



**JEFFERSON DAVIS PARISH SCHOOL BOARD
AGENDA
203 E. PLAQUEMINE STREET
JENNINGS, LOUISIANA
(337) 824-1834
FEBRUARY 19, 2015, 6:00 P.M.**

I. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE.

II. ROLL CALL FOR DETERMINATION OF A QUORUM.

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III. APPROVAL OF THE SCHOOL BOARD MINUTES OF THE SPECIAL MEETING ON JANUARY 14, 2015 AND THE REGULAR MEETING ON JANUARY 14, 2015.

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IV. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

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V. BOARD COMMITTEE REPORTS:

A. FINANCE COMMITTEE - REQUESTS FROM THE FINANCE COMMITTEE, JASON BOULEY, CHAIRMAN, THAT THE SCHOOL BOARD:

1. Grant permission to Jefferson Davis Parish Technology to purchase a renewal of the Trustware software subscription for the purpose of Internet filtering at a cost of \$6,500.00. This is required to meet the law requirements of our district. This purchase, with funds from the General Fund, is for a one year subscription running from 03/25/15 to 03/25/16.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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2. Grant permission to Karen Guidry, Technology Coordinator, to enter into an agreement with the winning bidder for Category 2, following the bidding rules as directed by ERATE. This agreement would be contingent upon ERATE being funded by the federal government.

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3. Grant permission to Welsh High to accept a \$500.00 donation from Bertrand Gauging, LLC. The donation will be used to purchase equipment for the baseball team.

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4. Grant permission to Lake Arthur Elementary to accept a \$1,500.00 donation from the Parent Teacher Organization. The donation will be used to purchase prizes and incentives for SWPBIS.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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5. Grant permission to Elton High to accept the following donations to be used for the Athletic Program:
 - a. Blaine and Debbie Royer \$40.00.

- b. Elton Athletic Association \$677.00.
- c. Elton Athletic Association \$3,400.00.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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- 6. Grant permission to renew the contract of Forethought Consulting, Inc., for our Policy Updating Service, beginning March, 2015 and ending February, 2016, to cost \$3,400.00, with the highlighting option.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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- 7. Accept the quote of MidSouth Bank for the two-year fiscal agent services contract beginning July 1, 2015 and ending June 30, 2017, as recommended by the Director of Finance. The quote of MidSouth offered interest earning capabilities at the rate equivalent to the rate of a 30-day treasury bill plus 20 basis points with a guaranteed floor rate of 0.3%, with banking services are being offered at no cost. The School Board also received two other quotes. The quote of First Guaranty Bank also offered banking services at no cost, but only offered an interest earnings rate of the 30 day treasury bill rate plus 10 basis points. The quote from Capital One Bank did not offer better interest earnings rates, plus the cost of banking services were not offered to the School Board free of charge.

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- 8. Accept the proposal of Mike Gillespie, CPA (APAC) as the best quote offered of \$38,500 per year, or \$115,500 total for the 3-year Audit Services Contract for the fiscal years ending June 30, 2015 through 2017, as recommended by the Superintendent and the Director of Finance. Mr. Gillespie's proposal is actually higher than the proposal of the only other quoter, J. Aaron Cooper, CPA, LLC, which for an audit fee of \$35,000 per year or \$105,000 total for the contract. It is the opinion of Administration that the experience of Mr. Gillespie as a governmental auditor plus the depth of personnel he can apply to the audit of the School Board justifies the additional expense.

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- B. Insurance - Phillip Arceneaux, Chairman**
- C. Building & Grounds - James Segura, Chairman**
- D. Policy-Robert Menard, Chairman**
- E. Transportation- Greg Bordelon, Chairman**
- F. 16th Section-Charles Bruchhaus, Chairman**
- G. Ward II (Ad Hoc) - Phillip Arceneaux, Chairman**

G. WARD II (AD HOC)- REQUESTS FROM THE FINANCE COMMITTEE, PHILLIP ARCENEUX, CHAIRMAN, THAT THE SCHOOL BOARD:

- 1. Approve a contract with Star Services, Inc. to clean and provide preventative maintenance on the HVAC systems at Jennings Elementary and James Ward Elementary at a cost of \$76,992.00. To be paid from Ward 2 Maintenance.

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2. Grant permission to seek public bids for the selling of the Old Ward property.

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3. Grant permission to seek public bids for a new track at Jennings High School.

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H. Legislative Liaison - Jason Bouley, Chairman

I. Food Service Committee - Greg Bordelon, Chairman

VI. SALES TAX REPORT - J.C. Blank, Tax Collector/Auditor.

VII. NEW BUSINESS:

1. Approve the following out-of-state travel requests:
 - a. Linda Fonger, Special Education Supervisor to attend the 21st Legal Conference for Educators - A Day on Autism in Houston, TX on February 27, 2015. All expenses to be paid by IDEA.
 - b. Melissa Deshotel, Child Nutrition Program Bookkeeper I, to travel to Atlanta, GA for the Tyler Connect 2015 Conference on May 3-6, 2015. All expenses to be paid through the Child Nutrition Program.
 - c. Jennings High FFA teachers, students and parents to travel to the Houston Livestock Show and Rodeo in Houston, TX on March 14, 2015. At no expense to the board.
 - d. Lake Arthur High FFA teachers, students and parents to travel to the Houston Livestock Show and Rodeo in Houston, TX on March 20, 2015. At no expense to the board.
 - e. Elton High FFA teachers, students and parents to travel to the Houston Livestock Show and Rodeo in Houston, TX on March 5, 2015. At no expense to the board.
 - f. Jennings High Jazzers, sponsor and coach to travel to Galveston, TX on March 5-7, 2015 to attend the ADA Dance Competition.
 - g. Welsh High Coach John Richardson, to attend the Gulf Coast Coaching Clinic in Biloxi, MS from February 18-20, 2015. At no expense to the board.
 - h. Superintendent LeJeune to travel to Louisville, KY from April 22, 2015 to April 25, 2015 to participate in the Schlechty Center Superintendents' Leadership Network. Expenses to be paid by General Fund.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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2. Grant permission to enter into a Memorandum of Understanding between the Jefferson Davis Parish School Board and School District Alliance (SDA), which coordinates the enrollment and implementation of the LifeSkills Training Program (LST) in Jefferson Davis Parish Public Schools.

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3. Approve Joel Wilson, as a non-faculty Track coach at Lacassine High School for 2014-2015, upon completion of LHSAA coaching course certification and Board policy requirements.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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***** ADDENDUM**

1. Approve the following out-of-state travel requests:
 - a. Roya Oustalet, Assistant Accountant, to attend the Munis/Tyler Connect Conference to be held in Atlanta, GA from May 3-6, 2015, to obtain additional training in our MUNIS business information software systems package, with costs of travel being paid by the General Fund.
 - b. Robbie Price, Lake Arthur High Ag teacher to attend NCCER Master Trainer Certification in Alachua, FL from June 15-18, 2015. All expenses to be paid by Career Development Funds.
 - c. Hathaway High and Welsh High, FFA teachers, students and parents to travel to the Houston Livestock Show and Rodeo in Houston, TX on March 7, 2015. At no expense to the board.
 - d. Jennings High teacher, Ronald McZeal to attend the Gulf Coast Coaching Clinic in Biloxi, MS from February 18-20, 2015. At no expense to the board.
 - e. Lake Arthur High teachers, Patrick Deshotel and Mark Deshotel to attend the Gulf Coast Coaching Clinic in Biloxi, MS on February 20, 2015. At no expense to the board.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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VIII. INFORMATION

1. School Board President has named the following 2015 School Board committees:
 - FINANCE COMMITTEE - JASON BOULEY, CHAIRMAN**
Charles Bruchhaus, David Capdeville, Malon Dobson, Robert Menard, James Segura and David Troutman.
 - POLICY COMMITTEE - ROBERT MENARD, CHAIRMAN**
David Buller, Malon Dobson, David Capdeville and David Troutman.
 - INSURANCE - PHILLIP ARCENEAUX, CHAIRMAN**
Greg Bordelon, David Doise, John Juneau and Robert Menard
 - BUILDINGS & GROUNDS - JAMES SEGURA, CHAIRMAN**
Phillip Arceneaux, Greg Bordelon, David Buller and David Troutman.
 - TRANSPORTATION - GREG BORDELON, CHAIRMAN**
Jason Bouley, Malon Dobson and David Doise
 - 16TH SECTION - CHARLES BRUCHHAUS, CHAIRMAN**
Jason Bouley, David Buller, John Juneau and David Troutman.
 - WARD II AD HOC (JENNINGS BOARD MEMBERS)**
- PHILLIP ARCENEAUX, CHAIRMAN
Phillip Arceneaux, David Capdeville, Donn E. Dees, David Doise, Robert Menard and James Segura
 - LEGISLATIVE LIAISON - JASON BOULEY**
 - LONG RANGE PLANNING - JAMES SEGURA, CHAIRMAN**
Phillip Arceneaux, Charles Bruchhaus, David Buller, David Doise and John Juneau.
 - SCHOOL FOOD SERVICE - GREG BORDELON, CHAIRMAN**
Charles Bruchhaus, David Capdeville, Malon Dobson and John Juneau
2. The 2015 Louisiana School Board Association Convention will be held in Shreveport, LA from February 22-24, 2015.
3. Jefferson Davis Parish School Board Members 2015 Strategic Planning Meeting has been set for Thursday, March 26, 2015 at 6:00 p.m. at Abshire Camp.

***** ADDENDUM TO INFORMATION**

1. Condolences are extended to the family of Sybil Istre, Cafeteria Tech, who retired in 1986 with 17 years of service.
2. Building and Grounds Committee Meeting will be held on Monday, March 9, 2015 at 5:30 p.m. at Welsh High to consider naming the Football Field at Welsh High School Dutton Wall Field at Greyhound Stadium.

IX.

****** A. PERSONNEL CHANGES.**

The following personnel changes are an Informational Item:

A. Personnel appointments as determined by the Superintendent:

A. None.

B Personnel changes:

APPOINTMENTS

1. Lindsey Sittig, Lake Arthur Elementary teacher, effective 01/26/15, re: new position.
2. Lucretia Koranek Manuel, Fenton Elementary Special Education Paraprofessional, effective 01/06/15, re: new position.

TRANSFERS

1. Christy Broussard, 7 hour tech Cafeteria Tech at Welsh schools to Jennings High Cafeteria Assistant Manager, effective 02/09/15, re: Gloria Trahan transfer.
2. Michelle Meche, Jennings High Cafeteria Tech to Jennings High Acting Cafeteria Manager, effective 01/23/15, re: Peggy Seilhan transfer.
3. Peggy Seilhan, Jennings High Cafeteria Manager to Lacassine High 7 hour cafeteria tech, effective 01/23/15, re: requested transfer.

EXTENDED MEDICAL LEAVE

1. Donita Cormier, Welsh High Custodian, 11/19/14 to 02/16/15.
2. Kaylan Fruge, Elton High Librarian, 01/20/15 to 02/27/15.
3. Erin Thibodeaux, Lacassine High teacher, 01/08/15 to 01/09/15.
4. Tonia Oustalet, James Ward Elementary teacher, 01/05/15 to 01/13/15.
5. Glenda Young, Elton High teacher, 01/29/15 to 03/26/15.
6. Dana Boudreaux, James Ward Elementary teacher, 01/09/15 to 01/16/15.
7. Erin Dugas, Jennings Elementary teacher, 01/27/15 to 02/24/15.
8. Loreen Duplechain, Jennings Elementary teacher, 01/12/15 to 08/03/15.
9. Jeanne Davis, Jennings Elementary Special Education paraprofessional, 12/05/14 to 05/13/15.

LEAVE WITHOUT PAY

1. Connie Dartez, Jennings High cafeteria tech, 08/07/14 to 05/09/15.
2. Cheryl Davis, Lake Arthur High cafeteria tech, 01/30/15 to 05/22/15.

EXTENDED MEDICAL MATERNITY

1. Paige Cassidy, Jennings Elementary teacher, 12/01/14 to 02/26/15.

RESIGNATIONS

1. Aaron Brown, West End Instructional Center Special Education teacher, effective 01/26/15.
2. Christopher Breaux, Child Nutrition Drivers helper, effective 02/14/15.
3. Justin J. Fruge, Elton High teacher, effective 02/13/15.
4. Gregory Guidry, Jennings High sweeper, effective 02/09/15.
5. Arthur Prudhomme, Lake Arthur High teacher/coach, effective 02/12/15.

6. Kristy Curlee, Hathaway High Special Education teacher, effective 03/23/15.

RETIREMENTS

1. Lisa G. Royer, Educational Diagnostician, effective 07/01/15, with 34.64 years of service.
2. Paula D. Hardy, Welsh High teacher, effective 05/23/15, with 33 years of service.
3. Sharon C. Berken, Lake Arthur Elementary teacher, effective 05/23/15, with 33 years of service.
4. John C. Blank, Tax Collector, Central Office, effective 08/01/15, with 30.3 years of service.
5. Katherine Marcantel, Fenton Elementary teacher, effective 05/23/15, with 34 years of service.
6. Patricia Abshire, Hathaway High teacher, effective 05/23/15, with 26.5 years of service.
7. Wilma Deshotel Tullier, Lacassine High/Hathaway High RTI coach, effective 05/31/15, with 28 years of service.

X. SUPERINTENDENT’S COMMENTS NOT REQUIRING BOARD ACTION

XI. EXECUTIVE SESSION

A. Motion to enter into Executive session.

MOTION BY:	SECONDED BY:	DISCUSSION	VOTE
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B. Motion to resume in regular session.

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XII. ADJOURN

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<p>IN COMPLIANCE WITH STATE LAW, A COPY OF THIS AMENDED AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON FEBRUARY 18, 2015 BY 4:00 P.M.</p>
