

POLICY

SOMERSET COUNTY
BOARD OF EDUCATION

Date Submitted: February 15, 2000 Date Reviewed: September 19, 2006 March 17, 2009 August 16, 2011	Number: 700-29
Subject: Classified Employee - Probationary Period	Date Approved: March 21, 2000 October 17, 2006 June 16, 2009 September 20, 2011 Date Revised: September 19, 2006 March 17, 2009, August 16, 2011 Date Effective: March 21, 2000 October 17, 2006 June 16, 2009, September 20, 2011

1. PURPOSE

To establish guidelines for support employee probationary period.

2. POLICY

Initial Evaluation

- A. All newly hired employees will be evaluated initially at the end of a one year probationary period. During this period, the employee may be terminated without right of appeal.
- B. If an employee is rated unsatisfactory in one or more areas during the initial evaluation, the probationary period may be extended for an additional three months upon recommendation of the evaluator. If a second probationary period is granted by the superintendent and the evaluation is considered unsatisfactory at the end of this period, the employee shall be recommended for termination. The employee does not have the right of appeal during this process.