

VERDUGO HILLS HIGH SCHOOL
ESBM Governance Council
Minutes (3:40 PM - 5:45 PM) - 10/21/14

1-3. Welcome/Call to Order/Flag Salute/Roll Call/Minutes - Holly Campbell/Edward Trimis

4. Old Business - Holly Campbell / Edward Trimis

- a. Nomination/Election of SBM Secretary - Daniel Kam elected secretary
- b. Nomination/Election of SBM Parliamentarian - Daren McCrary elected Parliamentarian

- *general discussion of the role of the parliamentarian and rules of order.*
- *discussion of time limits for each speaker and discussion of agenda items.*
- *confusion over whether we were setting time limits*
 - *for individual speakers*
 - *for agenda items as a whole.*
- *general point made that people need to stay on topic*
- *future discussion of bylaws tabled for discussion at next meeting (11/4/14)*

5. New Business - Holly Campbell / Edward Trimis

- a. Calendar Draft - Edward Trimis

- *general discussion about what to do if there are last minute changes in the calendar*
- *what should policy be for emergency changes?*
- *council noted two types of last minute change: 1) emergencies and 2) bad planning*
- *some council members recommended only changing things we absolutely can't avoid*
- *some council members suggested an executive sub-committee that can speak for the council on issues like small calendar changes.*
- **APPROVED MOTIONS BY COUNCIL (5 MOTIONS):**
 - ***The governance council approves the draft calendar as shown to the council on 10/21/14.***
 - ***A special bell schedule to be taken from breakfast in the classroom time has been approved by the council for Halloween Pumpkin Carving and Costume Contest for October 30th and 31st.***
 - ***A special bell schedule for Verdugo Day on October 24th has been approved by the council.***
 - ***The office manager and staff shall know about all special bell schedules at least five days in advance.***
 - *discussion that there needs to be a point person who will let the office manager and staff know about changes to the schedule with five days advance notice.*
 - *may need to be a future action item.*
 - ***By the next meeting, the secretary will notify the calendar committee that we need input from them on how to handle emergency calendar events.***

b. Posting of master schedule - Grace Fiorentino

- *motion to post a master schedule of classes including the name of the teacher, the name of class, and how many students they have*
- *motion made in spirit of more transparency and more data available to teachers*
- *motion also asked counselors when making the matrix to balance classes more carefully*
- *discussion of legality of proposal or whether proposal violates teacher rights*
- *several members mentioned that Verdugo used to post the matrix in the counseling office as a matter of public record*
- *second motion regarding balancing of gender was withdrawn from the meeting and there was some discussion of the gender and ethnicity norms for magnet classes*
- ***APPROVED MOTION BY COUNSEL: The council tabled the discussion of posting the master schedule. The counsel approved a motion for the principal to do more research on the legal ramifications on the issue and ask the LOOC office for advice. This discussion will be revisited at the next governance council meeting.***

c. Bylaws - McGlothlin

- *presentation on the bylaws and recent history of balancing the union interest with the school interest*
- *the LOOC office has created a suggested table of contents as a guide for schools working in the ESBM model*
- *final guide will be out from LOOC in December*
- *Verdugo's draft bylaws inspired by ESBM application, union contract, and administrators contract*
- ***APPROVED MOTION BY COUNCIL: The Council members will read and review the bylaws and provide feedback by the next meeting.***
- *there will be a bylaws subcommittee meeting Tuesday, 3:30PM on Oct 28th*
- *discussion on whether to review bylaws one article at a time or vote all at once at next meeting*
- *council agreed that a large majority of the next meeting should be dedicated to bylaws*
- *discussion on whether we should have a lawyer look at our bylaws*

d. Committee Reports - Wes McBride

- *two motions were brought before the committee. a) course catalog proposal and b) ESBM meeting notifications on the website. The text of the motions are attached in the electronic version of the meeting minutes.*
- *there are links in the motions to find out more about the Brown Act, etc.*
- *the council agreed to read both of the motions*

6 - 8. Announcements / Public Comment / Adjournment