



HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING  
January 10, 2012**

BOARD MEMBERS PRESENT:	Bonnie Castrey Brian Garland Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Dr. Donald Austin, Assistant Superintendent, Educational Services Debbie Coleman, Assistant Superintendent, Human Resources Carrie Womack, Assistant Superintendent, Business Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office January 10, 2012
CALL TO ORDER:	The meeting was called to order at 6:46 p.m. by the Board President, Dr. Simons who announced that the Board would recess to Closed Session to consider Public Employee Appointment/ Assignment/Reassignment/Discipline/ Dismissal/ Release - Government Code section 54957.
CALL BACK TO ORDER:	The meeting was called back to order by Dr. Simons at 7:35 p.m. He announced that the Board had met in closed session but there was nothing to report out.

PLEDGE OF ALLEGIANCE: (II)

The Pledge of Allegiance was led by Trustee Garland.

APPROVAL OF MINUTES: (III-A)

It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the minutes of the regular Board Meeting held December 13, 2011 with a correction by Mrs. Henry to reflect that she nominated Mrs. Iverson as Alternate Clerk. No second was required and the motion passed 5-0.

Motion unanimously carried.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD REPRESENTATIVE REPORTS: (III-C)

Tuyen Dinh, Student Representative to the Board from Ocean View High School, presented reports on campus activities.

SUPERINTENDENT'S REPORT: (III-E)

Dr. Plutko expressed thanks to all schools for their work and education for the holiday time towards the arts. Dr. Plutko announced that Dr. Don Austin would be providing an overview of the new processes and procedures for on-line registration for intra-district transfers. Dr. Austin gave an overview.

Dr. Plutko stated that he was asking the Board to approve the hiring of Bill Cline as Interim Assistant Superintendent of Human Resources. Mr. Cline will be present at the February Board meeting.

Dr. Plutko asked Carrie Womack, Assistant Superintendent, Business Services, to provide an update on our contact with CECHCR (California Education Coalition for Health Care Reform) and to enter the district on a list for training. Ms Womack presented an overview and indicated she would keep everyone informed when we participate in the training which can include

management, labor representatives and Board members.

Dr. Plutko provided an update on the proposed State Budget for 2012-13 which was released earlier than planned. In December the trigger was pulled. The expected amount was not as much as had been anticipated and thus it affected this district in the area of transportation to about \$250,000 and also the general fund to about \$250,000. That was a part of the immediate cuts which had to take place this year. The district had planned for that and was able to move on through the year. As we look at the budget which is proposed for 2012-13, a trigger again is placed in November. This is in way of an election that is taking place with a particular item which would have to be voted on by the California public which would include a half cent sales tax increase, and also some personal income tax increases as well. The Governor has said that if this legislation passes, the money will be earmarked for K-12 and Public Safety. These are the two largest areas where the money would go. The Governor indicates that this amount of money will keep schools from being cut. The experts in the state have made it very clear that K-12, regardless of that passing, will be cut. It is just a matter of when and how much. Dr. Plutko elaborated on this and gave examples of the impact on different socio-economic districts. This district is beginning from a position of strength, relative to many districts so we will use it to our advantage. Dr. Plutko will continue to bring information to the Board.

Dr. Plutko announced that the Adult School dedication ceremony would take place on Friday, January 20 at 3 p.m. He further announced that the Classified Staff Development Day was scheduled for Monday, January 30.

STAFF  
PRESENTATION -

Dr. D'liese Melendrez, Principal, introduced Edison High School Special Abilities Cluster

EHS: (III-E) (SAC) teacher, Heather Kimbrel and a group of the school's finest LINC students who presented a Technology Keynote Presentation slide show which highlighted the kind of learning that is taking place in SAC classrooms through the use of the most current Apple Inc. technology.

PRESENTATION BY VAVRINEK, TRINE, DAY & CO., LLP: (III-F) Ms Carrie Womack introduced Mr. Rick Alonzo, representative from the firm Vavrinek, Trine, Day & Co., LLP, who presented findings from the 2010-11 Annual Financial Report and the Proposition 39 Financial and Performance Audit. Mr. Alonzo reported that the district had been issued an unqualified opinion which means that they did not have an exception. Concerning the Proposition 39 Bond Reports, the district also received an unqualified opinion and is in compliance with the money being spent. A copy will be sent to the Measure C Oversight Committee. Board members asked questions and Mr. Alonzo responded. Mr. Alonzo thanked the district staff for their timely cooperation in responding to requests for information.

PUBLIC COMMUNICATION TO THE BOARD: (III-G) Mrs. Silvie Grote, parent, addressed the Board on a CIF multi-school agreement.

Shawn Werner, DEA President, offered congratulations to Ms Debbie Coleman on her retirement.

CONSENT CALENDAR: (IV) It was moved by Mrs. Henry, seconded by Ms Castrey, to approve the Consent Calendar as presented.

Motion unanimously carried.

PURCHASE ORDERS: (IV-A) Purchase orders in the amount of \$1,918,765.40 were approved as presented.

PERSONNEL REPORT: (IV-B)	Approval was granted for the Personnel Report No.7 as presented.
PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)	Approval was granted for the Professional and Official Business activities as presented.
FIELD TRIPS: (IV-D)	Approval was granted for the Field Trips as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - WOCCE: (IV-E)	Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.
STUDENT TEACHING AGREEMENT: (IV-F)	Approval was granted for a student teaching agreement between the high school district and Hope International University from November 1, 2011 to June 30, 2013. The agreement is similar to those previously approved for the training of student teachers of various institutions.
NOVEMBER 2011 DISBURSEMENTS: (IV-G)	- A recap of payments processed during the month of November 2011 was presented.
PERCENT OF MAXIMUM AVERAGE DAILY ATTENDANCE (ADA) COMPARISON: (IV-H)	A report on ADA through November 18, 2011 was presented.
QUARTERLY REPORT ON WILLIAMS	The quarterly report on Williams Uniform Complaints was presented for the second quarter of the fiscal year 2011-12.

UNIFORM  
COMPLAINTS:  
(IV-I)

RESOLUTION -  
TRANSFER OF  
FUNDS - VARIOUS  
FUNDS: (IV-J)

Approval was granted to adopt a resolution that authorizes the transfers made within the approved budgets of the various funds for 2011-12.

RESOLUTION  
NO. 24:

AYES: CASTREY, IVERSON, GARLAND, HENRY,  
SIMONS  
NAYES: NONE  
ABSENT: NONE

Resolution  
unanimously adopted.

RESOLUTION -  
INCREASE  
INCOME,  
EXPENDITURES  
AND RESERVES -  
GENERAL FUND:  
(IV-K)

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution increasing income, expenditures and reserves in the net amount of \$43,606 within the General Fund for the fiscal year 2011-12.

RESOLUTION  
NO. 25:

AYES: CASTREY, IVERSON, GARLAND, HENRY,  
SIMONS  
NAYES: NONE  
ABSENT: NONE

Resolution  
unanimously adopted.

RESOLUTION -  
INCREASE/  
DECREASE  
2011-12  
BEGINNING FUND  
BALANCES AND  
RESERVES FOR  
AUDIT  
ADJUSTMENTS:  
(IV-L)

The district has recognized increases and decreases to fund balances as a consequence of audit adjustments. Approval was granted to adopt a resolution to decrease 2011-12 beginning fund balances and reserves in the net amount of (\$414,000) for the fiscal year 2011-12.

RESOLUTION  
NO. 26:

AYES: CASTREY, IVERSON, GARLAND, HENRY,  
SIMONS  
NAYES: NONE  
ABSENT: NONE

Resolution  
unanimously adopted.

PROPOSITION 39  
FINANCIAL AND  
PERFORMANCE  
AUDIT REPORT: (V-A)

It was moved by Ms Castrey, seconded by Mrs. Henry, to accept the 2010-2011 Proposition 39 Financial and Performance Audit Report as presented under separate cover.

Motion unanimously  
carried.

2010-11 ANNUAL  
FINANCIAL REPORT:  
(V-B)

It was moved by Ms Castrey, seconded by Dr. Simons, to accept the 2010-11 District Annual Financial Report as presented under separate cover.

Motion unanimously  
carried.

2012-13 SCHOOL  
CALENDAR AND  
2013-14 SCHOOL  
CALENDAR: (VI-A)

Agreement has been reached between the District Educators Association and the district regarding the instructional calendar for the 2012-13 and 2013-14 school years. It was moved by Mrs. Henry, seconded by Ms Castrey, to adopt the 2012-13 and 2013-14 school calendars as presented.

Motion unanimously  
carried.

BOARD POLICY:  
(VII-A)

It was moved by Mrs. Henry, seconded by Mrs. Iverson, that the following Board Policy be approved for second reading and deletion in the continued revision of existing policies and administrative regulations. This is a recommendation for deletion since all teachers must hold appropriate English learner authorization per State requirements:

Board Policy 4112.22 - Staff for Limited English Proficiency Programs

-  
Motion unanimously carried.

BOARD POLICY:  
(VII-B)

It was moved by Mrs. Iverson, seconded by Ms Castrey, to approve the following Board policy for second reading and adoption in the continued revision of existing policies and administrative regulations. This revision is being proposed to ensure all teachers have the authorization to teach English learners:

BP 4112.2 - Certification

-  
Motion unanimously carried.

STUDENT  
EXPULSIONS:  
(VIII-A)

-  
It was moved by Mrs. Henry, seconded by Ms Castrey, that Student No. 373376 be expelled from the Huntington Beach Union High School District for the remainder of the fall semester and for the spring semester of the 2011-12 school year in violation of California Education Code 48900(c). It was further moved that an IEP team be convened to determine appropriate placement.

Motion unanimously carried.

It was moved by Ms Castrey, seconded by Mrs. Henry, that Student No. 385915 be expelled from the Huntington Beach Union High School District for the remainder of the fall semester and through the spring semester of the 2011-12



school year in violation of California Education Code 48900/48915(b). It was further moved that an IEP team be convened to determine appropriate placement.

Motion

unanimously carried.

NEW BUSINESS:

Mrs. Iverson indicated that she planned on attending the Classified Staff Development Day on January 30.

Mr. Garland commented on the speaker under Public Communication and indicated that he would like the topic agendized. Dr. Simons asked that staff investigate and report back to see if the Board wished to agendize for discussion. Dr. Plutko will get information for the Board.

Mrs. Henry stated she was pleased that the transfer request policy would be available on line. However, she questioned how the appeals would be handled and requested further information. Mrs. Iverson also expressed some concerns. Staff will follow up.

Dr. Simons thanked Ms Castrey for attending the PTSA meeting on his behalf. He indicated that he also planned on attending the Classified Staff Development Day when he will bring greetings from the Board.

Ms Coleman expressed her thanks to the district staff, union leaders, site administrators, Cabinet members, Superintendent and Board, on the occasion of her retirement.

ANY OTHER PUBLIC  
COMMUNICATION  
TO THE BOARD: (X)

None.

ADJOURNMENT:

The meeting was adjourned at 8:48 p.m. in honor of Debbie Coleman and her contributions to the district.

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Clerk

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Secretary