



AUSTIN INDEPENDENT SCHOOL DISTRICT

Campus Advisory Council Membership Application

School districts are required by state law (Texas Education Code, §11.251) to establish Campus Advisory Councils (CACs). The mission of CACs is to promote excellence in education for all students through broad-based representation. CACs provide valuable input to campus planning and operations.

Please provide the following information:

Campus You Wish to Represent:

Your Name:

Your Complete Mailing Address:

Your Home and Daytime Telephone Numbers:

Your Email Address:

Applicable Membership Category (please note statutory restrictions):

- ☐ Parent of a Child at the Campus Specified Above
(not an AISD employee)
- ☐ Community Representative
(not an AISD employee; not a parent of a child in an AISD school; at least 18 years old)
- ☐ Business Representative
(not an AISD employee)

Current or Previous Campus or District Service (please check any of the following that apply):

- ☐ Campus Advisory Council
- ☐ PTA/PTO
- ☐ Volunteer, Tutor, or Mentor
- ☐ District-Level Committee or Task Force
- ☐ Other (please describe):

Please briefly state why you would like to serve on the Campus Advisory Council (use back of page if needed):

I understand that:

- The CAC will meet at least eight times during the school year
- CAC membership is a two-year commitment (unless serving a partial term)
- I am expected to make every reasonable effort to attend CAC meetings
- The CAC is an advisory body and that the principal has ultimate decision-making authority for the campus

Your Signature:

Date:

Please submit this completed form to the Campus Office.

Campus Advisory Council (CAC) General Information

Purpose

- Involving citizens in a meaningful way in important decisions and problems confronting their school and school system.
- Assisting school in planning, implementing, and managing the local budget and allocated revenues.
- Implementing the district's curriculum
- Determining the campus staff development plan.
- Establish how staff allocated to the campus will be used in compliance with the standards of service and organizing the school.
- Promoting better communication and understanding between the community and the school.
- Proposing plans of action to build citizen support upon which the education of students depends.
- Being visible in the community.

Objectives

- Assess school programs and services.
- Establish goals to improve programs and services.
- Establish and approve the campus improvement plan (CIP), which must include the staff development plan.
- Evaluate student progress.
- Inform community on progress.
- Review and provide input on the school budget including use of federal dollars.
- Recommend solutions to school concerns.
- Communicate meetings, agenda, and issues to the community.

Term of Membership

- Two years with half rotating off each year, April 15 to June 30 of the following year
- Professional staff is elected by the campus staff
- Parents selected by PTSA/Principal/CAC Officers

Meetings

- No less than eight times a school year.

Officers

- Co-chairpersons serve as a team. One is a permanent employee of the school system and one is a parent.
- Co-chairs shall have served at least one year on the CAC before becoming elected to office.

Expectations

- Attend all meetings
- Attend annual mandatory training.
- Support the decision of the team and educate the school community about the progress of the school and the efforts of the CAC.