

**OPEN REGULAR SESSION**

**TIME: 4:07 p.m.**

**Location: J.M. Tawes Technology & Career Center**

**PRESENT:** Board Members: Chairman William Miles, Vice Chairman Robert Wells, Mr. Warner Sumpter, Ms. Margo Green-Gale and Mr. Dan Kuebler; Board Attorney Mr. Fulton Jeffers; Assistant Superintendent of Administration, Ms. Nancy Smoker, and Recording Secretary Ms. Melissa Tilghman. Interim Superintendent, Dr. John B. Gaddis and Assistant Superintendent, Mr. Dave Elebash arrived moments after the meeting began. Supervisors, Staff, Media and Community members were present for the Open Regular meeting at 6:00 p.m.

**Chairman Miles declared a quorum and called the meeting to order.**

**ADOPTION OF AGENDA**

On the motion of Mr. Sumpter and a second by Mr. Kuebler, the agenda was unanimously approved as amended. The following amendments were approved:

- Item 14, A2 – Addition of Policy 600-17, Student Discipline

**CLOSED MEETING:**

4:15 p.m. – Pursuant to Section 10-508 of the **Annotated Code of Maryland**

On the motion of Mr. Sumpter and a second by Mr. Kuebler, the Board voted unanimously to enter into a Closed Session at 4:15 p.m.

Approval of Closed Session Minutes of April 15, 2015

**Performed Administrative Functions –Section 10-503**

Held discussions on Transportation concerns and Capital Improvements

**Discussed Personnel Matters – Section 10-508(a)(1)**

Received, reviewed and discussed the Human Resources Report and other personnel matters

**Consulted with Attorney to Obtain Legal Advice – Section 10-508(a)(7)**

Reviewed, discussed and received legal advice from Board Attorney

**PLEDGE OF ALLEGIANCE**

**PUBLIC PARTICIPATION**

Dr. Gaddis and Chairman Miles presented awards to the following staff, volunteers and community members:

**Somerset County Public Schools Associates of the Year**

Wanda Benton - Deal Island Elementary School's 2014 Associate of the Year  
Cristina Rubio - Woodson Elementary School's 2014 Associate of the Year  
Janie Webster - Washington Academy and High School's 2014 Associate of the Year  
Diana Mason- 2014 Central Office Associate of the Year and Overall 2014 Somerset County Public Schools Associate of the Year.

**Somerset County Public Schools 2014 Nurses of the Year**

Lynne Brumley - Crisfield Academy and High School's 2014 Nurse of the Year  
Angelique Ward - Princess Anne Elementary School's 2014 Nurse of the Year  
Susan Bagley - Woodson Elementary School's 2014 Nurse of the Year

**2014 Parent and Family Involvement Matters Awards**

Richard Hankerson (Princess Anne Elementary School)  
Tara Nelson (Somerset Intermediate School)  
Benita Rashaw (Greenwood Elementary School) and Somerset County Public Schools Overall PIMA Award Winner

Mr. Vicente Hernandez, Manager of Get'n Grounded Coffee Shop, presented flowers and gift cards to the parents of two students from Crisfield Academy & High School. The students, Miss Zentina and Miss Taylor wrote essays honoring their mothers and their impact on their lives.

**Student Board Members' Reports**

Student Board Members reported on the highlights and activities in the schools. The Board commended the students for providing detailed reports throughout the year and wished them luck on their future endeavors. As a token of the Board's appreciation each student was presented with an appreciation certificate and a gift card.

**Open Regular Session Minutes**

On the motion of Mr. Kuebler and a second by Mr. Sumpter, the April 15, 2014 Board meeting minutes were unanimously approved.

**Announcement of Closed Meeting:**

Chairman Miles announced that the Somerset County Board of Education met in a Closed Session on May 20, 2014 pursuant to Section 10-508(a) and Section 10-503 of the Maryland Annotated for the following reasons:

- To review and approve the minutes of April 15, 2014

- To discuss personnel matters - Section 10-508(a)(1)
- To consult with counsel to obtain legal advice Section - 10-508(a)(7)
- To perform administrative functions - Section 10-503

## **UNFINISHED BUSINESS**

### **Administrative Operations**

#### **Policy 200-18, Student Transportation**

On the motion of Mr. Kuebler and a second by Mr. Sumpter the Board unanimously approved Policy 200-18, Student Transportation.

#### **Proposed Table of Rates and Spare Bus Purchase Requests**

The Board voted to table the Proposed Table of Rates and the Spare Bus Purchase Request at the April 15, 2014 Board meeting. There was no motion made to remove the Proposed Table of Rates or the Spare Bus Purchase Request from being tabled.

## **NEW BUSINESS**

### **Curriculum and Instruction**

#### **Course Level Description**

Mr. Elebash reported that Somerset County Public Schools' mission is to make sure students achieve. College and Career ready classes are designed to prepare students for college or technical career post-graduate programs. The rigor in Common Core will provide students with the reading, writing, math, and problem solving skills they will need to ensure their success in college or the workforce. Honors courses and Advanced Placement courses are available to all students and are designed to prepare students for the rigor of college and dual enrollment preparatory classes. Dual enrollment classes are college courses that will be offered in the high schools and instructed by the teachers of Somerset County Public Schools' that have been certified by either Wor Wic or UMES. Students can also take college courses taught on the campus of Wor Wic or UMES.

Enrichment/Intervention classes are offered to those students that wish to increase their skills in reading or math. Enrollment into an enrichment or intervention class in high school will count as an elective. Student can also be recommended for these classes by staff.

#### **Policy 600-17, Student Discipline**

Mr. Elebash thanked Mrs. Tracey Cottman and Mrs. Renee McLaughlin for their assistance with the revisions to Policy 600-17, Student Discipline. He reported that procedures were removed from the policy. The Leadership Teams at each school will work constantly on improvement and will provide professional development and additional training to teachers in need of assistance. Dr. Gaddis thanked Mr. Elebash for the policy revisions as well as the disciplinary committee. Mr. Sumpter reported that the State Board has not voted on the State Code of Conduct.

## **Monthly Finance Report**

### **April 2014 Budget Expenditures**

Ms. Smoker presented the FY2014 April expenditures report. Mr. Sumpter expressed concern about the over expenditures in the Student Services, Special Education and the Executive Administration categories. She reported that the projected end of the year budget will be a little over 90% spent.

On the motion of Vice Chairman Wells and a second by Mr. Sumpter, the Board voted unanimously to approve the April FY2014 Expenditures' Report of \$3,521,594.

### **Food Service Report**

Ms. Wendy Harrison, Chief Finance Officer, reported that the Food Service budget will have a projected deficit of \$74,264. There has been no significant change since the April 15, 2014 report. Ms. Harrison reported that there was an increase in the salary category due to the negotiations' agreement to put the food service staff on the correct salary scales and step.

## **CAPITAL IMPROVEMENTS – BIDDING CONTRACTS**

Ms. Daniele Haley, Supervisor of Facilities, presented Greenwood Elementary School's HVAC and Roofing projects. Mr. Kuebler requested that local companies be considered when hiring for contracts.

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board voted unanimously to approve contracting with Whiting-Turner to Greenwood Elementary School's HVAC Systems project in the amount of \$4,730,700.

On the motion of Mr. Kuebler and a second by Vice Chairman Wells, the Board voted unanimously to approve contracting with Whiting-Turner to replace the roof at Greenwood Elementary School in the amount of \$1,409,000.

## **HUMAN RESOURCES**

Upon the recommendation of the Interim Superintendent, it was moved by Mr. Kuebler and seconded by Mr. Sumpter to approve the amended Human Resources report. The motion carried unanimously.

### **Certificated**

Erica Henderson – Physical Education (Washington Academy & High School)

Joshua Davis – 2<sup>nd</sup> Grade (Woodson Elementary School)

Kayla Mariner – Math (School to be determined)

### **Separations:**

Shelby Watts – Learning Support Specialist (Washington Academy & High School)

Karen Whitebread – Math Teacher (Crisfield Academy & High School)

### **BOARD SELF EVALUATION RESULTS**

On the motion of Mr. Sumpter and a second by Vice Chairman Wells, the Board voted unanimously to remove the tabling of the Board Self Evaluation. Chairman Miles reported that the Board's Self Evaluation concluded that the Board is working hard to improve the education system.

### **BOARD MEETINGS SCHEDULE**

On the motion of Mr. Kuebler and a second by Mr. Sumpter, the Board voted unanimously to approve the Board Meetings Schedule for 2014-2015.

### **SUPERINTENDENT AND BOARD MEMBERS' COMMENTS**

Vice Chairman Wells and Ms. Green-Gale congratulated the Student Board members and thanked the community members for their attendance. Mr. Sumpter thanked the staff and commended the students on their art work displayed during the Somerset County Art Show. He also mentioned the outstanding performances of Somerset County Public Schools intermediate and high schools' bands. Mr. Kuebler thanked the staff and expressed his appreciation of the substantial amount of information presented at the Board meetings. He also commended the Human Resources department on the hiring of new staff.

Dr. Gaddis introduced Karen Karten, Early Childhood Coordinator. Ms. Karten is working on writing the Judy Center Grant. He reported that security updates are going well and that improvements on facilities continue. Dr. Gaddis thanked the staff for all their assistance.

Chairman William Miles congratulated all the award recipients, student representatives, and all the new Central Office staff. He also thanked Mr. Elebash for the detailed and informational report.

Mr. Jeffers stated that he appreciates attending such great Board meetings and was moved by the "Honoring Mothers Essays".

Ms. Green-Gale announced that Miss Corbin of Crisfield Academy & High School won the retired teacher's scholarship.

### **ANNOUNCEMENT**

Chairman Miles announced that the Board will convene in an Open Regular Meeting on Tuesday, June 17, 2014 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a closed meeting pursuant to Section 10-508(a) of the Maryland Annotated Code. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public schools website. He also stated that an open work session on transportation procedures and table of rates will be held. The date and time of the open work session will be posted to the SCPS website.

**ADJOURNMENT**

On the motion of Mr. Kuebler and a second by Mr. Sumpter the Board voted unanimously to adjourn the meeting at 7:49 p.m.

---

Dr. John B. Gaddis, Interim Superintendent

Recorded and Prepared by: Melissa Tilghman, Recording Secretary