



HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING
December 9, 2008

BOARD MEMBERS PRESENT:	Bonnie Castrey Brian Garland Susan Henry Matthew Harper Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Van Riley, Superintendent Carol Osbrink, Asst. Superintendent, Educational Services Debbie Coleman, Asst. Superintendent, Human Resources Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office December 9, 2008
CALL TO ORDER:	The meeting was called to order at 7:36 p.m. by the Board President, Dr. Simons. Dr. Simons introduced Curt Jones, former member of the Board.
CLOSED SESSION: (I)	There was no closed session.
PLEDGE OF ALLEGIANCE: (II)	The Pledge of Allegiance was led by Benjamin Simons.

OATH OF OFFICE -
NEWLY ELECTED
TRUSTEES: (III-A)

Dr. Van Riley administered the Oath of Office to Susan Henry and Dr. Michael Simons. Re-elected trustees were seated for the 2008-2012 term.

RECEPTION: (III-B)

A recess was called from 7:40 p.m. to 7:54 p.m. to allow guests to offer congratulations to re-elected trustees. Dr. Simons thanked his family for their support.

ORGANIZATION OF
BOARD: (III-C)

Mrs. Henry nominated Ms Castrey for President. Mr. Harper placed his name in nomination for President. The Board voted 4-1 in support of Ms Castrey. No seconds were required.

Dr. Simons nominated Mr. Garland for Vice President. Mr. Harper placed his name in nomination for Vice President. The Board voted 4-1 in support of Mr. Garland. No seconds were required.

Dr. Simons nominated Mrs. Henry for Clerk. Mr. Harper placed his name in nomination for Clerk. The Board voted 4-1 in support of Mrs. Henry. No seconds were required.

Dr. Simons nominated Mr. Harper for Alternate Clerk. The Board voted unanimously in support of Mr. Harper.

Ms Castrey took the chair at this time. She thanked Dr. Simons for his leadership through a tough year and presented him with an engraved paperweight on behalf of the Board.

Dr. Simons will serve as representative on the nominating committee for election of County Committee on School District Organization. There is no alternate.

All Board members will serve as Political Action representatives for the Orange County School Boards Association.

Mr. Harper will serve on the Adult/ Alternative Education Community

Advisory Committee. Mrs. Henry will serve as alternate.

Dr. Simons will serve on the Coastline Regional Occupational Program (CROP) Board. Mr. Garland will serve as alternate

Mr. Garland will continue to serve on the District English Learners Advisory Committee (DELAC). There is no alternate.

Dr. Simons and Mr. Garland will serve on the district Strategic Planning Committee.

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Organization of Board:
(III-C) (continued)

Ms Castrey and Mr. Garland will serve on the district Relationships by Objectives (RBO) Committee.

Mr. Garland and Mr. Harper will serve on the district Team Building Through Communication (TBC) Steering Committee.

Mrs. Henry will serve on the Citizens Oversight Committee. Dr. Simons will serve as alternate.

Mrs. Henry will serve on the Curriculum Committee. Ms Castrey will serve as alternate.

Board members discussed the schedule for reviewing the Board agenda. It was agreed to continue with the Thursday meetings with the option to switch to Friday afternoon if there was a PTSA meeting.

Ms Castrey stated that she would be suggesting adding back Board representation on the Booster Task Force under New Business.

It was moved by Mr. Garland, seconded by Mrs. Henry, to adopt the schedule of regular and study session Board meetings to be held at the District Office beginning at 7:30 p.m. on the listed Tuesday evening, with changes to the August and September Board meeting dates which now become August 18 and September 15, 2008.

Motion
unanimously carried.

APPROVAL OF
MINUTES: (III-D)

It was moved by Mr. Garland, seconded by Mrs. Henry, to approve the minutes of the regular Board meeting held November 11, 2008, with a correction offered by Mr. Harper. Under New Business, page 12, the words, "as Mr. Harper had indicated" were struck from the record.

Motion
unanimously carried.

BOARD COMMITTEE
REPORTS AND
ACTIVITIES: (III-E)

Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT'S
REPORT: (III)

Dr. Riley announced that the District Office would be closed the entire first week of Winter Break for cleaning, etc. The office will be minimally staffed the second week on Monday, Tuesday and Friday, December 29 and 30 and January 2, 2009.

Dr. Riley commented on the Anaheim Developer Fee Collection issue, indicating that Anaheim Union High School District did pass a resolution to postpone the collection of the fees. He stated it was his understanding that they also collected on behalf of their feeder elementary districts that were not consulted and there is some confusion as to whether they will agree to this change. He will provide more information in the Friday letter.

STUDENT BOARD
REPRESENTATIVE
REPORTS: (III-F)

Cole Harrington, Student Representative to the Board from Marina High School, presented reports on campus activities.

REPORT - FIRST
INTERIM FINANCIAL
STATEMENT: (III-G)

Jeanette Ullrich, Chief Business Official, gave a presentation on the status of the district's finances as of the First Interim reporting period. Ms. Ullrich indicated that at this time the current operating budget and the three years of budget projections show positive ending fund balances and the General Fund has the required designated reserve for economic uncertainties mandated by the State. In addition, she cautioned that due to uncertainties in the economy of the State, there could be significant changes as soon as the legislature acts to close the State's current structural operating deficit.

Dr. Riley described the positive financial effect on the district which has occurred over the past few years. He stated our district is better off than most other districts. He has implemented an expenditure freeze and asked managers to only purchase items that are either safety or emergency related. Staffing will need to be tightened mid-year. No new teachers will be hired for the second semester.

PUBLIC
COMMUNICATION TO
THE BOARD: (III-H)

Gayle Riley, parent, presented a check to the Adult School.

CONSENT
CALENDAR: (IV)

It was moved by Dr. Simons, seconded by Mrs. Henry, to approve the Consent Calendar as presented, with the exception of one item belonging to item IV-E (page 1), Contracts and Consulting Agreements, No. 0839 - Diane Mohn re Pre-School Academy, which was pulled by Mr. Harper for separate consideration.

Motion

unanimously carried.

PURCHASE
ORDERS: (IV-A)

Purchase orders in the amount of \$770,975.87 were approved as presented.

PERSONNEL
REPORT: (IV-B)

Approval was granted for the Certificated and Classified Personnel Report No. 6 as presented.

PROFESSIONAL
AND OFFICIAL
BUSINESS
ACTIVITIES: (IV-C)

Approval was granted for the Professional and Official Business activities as presented.

FIELD TRIPS: (IV-D)

Approval was granted for Field Trips as presented.

CONTRACTS AND
CONSULTING
AGREEMENTS:
(IV-E)

The Governing Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented with the exception of one item belonging to item IV-E (page 1), No. 0839 - Diane Mohn re Pre-School Academy, which was pulled by Mr. Harper for separate consideration.

GRANT
APPLICATION -
AGRICULTURAL
VOCATIONAL
EDUCATION
INCENTIVE GRANT
(WHS): (IV-F)

Approval was granted for Westminster High School to submit an application to the California Department of Education for continued Agricultural Vocational Education Incentive Grant funding in the amount of \$7,160 for the 2008-09 school year. The funds will be used to support the Agricultural program at the high school. No matching funds are required. Authorization to expend funds upon receipt was granted.

ADULT EDUCATION
COURSES OF
STUDY: (IV-G)

Approval was granted for addition of a new course, "Professional Sales and Marketing," to be offered through the Huntington Beach Adult School. This class will fall under Career Technical Education, one of six program areas as mandated by the California Department of Education.

<p>NOTICE OF COMPLETION - EHS: (IV-H)</p>	<p>Approval was granted to file a Notice of Completion for the Baseball Scoreboard at Edison High School by Ram Construction.</p>
<p>NOTICE OF COMPLETION - CONTRACT NO. 0490 - VVHS: (IV-I)</p>	<p>Approval was granted to file a Notice of Completion on Contract No. 0490 for Modernization at Valley Vista High School by MSH Construction, and to pay the ten percent retention after filing.</p>
<p>NOTICE OF COMPLETION - CONTRACT NO. 0192 - HBHS: (IV-J)</p>	<p>Approval was granted to file a Notice of Completion on Contract No. 0192 for Classroom Building W at Huntington Beach High School by Angeles Contractor, Inc., and to pay the ten percent retention after filing.</p>
<p>CONTRACT CHANGE NOTICES: (IV-K)</p>	<p>Approval was granted for the change notices to the contracts as presented which were previously awarded.</p>
<p>SUBSTITUTION OF SUBCONTRACTOR: (IV-L)</p>	<p>Approval was granted for the substitution of a subcontractor on Contract No. 0790 with Ohno Construction Company for the Stadium at Huntington Beach High School.</p>
<p>REDUCTION OF RETENTION FOR CONTRACTOR - CAVECCHÉ ENGINEERING AND CONSTRUCTION COMPANY: (IV-M)</p>	<p>Approval was granted to reduce the ten percent retention to five percent in accordance with Public Contract Code Section 9203 on Contract No. 0274 with Cavecche Engineering and Construction Company for Modernization General Works 1 at Huntington Beach High School.</p>
<p>SALES OF SURPLUS/</p>	<p>Approval was granted to dispose of the listed surplus/obsolete district</p>

OBSOLETE
DISTRICT
VEHICLES: (IV-N)

vehicles by public auction through
Southern California Public Auction.

INSURANCE AND
LIABILITY CLAIM:
(IV-O)

Approval was granted to deny the
claim for damages, No.
HBUHSDO4012007. Claim
information is available in the
Insurance Office.

ANNUAL
DEVELOPER FEE
REPORT: (IV-P)

Approval was granted to accept the
report on Developer Fees, prepared in
compliance with the requirements of
SB 1693. The report has been
available to the public since November
24, 2008.

OCTOBER 2008
DISBURSEMENTS:
(IV-Q)

A recap of payments processed during
the month of October 2008 was
presented.

ENROLLMENT &
ADA: (IV-R)

A report on enrollment and ADA for
the period September 22 to October
17, 2008 was presented

RESOLUTION -
CONVERSION OF
CERTIFICATES OF
PARTICIPATION
(2003 SCHOOL
FACILITY BRIDGE
FUNDING
PROGRAM) TO
EXTENDED RATE
MODE: (IV-S)

Approval was granted to adopt a
resolution authorizing the conversion
of the district's 2003 School Facility
Bridge Funding Program Certificates
from the Weekly Interest Rate Mode to
an Extended Rate Mode in accordance
with the provisions of the Trust
Agreement and authorize and direct
any such action as may be necessary
or advisable in order to cause all of
the certificates to be so converted.

RESOLUTION
NO. 23:

AYES: HARPER, HENRY,
GARLAND, SIMONS CASTREY
NOES: NONE
ABSENT: NONE

Resolution
unanimously adopted.

RESOLUTION -
TRANSFER OF
FUNDS - VARIOUS
FUNDS: (IV-T)

Approval was granted to adopt a resolution that authorizes the transfers made within the approved budgets of the various funds for 2008-09.

RESOLUTION
NO. 24:

AYES: HARPER, HENRY,
GARLAND, SIMONS CASTREY
NOES: NONE
ABSENT: NONE

Resolution
unanimously adopted.

RESOLUTION -
INCREASE/
DECREASE
INCOME &
RESERVES
-MEASURE C
BOND FUND: (IV-
U)

The district has projected increases and decreases in funding for various capital projects and other funding sources. Approval was granted to adopt a resolution increasing/ decreasing income and reserves by the net amount of \$86,645 in the Measure C Bond Fund for the fiscal year 2008-09.

RESOLUTION
NO. 25:

AYES: HARPER, HENRY,
GARLAND, SIMONS CASTREY
NOES: NONE
ABSENT: NONE

Resolution
unanimously adopted.

RESOLUTION -
INCREASE/
DECREASE
INCOME AND
EXPENDITURES
RESERVES FOR
GENERAL FUND:
(IV-V)

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution increasing income and expenditures by the net amount of \$1,211,802 within the General Fund for the fiscal year 2008-09.

RESOLUTION
NO. 26:

AYES: HARPER, HENRY,
GARLAND, , SIMONS CASTREY
NOES: NONE

ABSENT: NONE

Resolution

unanimously adopted.

CONTRACTS AND
CONSULTING/
INTERAGENCY
AGREEMENTS - ITEM
NO. 0839:

It was moved by Mrs. Henry, seconded
by Dr. Simons, to approve item No.
0839, Diane Mohn re Pre-School
Academy, as presented.

Motion

carried 4-1.

Mr.

Harper voted no.

FIRST INTERIM
FINANCIAL
STATEMENT AND
CERTIFICATION OF
FINANCIAL STATUS:
(V-A)

It was moved by Mr. Garland,
seconded by Mrs. Henry, that the
Board President certify, as required by
AB 1366, that the district will be able
to meet its financial obligations for the
current fiscal year and subsequent two
fiscal years.

Motion

unanimously carried.

BUDGET
GUIDELINES: (V-B)

It was moved by Mr. Garland,
seconded by Mrs. Henry, to approve
the proposed budget guidelines for the
2008-09 fiscal year as presented. Dr.
Simons asked that staff keep the
Board apprised with as much advance
notice as possible of all budget issues
so that the Board can make sure the
Superintendent is aware of the
Board's feelings, as the budget is the
ultimate responsibility of the Board.

Motion

carried 4-1.

Mr.

Harper voted no.

AMENDMENT NO. 3
TO
SUPERINTENDENT'S
CONTRACT OF
EMPLOYMENT: (V-C)

It was moved by Mr. Garland, seconded by Mrs. Henry, to approve an amendment to the Superintendent's contract that will extend the contract through June 30, 2011. Copies of the amendment are available at the District Office.

Dr. Riley thanked the Board for its support and confidence in him. He stated that in his contract extension, the Board had offered one additional compensation item. However, because of the difficult financial times he did not feel comfortable receiving it at this time and suggested that this be voluntarily postponed until the district has more information concerning its financial status, possibly next summer.

Motion

unanimously carried.

2009 CSBA DELEGATE
ASSEMBLY
NOMINATIONS:
(VI-A)

If the Board wished to nominate additional candidates for the 2009 California School Boards Delegate Assembly, it was to be done at this meeting. Four names were submitted at the November 18, 2008 Board meeting. No additional nominations were submitted.

2009-2010 SCHOOL
CALENDAR AND
2010-2011 SCHOOL
CALENDAR: (VI-B)

Agreement has been reached between the District Educators Association and the district regarding the instructional calendar for the 2009-2010 and 2010-2011 school years. It was moved by Mrs. Henry, seconded by Mr. Garland, to adopt the calendars as presented.

EMPLOYMENT OF TEACHERS WITH PIP, STSP, INTERNSHIP, AND WAIVER PERMITS: (VI-C)	unanimously carried.	Motion
	It was moved by Mr. Garland, seconded by Mrs. Henry, for the teachers employed on the basis of an emergency permit such as Provisional Internship Permit (PIP), Short-Term Staff Permit (STSP), Internship and Waiver Permits during the 2008-09 school year.	
BOARD POLICY: (VII-A)	unanimously carried.	Motion
	It was moved by Dr. Simons, seconded by Mr. Garland, to approve the following Board policy for first reading in the continued revision of existing policies and administrative regulations:	
	<u>BP 6200 - Instruction</u> <u>Adult Education</u>	
BOARD POLICY: (VII-B)	unanimously carried	Motion
	It was moved by Mrs. Henry, seconded by Mr. Garland, to approve the following Board policy for second reading and adoption in the continued revision of existing policies and administrative regulations:	
	<u>BP 6158 - Instruction</u> <u>Independent Study</u>	
STUDENT EXPULSIONS: (VIII-A)	unanimously carried.	Motion
	It was moved by Mrs. Henry, seconded by Mr. Garland, that Student No. 37053 be expelled from the Huntington Beach Union High School	

District for the remainder of the 2008-09 school year for violation of California Education Code 48900(a-1). It was further moved that during the period of expulsion, the student attend the district's Community Day School. In June 2009, the student will be notified of her right to request enrollment in a comprehensive high school.

Motion

unanimously carried.

It was moved by Dr. Simons, seconded by Mrs. Henry, that Student No. 363533 be expelled from the Huntington Beach Union High School District for the remainder of the 2008-09 school year for violation of California Education Code 48900(c). It was further moved the expulsion be suspended and that a district IEPT consider placement at Valley Vista High School for the student to complete his high school requirements.

Motion

unanimously carried.

It was moved by Mr. Garland, seconded by Mr. Harper, that Student No. 367666 be expelled from the Huntington Beach Union High School District for the remainder of the 2008-09 school year for violation of California Education Code 48900(a-1)(a-2). It was further moved that a district IEPT determine the student's educational placement during the time of expulsion. In June 2009, the student will be notified of

her right to request an IEPT meeting to reenroll her into the district.

Motion

unanimously carried.

It was moved by Mr. Harper, seconded by Mr. Garland, that Student No. 357786 be expelled from the Huntington Beach Union High School District for the remainder of the 2008-09 school year for violation of California Education Code 48900 (a-1)(a-2). It was further moved that the expulsion be suspended and that a district IEPT determine an appropriate educational placement.

Motion

unanimously carried.

NEW BUSINESS:

Mr. Harper requested that the collection of developer fees be reagendaized for a future Board meeting. Ms Castrey agreed.

Dr. Riley indicated that the Westminster High School agriculture program will be agendaized for the January Board meeting. He will also agendaize COPS for Adult Education funding at the same meeting. He would like to bring back the other COPS issue that was discussed in 2007 to remind Board members where we are and seek direction.

Dr. Riley mentioned that there was a possibility that the Ocean View School District might still be interested in the sale of Park View School. Because of the timeliness of ongoing plans for the relocation of the Adult School to Ocean View High School, it was agreed that Dr. Riley should call Ocean View School District's superintendent to see if they are still interested.

Ms Castrey asked that because of ongoing booster club issues, Board representation should continue on the Booster Task Force. Mrs. Henry agreed.

ADJOURNMENT:

The meeting was adjourned by the
President, Ms Castrey, at
9:40 p.m.

Clerk

Secretary