

**PANORAMA COMMUNITY SCHOOL DISTRICT**  
**COMMUNICABLE DISEASES**  
**GUIDELINES FOR CLASSROOM CLEANLINESS**

**Guidelines for Classroom Cleanliness:**

1. Purpose: To prevent the transmission of infectious disease.
2. Equipment
  - a. Covered waste receptacles with disposable plastic bags.
  - b. Plastic bags that can be labeled and sealed for individual's soiled laundry.
  - c. Disposable plastic gloves (medium or large size, non-sterile) if needed.
  - d. Disinfectant (See section in Selecting an Appropriate Disinfectant).
  - e. Hand-washing facility, including hot and cold running water, liquid soap and workable dispenser and disposable paper towels.
  - f. Washer and dryer if disposable linens are not available.
  - g. Dishwasher (if disposable eating utensils are not available).
3. Procedure
  - a. Wash hands
  - b. If a lab coat or smock is worn:
    - 1) Use a clean garment each day.
    - 2) Always hang the garment right side out when leaving the workarea for breaks or lunch.
  - c. If there are open cuts, abrasions, or weeping lesions on hands, wear disposable plastic gloves.
    - 1) Use a new pair of gloves in each situation in which hand washing is indicated.
    - 2) Discard used gloves in plastic bag in covered waste receptacle.
  - d. Store and handle clean clothing and linens separately from soiled clothing and linens.
    - 1) Immediately place each student's soiled clothing and linens in an individually labeled plastic bag, which is to be sealed and sent home at the end of the day.
    - 2) Immediately place all soiled school linens in a plastic bag in a covered waste receptacle. Launder linens daily.

Legal Reference:

Approved: \_\_\_\_\_

Reviewed: 1999, 2002, 2007, 2011

Revised: \_\_\_\_\_