

Meeting Minutes
Aurora Charter School
April 10, 2014

Present: Rob Harvey, Matt Cisewski, Eric Cameron, Eva Sanchez, Veronica Narciso, Bianca Boomer, Samantha Berryhill

Others Present: Sandy Schmidt (SBS), Loren Butterfield (Bridgerail Properties), Scott Morrell (SAOD)

The meeting was called to order at 6:42 PM.

Consent Agenda:

1. March Board Minutes: Samantha brought to attention that Eva Sanchez was listed as present and needs to be removed, and David Greenberg's name was spelled incorrectly. Eric made a motion to approve the minutes with corrections as noted. Bianca seconded the motion. The Board voted unanimously to approve the changes and the minutes.
2. March Financial Statement: Board members asked clarifying questions regarding the necessity of hiring CINTAS for certain services. The Board agreed to add custodial services to the agenda for the next meeting. Eric questioned the Cost of Fundraising Item, which is at 741%. Further investigation needs to be made into these funds. Samantha asked why the amount for the Equipment Purchased had increased, and Matt suggested it was due to the repair of a food cooler. As a point of interest, Special Education funding also needs to be investigated for the new budget to accommodate for the required hours. Sandy will meet with ACS staff to discuss this issue for the next FY budget. Also noted, this is the second time the School Psychologist has gone over her allotted hours. Veronica made a motion to approve the March Financial Statements, and Samantha seconded the motion. The Board agreed unanimously to approve the Statement.

Agenda:

3. Stone Arch Organization Development: Scott briefly outlined the three different levels of involvement for which ACS could choose to hire a consultant. A question was raised as to whether ACS had looked into other Strategic Planning consultants. Eric suggested that ACS look at another consultant that specializes in charter schools. No motion was made regarding SAOD during this meeting.
4. Hiring Committee Update: Now that the committee is selected, they will begin researching and developing the interview process and create a profile for the future Director. They will then create a proposal for the Board's approval. The goal is to have a new Director hired before the end of the school year. Rob left the meeting, and Veronica became meeting facilitator.

5. Financial Evaluation Report: Matt outlined deadlines for financial planning and action items. Eric motioned to approve the Financial Evaluation Report, and Bianca seconded the motion. The Board unanimously approved the report.
6. Fiscal Year 14 Budget Approval: It has come to light that the current budget has not been approved, so the Board needs to retroactively approve this budget, effective July 1, 2013. Eric motioned to approve the budget, and Bianca seconded the motion. The Board unanimously approved the budget. Samantha abstained because she was not part of the Board when the budget was originally proposed.
7. Calendar: Naomi explained the different calendars and answered questions. The board recommended that the final conference day be moved up to June 11th, the typo be fixed on the Elementary Calendar. Bianca motioned to approve the second calendar, and Samantha seconded the motion. The board agreed unanimously.
8. Booth & Lavorato Contract: Agreement to review and update ACS board bylaws. Samantha motioned to approve the Booth & Lavorato Contract, Eric seconded the motion, and the Board unanimously approved the motion.
9. Pre-K Discussion: Matt explained the new qualifications for preschool programs. He explained that we had written a letter to Audubon Center of the North Woods asking for an extension to complete the Supplemental Application for School Expansion so that our preschool program could be accredited by the state and allowed to continue next year.
10. Staffing Update: Matt explained the situation for next year's staffing needs and concerns, including the teachers whose licenses are about to expire.
11. Lottery Policy: Matt and Naomi explained the enrollment update for next school year. Eric motioned to accept the new enrollment policy, Samantha seconded the motion, and the Board voted unanimously to approve the policy.
12. Financial Firm Transition Update: Matt explained the cmERDC contracts, and Sandy provided the revised contract from SBS excluding payroll services.
 - a. Smart Finance cmERDC contract: Samantha motioned to approve the Smart Finance contract, and Bianca seconded. The Board voted to approve the contract unanimously.
 - b. cmERDC Payroll contract: Bianca motioned to approve the Payroll Contract, and Samantha seconded. The ACS Board unanimously approved the resolution.
 - c. SBS Financial Services Contract: Eric motioned to approve the SBS contract, and Eva seconded. The Board unanimously approved the resolution.
13. Eric motioned to table the Website Proposals, and Eva seconded the motion. The Board unanimously agreed to table the Website Proposals.

The meeting was called to a close at 9:16 PM.