

### ***Objectives***

By the end of this project you will have learned to:

1. Adjust text windows to fit in a variety of column situations.
2. Adjust text to fit into given spaces.
3. Create a PDF file
4. Print to a large scale printer.

### ***Given***

A pre-made page setup

Document specifications, see next page

### ***Required***

Using the page layout program assigned by the instructor:

1. Complete the given document as close as possible to the example provided.
2. You have some flexibility with laying out this document, the goal is to make it look like the sample.
3. Use the styles window to set up paragraph and character styles as specified.
4. Use kerning, tracking, and horizontal scale to position text as required.
5. Print to a large format black and white printer.

### ***Terminology***

*PDF*

*kerning*

*tracking*

*horizontal scale*

## Paragraph Styles

### Headline

Times Roman 38/38  
alignment: left

### By Line

Times Roman 10/auto  
alignment: centered  
space before: .1"  
space after: .15"  
rule below: 1 pt.; offset: .05"  
width: width of text

### Body Text

Times Roman 10/10.5  
first line indent: .2"  
alignment: left justified

### At a Glance

Helvetica Neue Condensed Bold  
14/auto; case: all caps  
alignment: centered  
space after: .07"  
rule below: 4 pt.; offset: .05"  
width of text and color of text  
text color: 30% black

### City Headers

Helvetica Neue Bold 9/auto  
case: all caps  
space before: .07"

### Small Headline

Times Roman 16/16  
space after: .07"

### By Line at End

Times Roman 9/auto  
case: all caps  
alignment: right  
space before: .03"

## Character Styles

### All Caps Body Text

same as Body Text except  
case: all caps

### Italic Body Text

same as Body Text except  
Times Italic

*Use character styles to change individual words within body text.*

# Counties say they're for smallpox shots

THE ASSOCIATED PRESS

ALBANY — County health officials across New York state say they need more time, money and education before smallpox shots can be given to health care workers who volunteer to become part of bioterrorism emergency response teams.

Health care employees around the country began rolling up their sleeves in the first round of inoculations Friday, when a federal law protecting those giving shots from lawsuits took effect.

The government plans to vaccinate nearly 500,000 health

workers nationwide so they can become part of response teams treating patients in a possible attack.

But New York state won't begin vaccinating health workers until next month, starting with up to 200 health workers who will travel to Albany to be vaccinated, said Health Department spokeswoman Kristine Smith.

The state expects to order about 16,000 vaccine doses soon from the U.S. Centers for Disease Control and Prevention.

However, Smith declined to give a date for placing the order, because "things may change."

## AT A GLANCE

### CAIRO

## Couple charged in church theft

A couple has been charged with stealing about \$90,000 from their church.

Harriet Donahue, 60, and her husband, Robert Donahue, 71, were arraigned Friday on a charge of second-degree grand larceny in connection with the theft at Sacred Heart Church here, 30 miles southwest of Albany.

An auditing firm determined that more than \$90,000 was stolen, but is working to determine the exact amount, said Greene County District Attorney Terry Wilhelm. The thefts may have begun in 1999. □

— THE ASSOCIATED PRESS

### *Vertical Rules*

*1 pt. solid*

### *Horizontal Rules*

*2 pt. thin-thin*

*Font: Zapf Dingbat*

□ = "q"

■ = "n"

# Counties say they're not ready for smallpox shots

THE ASSOCIATED PRESS

ALBANY — County health officials across New York state say they need more time, money and education before smallpox shots can be given to health care workers who volunteer to become part of bioterrorism emergency response teams. Health care employees around the country began rolling up their sleeves in the first round of inoculations Friday, when a federal law protecting those giving shots from lawsuits took effect.

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The state expects to order about 16,000 vaccine doses soon from the U.S. Centers for Disease Control and Prevention.

However, Smith declined to give a date for placing the order, because "things may change," she said.

"This is being put together very quickly and without sufficient recognition that it can compromise vital public health issues," said Dr. Lloyd Novick, health commissioner for Onondaga County, which includes Syracuse.

Novick, as president of the state Association of County Health Officials, sent a letter to President Bush last week asking for more funding and further information on the vaccine's risks.

He said that he sent copies to the Pataki administration but as of Friday had received no response. □

# N.Y.C. mob bosses all jailed

THE ASSOCIATED PRESS

NEW YORK — And then there were none.

More than 70 years after a bloody mob war ended with a peace producing New York City's five Mafia families, the heads of each crime syndicate are simultaneously behind bars for the first time.

"There was a time when no mob boss was even convicted," said Ronald Goldstock, former head of the state Organized Crime Task Force.

Realistically, the mass jailing — indicative of the mob's dwindling 21st-century fortunes — could also create street-level tensions and problems between the families that would ordinarily be resolved by the five bosses at Mafia "Commission" meetings, experts said.

"If the situation remains the way it is, problems will begin to arise that are not as easily resolved by acting bosses," said author and mob expert Howard Abadinski.

Most recently jailed was Joseph Massino, 60, reputed boss of the Bonnano crime family. Massino was indicted this month in connection with a 1981 murder tied to the FBI's infiltration of his family by undercover agent "Donnie Brasco."

For decades after the mob war, the city's bosses operated with impunity, avoiding draconian jail sentences and directing illegal multimillion-dollar operations.

Happy retirements no longer await:

Vincent "The Chin" Gigante, 74, remains jailed on a racketeering conviction while awaiting trial on charges that he was running the Genovese family from his cell.

Gambino head Peter Gotti, 62, followed a family tradition by getting locked up — just as his late brother John and his nephew John Jr. did. Peter Gotti went on trial this month for racketeering and extortion on the city's waterfront.

Colombo chief Alphonse "Allie Boy" Persico cut a deal with federal prosecutors 13 months ago in which he admitted he was the family boss.

Vittorio "Vic" Amuso, who reportedly runs the Luchese, is doing life without parole on racketeering and murder charges.

Even worse for the mobs, the bosses are now working for the feds.

Former acting Luchese chieftain Joseph "Joe D" DeFede was one of the key witnesses against Peter Gotti, saying they had met at eight "Commission" meetings between 1994 and 1998.

Such a meeting would now be almost impossible given the disarray of mob leadership, experts said. "Once you have these people in jail, the Commission as an entity can't exist," said Goldstock. "It's designed to resolve disputes between families, and now there's no mechanism to do that."

The current incarnations completed a job launched in the mid-1980s, when prosecutors armed with the RICO statute went after the five bosses. □

Character Style  
All Caps Body Text

# Auburn plans to roust crows

THE ASSOCIATED PRESS

AUBURN — After years of grouching about the high number of crows that roost all winter long in this upstate city, some local residents have decided to take matters into their own hands.

A crow-shooting tournament will be held Feb. 1-2 to rid the skies of some of the big black birds. The four-member team with the most dead crows wins.

"Everybody's sick of them," Tom Lennox, an organizer, told *The Post-Standard* of Syracuse. "We're going to make a negative into a positive. It'll be fantastic."

It is not a new idea. A county-wide tournament has been run, somewhat quietly, the past three years out of an Auburn bar. Last year, 160 people entered, and organizers realized they were onto something. This year they are advertising the tournament and are working to form a limited liability company called Crows Unlimited.

"Auburn is renowned for its crows," said Jon Van Nest, owner of Windy Hill Shooting Supplies and Windy Hill Taxidermy in Moravia. "There's no reason we can't get some big names in there and turn this into

a celebrity shoot. Put Auburn on the map."

This isn't the first time Auburnians have tried to put the city and its crows on the map. Starting about 15 years ago, Auburn has been home to as many as 50,000 crows each winter. The roost has declined to about 25,000 recently, likely from the effects of West Nile virus, which is fatal to crows, said Kevin McGowan, an ornithologist at Cornell Ornithology Lab.

Near dusk, the crows fly in from surrounding farmland to roost in old trees near the Oswego Outlet and Auburn Correctional Facility. They are drawn, researchers speculate, by warm drinking water, warmth and the prison lights — which helps them see predatory owls.

The birds have been a nuisance to many residents, with their heavy droppings soiling cars and sidewalks. Auburn police are even involved in keeping the skies as clear of crows as possible. Each night, the police station plays a recording of distressed crow sounds in an attempt to drive them away.

The roost has been studied by Cornell researchers, documented by a film crew for National Geographic and celebrated on a Save the Crows Web Site.

Some suggested that Auburn host a crow festival, with music and a celebration of all things crow, but the idea never got off the ground.

The crow shoot — organizers plan to toss the birds killed into dumpsters — flies in the face of those efforts, and not everyone is happy.

"These sort of things leave me pretty cold," McGowan said. "I don't mind hunting, if you kill something to eat it. But these guys aren't going to eat these crows, although they could — they taste like wild duck. It's almost akin to vandalism." □

Character Style  
Italic Body Text

## AT A GLANCE

### CAIRO Couple charged in church theft

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### NEW YORK CITY Divers search for four teens

Police divers joined the search Sunday for four teenage boys who police believe ventured into the waters around City Island in a rowboat Friday night, authorities said.

Search dogs traced the boys' scent to a City Island marina, where an eight-foot dinghy was reported missing, leading authorities to believe the teenagers might have tried to row to a neighboring island. The boys, Charles Wertenbaker, 16, of the Bronx; Andrew Melnikov, 16, of Manhattan; Max Guarino, 17, of Manhattan; and Henry Badillo, 17, of the Bronx, had gone to a party Friday night at City Island.

### ALBANY Pataki has plan for ailing N.Y.C.

Gov. George Pataki plans to have the Battery Park City Authority, which he controls, provide New York City with a one-time cash infusion worth \$150 million or more to help with its fiscal woes, a top administration official said Sunday.

The money would come from refinancing almost \$1 billion in authority bonds with all the savings going to the city. □

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