by the parent or student and the school official responsible for record maintenance.

\*\*When a student has attained the age of 18 years or is attending an institution of post-secondary education, the permission or consent required of and the rights accorded the parent of the student shall thereafter be required of and accorded only to student.