



HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING  
June 28, 2011**

BOARD MEMBERS PRESENT:	Bonnie Castrey Susan Henry Kathleen Iverson Brian Garland
BOARD MEMBERS ABSENT:	Michael Simons
ADMINISTRATIVE PERSONNEL PRESENT:	Duane Dishno, Interim Superintendent Debbie Coleman, Asst. Superintendent, Human Resources Carrie Delgado, Assistant Superintendent, Business Services Kathy Miller, Assistant Superintendent, Educational Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office June 28, 2011
CALL TO ORDER:	The meeting was called to order at 7:15 p.m. by the Board President, Mrs. Henry.
CLOSED SESSION:	The Board recessed to Closed Session at 7:16 p.m. to consider Public Employee Discipline/ Dismissal/Release - Government Code section 54957 and Education Code sections 44896 and 44951.

CALL BACK TO ORDER:

The meeting was called back to order by Mrs. Henry at 7:42 p.m. She announced that the Board had met in closed session to consider Public Employee Discipline/Dismissal/ Release and took action to suspend the employee without pay for five days on a 4-0 vote, with Dr. Simons absent.

PLEDGE OF ALLEGIANCE: (II)

The Pledge of Allegiance was led by Dr. Duane Dishno.

RECESS - RECEPTION: (III-A)

Mrs. Henry expressed thanks on behalf of the Board to retiring Interim Superintendent Dr. Duane Dishno and presented him with an engraved paperweight. A recess took place from 7:50 to 8:08 p.m. for a reception in honor of Dr. Dishno.

APPROVAL OF MINUTES: (III-B)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the minutes of the regular Board meeting held June 14, 2011.

Motion carried 4-0.  
Dr. Simons was absent.

STAFF RECOGNITION - TEACHER OF THE YEAR 2010-11: (III-C)

The Board recognized the district's Teacher of the Year Kathleen Richey from Valley Vista High School

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-D)

Board members representing the district on various committees presented reports and discussed activities.

SUPERINTENDENT'S REPORT: (III-E)

Dr. Dishno expressed congratulations to Edison High School for being recognized as one of the top 500 High Schools in the United States by Newsweek Magazine.

Dr. Dishno introduced three persons being recommended to be employed as follows: Kevin

Fairman, Assistant Principal of Activities at Marina High School; Joe Fraser, Assistant Principal at Fountain Valley High School, and Dr. Donald Austin, Assistant Superintendent, Educational Services.

STAFF  
PRESENTATION -  
EDUCATIONAL  
SERVICES DIVISION:  
(III-F)

Kathleen Lommen, Director of Pupil Personnel Services, gave a presentation about the District's Student Attendance Review Board (SARB) program.

STAFF  
PRESENTATION -  
ADOPTION OF THE  
2011-12 BUDGET: (III-  
G)

Ms Carrie Delgado, Assistant Superintendent Business Services, provided a brief overview of actions taken by the Governor since his veto of the Budget Bills passed by the Legislature on June 15. Ms Jeanette Ullrich, Chief Business Official, provided detail on the district's 2011-12 Adopted Budget. In summary Ms Ullrich stated that the district would receive relatively "flat" funding in 2011-12, be subject to additional cash deferrals, and potentially be subject to mid-year cuts should revenues at the state level not materialize. She asserted that the district had sufficient reserves to mitigate any potential reduction in funding through 2012-13, but with the caveat that the district implement the \$1.2 million ongoing reduction to expenditures in 2012-13, and revisit the districts "Five- year Plan" to address future years. Ms Ullrich also impressed that the district maintain reserves well above the state's minimum requirement in order to sustain assets to provide liquidity for current operations. The district presented the budget for approval with a positive certification.

PUBLIC HEARING -  
ADOPTION OF THE  
2011-12 BUDGET: (III-  
H)

A public hearing on the adoption of the 2011-12 budget was held. The Board President gavelled the hearing open. There being no input, the hearing was declared closed.

PUBLIC HEARING -  
ACCEPTANCE OF AND  
USES OF TIER III

A public hearing was held on the acceptance of and uses of Tier III Categorical Funds (Categorical Flexibility), for fiscal year 2011-12, for any

CATEGORICAL FUNDS FOR ANY EDUCATIONAL PURPOSE FOR FISCAL YEARS 2008-09 THROUGH 2014-15: (III-I)

educational purpose as provided in Education Code section 42605. The Board President gaveled the hearing open. There being no input, the hearing was declared closed.

PUBLIC COMMUNICATION TO THE BOARD: (III-J)

Donna Alexander, community member, expressed thanks to Dr. Dishno and Dr. Kathy Miller, on the occasion of their last Board meeting.

Christiane Garisek, CSEA President, spoke against classified reductions, and thanked Dr. Dishno for his service.

Jeri Coulson, staff member, spoke against the elimination of her position.

Steve Mason, parent and co-chair of the Special Education CAC, commented on revisions to the Local Plan/Special Education.

CONSENT CALENDAR: (IV)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the Consent Calendar as presented with addendum to item IV-B, Personnel Report and with the exception of items IV-D, Field Trips; IV-E, Contracts and Consulting Agreements; IV-L, Local Educational Agency Plan (LEAP), and IV-Y, Resolution - Classified Personnel, which were pulled by Mrs. Iverson for separate consideration.

Motion carried 4-0.  
Dr. Simons was absent.

PURCHASE ORDERS: (IV-A)  
PERSONNEL REPORT: (IV-B)

Purchase orders in the amount of \$1,441,402.76 were approved as presented.  
Approval was granted for the Personnel Report No. 13 as presented, with addendum.

PROFESSIONAL AND OFFICIAL

Approval was granted for the Professional and Official Business activities as presented.

BUSINESS  
ACTIVITIES:  
(IV-C)

NON-PUBLIC  
SCHOOL/AGENCY  
CONTRACTS/  
ADDENDA -  
WOCCE: (IV-F)  
ACCEPTANCE OF  
FUNDS -  
ENHANCING  
EDUCATION  
THROUGH  
TECHNOLOGY  
(EETT), TITLE II,  
PART D: (IV-G)

Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

Approval was granted to accept funds in the amount of \$29,164 from the California Department of Education for the 2010-2011 Enhancing Education Through Technology (EETT) Formula Grant, Title II, Part D under the No Child Left Behind Act. These funds will be used to provide professional development to staff related to the use of technology in the classroom. No district matching funds were required. Authorization to expend funds upon receipt was granted.

APPLICATION FOR  
FUNDING - INDIAN  
EDUCATION  
GRANT: (IV-H)

Approval was granted to submit an application to the U.S. Department of Education for Indian Education grant funding in the amount of \$235,395 for the 2011-2012 school year. No matching funds were required. Authorization to expend funds upon receipt was granted.

ACCEPTANCE OF  
FUNDS - PROGRAM  
IMPROVEMENT  
LOCAL  
EDUCATIONAL  
AGENCIES  
CORRECTIVE  
ACTION  
RESOURCES -  
COHORT 4: (IV-I)

Approval was granted to accept funds from the California Department of Education in the amount of \$200,000. The funds will be used for the Program Improvement (PI) Local Educational Agency's (LEAs) Corrective Action Resources pursuant to California Education Code section 52055.57(d). No matching funds were required. Authorization to expend funds upon receipt was granted.

APPLICATION FOR  
FUNDING - DOYLE  
FOUNDATION  
GRANT - OVHS: (IV-  
J)

Approval was granted to apply for continued funding from the Frank M. and Gertrude R. Doyle Foundation for the 2011-2012 school year. Funding is in the amount of \$2,875 for Ocean View High School. No matching funds were required.

Authorization to expend funds upon receipt was granted.

APPLICATION FOR FUNDING - CONSOLIDATED CATEGORICAL PROGRAMS: (IV-K)

Approval was granted to submit to the California Department of Education the 2011-2012 Consolidated Application for Funding Categorical Programs. Under the *No Child Left Behind Act of 2001 (NCLB)* and various state authorizations, funds will be allocated by the state and federal governments to supplement existing instructional programs and services, guidance activities, and school improvement and staff development programs. No matching funds were required. Authorization to expend funds upon receipt was granted.

HIGH SCHOOL DIPLOMAS FOR DESIGNATED SPECIAL EDUCATION STUDENTS USING MODIFICATIONS ON THE CAHSEE: (IV-M)

Approval was granted to grant high school diplomas to designated special education students in the Class of 2011, the Class of 2012, and the Class of 2013 who meet the graduation requirements and receive the equivalent of a passing score on the California High School Exit Exam after taking the exam using modifications as outlined in the students' Individual Education Plan (IEP) and as defined in Education Code section 60851 (c).

NEW BASIC TEXTBOOK ADOPTION - FIRST LIST 2011-2012: (IV-N)

Approval was granted to adopt the new basic textbooks (First List) for the 2011-2012 school year. The 30-day review period has been completed according to district policy.

PROPERTY & LIABILITY CLAIMS ADMINISTRATION SERVICES AGREEMENT: (IV-O)

Approval was granted to enter into a two-year third party administration claims contract for property and liability with Claim Retention Services, Inc., from July 1, 2011 through June 30, 2013.

PROPERTY &  
LIABILITY JOINT  
EXERCISE OF  
POWERS  
AGREEMENT:  
SOUTHERN  
CALIFORNIA  
REGIONAL  
LIABILITY  
EXCESS FUND  
(ReLiEF) JOINT  
POWERS  
AUTHORITY: (IV-  
P)

Approval was granted for the Property & Liability Joint Exercise of Powers Agreement between the Huntington Beach Union High School District and the Southern California Regional Liability Excess Fund (ReLiEF) Joint Powers Authority beginning July 1, 2011 through June 30, 2013. The bylaws for the Southern California ReLiEF JPA require an initial agreement for a minimum of two years.

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INSURANCE AND  
LIABILITY  
CLAIMS: (IV-Q)

Approval was granted to deny the claim for general and personal liability damages (No. FVHS02282011). Claim information was available in the Insurance Office.

STUDENT  
TEACHING  
AGREEMENT: (IV-  
R)

Approval was granted for a student teaching agreement between the high school district and University of California, Irvine from February 2, 2011 to June 30, 2013. The agreement was similar to those previously approved for the training of student teachers of various institutions.

EDUCATION  
SPECIALIST  
INTERN  
PROGRAM: (IV-S)

- Approval was granted for an educational specialist intern agreement between the high school district and the Orange County Department of Education from July 1, 2011 to June 30, 2014. This agreement was similar to those previously approved for the internship of special education teachers.

LEASE  
AMENDMENT NO.2  
WESTMONT -  
OCEAN VIEW

- Approval was granted to amend the two-year lease agreement with Ocean View School District for the Adult Education-Parent Education program at Westmont School for an additional two (2) months

SCHOOL DISTRICT: (IV-T) for a cost of \$2,500 per month beginning July 1, 2011 through August 31, 2011.

CONTRACT CHANGE NOTICES: (IV-U) Approval was granted for the change notices to the contracts as presented which were previously awarded.

ADA REPORT: (IV-V) - A report on ADA through April 22, 2011 was presented.

APRIL AND MAY 2011 DISBURSEMENTS: (IV-W) Recaps of the payments processed during the months of April and May 2011 were presented.

RESOLUTION - SOUTHERN CALIFORNIA REGIONAL LIABILITY EXCESS FUND (ReLiEF) JOINT POWERS AUTHORITY: (IV-X) - Approval was granted to adopt the resolution joining the Huntington Beach Union High School District in the Southern California Regional Liability Excess Fund, Joint Powers Authority for Property and Liability coverage.

RESOLUTION NO. 50: AYES: CASTREY, IVERSON, GARLAND, HENRY  
NOES: NONE  
ABSENT: SIMONS

Resolution  
unanimously adopted  
by those members  
present.

RESOLUTION - UPDATE OF AUTHORIZED SIGNATURES - COUNTY: (IV-Z) Approval was granted to adopt a resolution updating authorized signatures for the District, Cafeteria and/or WOCCE accounts as required by the County. Staff changes have made this update necessary.

RESOLUTION NO. 52: AYES: CASTREY, IVERSON, GARLAND, HENRY  
NOES: NONE



ABSENT: SIMONS

Resolution  
unanimously adopted  
by those members  
present.

RESOLUTION -  
TRANSFER OF  
FUNDS - VARIOUS  
FUNDS: (IV-AA)

Approval was granted to adopt a resolution which authorizes the transfers made within the approved budgets of various funds for 2010-11.

RESOLUTION  
NO. 53:

AYES: CASTREY, IVERSON, GARLAND,  
HENRY  
NOES: NONE  
ABSENT: SIMONS

Resolution  
unanimously adopted  
by those members  
present.

RESOLUTION -  
ADDITIONAL  
INCOME AND  
EXPENDITURES -  
GENERAL FUND:  
(IV-BB)

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution increasing income, expenditures and reserves in the net amount of \$313,723 within the General Fund for the fiscal year 2010-11.

RESOLUTION  
NO. 54:

AYES: CASTREY, IVERSON, GARLAND,  
HENRY  
NOES: NONE  
ABSENT: SIMONS

Resolution  
unanimously adopted  
by those members  
present.

RESOLUTION -  
ADDITIONAL  
INCOME AND  
EXPENDITURES -

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution decreasing income,

ADULT  
EDUCATION  
FUND: (IV-CC)

expenditures and reserves by the net amount of \$106,463 within the Adult Education Fund for the fiscal year 2010-11.

RESOLUTION  
NO. 55:

AYES: CASTREY, IVERSON, GARLAND,  
HENRY  
NOES: NONE  
ABSENT: SIMONS

Resolution unanimously  
adopted  
by those members  
present.

RESOLUTION -  
ACCEPTANCE OF  
AND USES OF  
TIER III  
CATEGORICAL  
FUNDS FOR ANY  
EDUCATIONAL  
PURPOSE FOR  
FISCAL YEAR  
2011-12:  
(IV-DD)

Approval was granted to adopt a resolution for the acceptance of and use of Tier III Categorical Funds (Categorical Flexibility), for fiscal year 2011-12, for any educational purpose as provided in Education Code section 42605.

RESOLUTION  
NO. 56:

AYES: CASTREY, IVERSON, GARLAND,  
HENRY  
NOES: NONE  
ABSENT: SIMONS

Resolution unanimously  
adopted  
by those members  
present.

RESOLUTION  
-TRANSFER OF  
FUNDS TO  
HEALTH &  
WELFARE  
INSURANCE  
FUND: (IV-EE)

Approval was granted to adopt a resolution to temporarily transfer the amount of \$1 million to the Health and Welfare Insurance Fund for expenditures in 2011-12.

RESOLUTION  
NO. 57:

AYES: CASTREY, IVERSON, GARLAND,  
HENRY  
NOES: NONE  
ABSENT: SIMONS

adopted  
present.

Resolution unanimously  
by those members

FIELD TRIPS:  
(IV-D)

It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the Field Trips as presented. Mrs. Iverson discussed various field trips and explained her reasons for pulling this item for separate consideration.

absent.

Motion carried 4-0.  
Dr. Simons was

CONTRACTS AND  
CONSULTING  
AGREEMENTS:  
(IV-E)

The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Mrs. Iverson commented on Contract No. 1663, Total School Solutions. It was moved by Mrs. Henry, seconded by Ms Castrey, to approve the consultants and/or contractors as presented.

absent.

Motion carried 4-0.  
Dr. Simons was

LOCAL EDUCATIONAL  
AGENCY PLAN  
(LEAP): (IV-L)

Following discussion of this item, it was suggested that it be split into two separate motions.

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the district's revision of the Local Educational Agency (LEA) plan.

Motion carried 4-0.  
Dr. Simons was

absent.

It was moved by Ms Castrey, seconded by Mrs. Iverson, to receive and file the Total School Solutions Needs Assessment Report. The revision is required for districts designated as a Year 3 Program Improvement district. The revision reflects the analysis of programs and describes activities intended to improve student achievement as required by the No Child Left Behind Act of 2001. The Needs Assessment Report included the findings and recommendations to address the Standards for District Improvement as determined through an evaluation by Total School Solutions staff. The LEA plan and the Needs Assessment were available for review in the Educational Services Division.

It was agreed to discuss this item at a special meeting later in September.

Motion carried 4-0.  
Dr. Simons was

absent.

RESOLUTION -  
CLASSIFIED  
PERSONNEL  
REDUCTION: (IV-Y)

It was moved by Mrs. Henry, seconded by Ms Castrey for discussion purposes, to adopt a resolution for the reduction of specific classified services as presented. Mrs. Iverson asked that staff include information on why the district is going to reduce a particular position. Staff provided the background.

RESOLUTION  
NO. 51:

Motion carried 3-1.  
Ms Castrey voted no.  
Dr. Simons was absent.

ADOPTION OF  
2011-12 BUDGET: (V-  
A)

The 2011-12 budget has been compiled based on current guidelines and legislative actions. It was moved by Mr. Garland, seconded by Mrs. Iverson, that the budget be adopted as presented. It was further moved that the Chief Business Official be authorized to make changes to the 2011-12 State Budget as required by interpretation of the law and subsequent legislative action.

Motion carried 4-0.  
Dr. Simons was absent.

SPECIAL PROGRAMS  
ADMINISTRATOR -  
APA AND ROP: (VI-A)

It was moved by Mr. Garland, seconded by Mrs. Henry, to create a position titled Special Programs Administrator - Academy for the Performing Arts (APA) and Regional Occupational Program (ROP).

Motion failed 2-2.  
Mr. Garland and Mrs.

Henry voted yes.

Ms Castrey and Mrs.

Iverson voted no.

Dr. Simons was absent.

Dr. Dishno suggested bringing this item back at a future meeting when we have a full Board present.

BOARD POLICY: (VII-  
A)

It was moved by Mrs. Iverson, seconded by Mrs. Henry, to approve the following Board policy for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 3100 Business & Non-Instructional Operations  
Fund Balance

Motion carried 4-0.  
Dr. Simons was absent.

STUDENT  
EXPULSIONS: (VIII-A)

It was moved by Ms Castrey, seconded by Mrs. Henry, that Student No. 366621 be expelled from

the Huntington Beach Union High School District for the fall and spring semester for the 2011-12 school year for violation of California Education Codes 48900(g). It was further moved that an IEPT be convened to determine appropriate placement during the period of expulsion.

Motion carried 4-0.  
Dr. Simons was

absent.

It was moved by Mrs. Henry, seconded by Mrs. Iverson, that Student No. 374410 be expelled from the Huntington Beach Union High School District for the fall and spring semester for the 2011-12 school year for violation of California Education Codes 48900(g). It was further moved that an IEPT be convened to determine appropriate placement during the period of expulsion.

Motion carried 4-0.  
Dr. Simons was

absent.

It was moved by Mr. Garland, seconded by Mrs. Iverson, that Student No. 367612 be expelled from the Huntington Beach Union High School District for the fall and spring semester for the 2011-12 school year for violation of California Education Codes 48900(g). It was further moved that the student attend an OCDE alternative program during the time of expulsion.

Motion carried 4-0.  
Dr. Simons was

absent.

It was moved by Mrs. Iverson, seconded by Ms Castrey, that Student No. 376296 be expelled from the Huntington Beach Union High School District for the fall and spring semester for the 2011-12 school year for violation of California Education Codes 48900(g). It was further moved that an

IEPT be convened to determine appropriate placement during the period of expulsion.

Motion carried 4-0.  
Dr. Simons was

absent.

NEW BUSINESS: (IX) Mrs. Iverson asked if the district had certificates for Gold Awards and Eagle Scout projects.

Mr. Garland asked that the APA agenda item be brought back, modified with the recommendations of Trustee Iverson and at a time that a full Board can consider it.

Mrs. Henry asked that members calendar September 27, 2011 at 6 p.m. for a Study Session.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (X) Donna Alexander, parent, asked about collecting ADA when students are on field trips. Staff will respond.

ADJOURNMENT: The meeting was adjourned at 10:37 p.m.

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Clerk

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Secretary