

**BOARD OF EDUCATION
PASSAIC COUNTY MANCHESTER REGIONAL HIGH SCHOOL DISTRICT
HALEDON, NEW JERSEY**

MINUTES

**REGULAR MEETING
MARCH 26, 2015
SAMUEL WIENER LIBRARY
7:00 P.M.**

CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Mrs. Fischer.

FLAG SALUTE

The Flag Salute was given by Mrs. Fischer.

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Passaic County Manchester Regional High School Board of Education has caused notice of this meeting to be published in the North Jersey Herald News the Board's Official Newspaper on January 10, 2015. Notices of this Regular Meeting, indicating date, time and place, were posted publicly on the door of the main entrance to the high school, filed with the clerks in the municipalities of Haledon, North Haledon and Prospect Park.

ROLL CALL

Present: Mr. Boyle, Mr. Boydston, Mr. Ferrante, Mr. Fischer, Mrs. Fischer, Mr. Foti, Mr. Galluccio, Mr. Valenti (*arrived at 7:16 p.m.*), Mr. Vander Molen

Also Present: Dr. Wanko, Interim Superintendent; Mr. Serapiglia, Business Administrator/Board Secretary; Ms. Brogan, Assistant Principal; Mr. Varoqua, Student Board Liaison

RECOGNITION

MOTION by Mr. Fischer, seconded by Mr. Boyle, that the Board of Education approves the following resolution:

1. That the Board of Education approves the following resolution:

WHEREAS, the Manchester Regional High school Boys' Basketball Team brought honor and distinction to themselves, their families, the school district and community for being

REGULAR MEETING – MARCH 26, 2015

the N.J.I.C. Colonial Champions and the N.J.S.I.A.A. State North 1 Group 2 Sectional champions, and

WHEREAS, they achieved the best record in recent school history – 24 victories with only 5 defeats – playing with great distinction and sportsmanship throughout; now therefore be it

RESOLVED, that the Passaic County Manchester Regional High School District Board of Education extends its heartiest congratulations to the Boys' Basketball Team, along with their coaches, on their achievement.

2. That the Board of Education approves the following resolution:

WHEREAS, Richard Sponzilli brought honor and distinction to himself, his family, the school district and community for being the N.J.I.C. Colonial Coach of the Year; and

WHEREAS, Richard Sponzilli received recognition as Coach of the Year at the N.J.I.C. Colonial Division Meeting on February 28, 2015; now therefore be it

RESOLVED, that the Passaic County Manchester Regional High School District Board of Education extends its heartiest congratulations to Richard Sponzilli on his achievement.

MOTION carried unanimously upon roll call vote, 9-0.

PRESENTATION

Mr. Fred Stansfield, North Haledon Resident, gave a presentation on the North Haledon Parent Alliance.

Mr. Fischer stated that he had an opportunity to sit with Mrs. Denova from North Haledon BOE.

PPA Presentation by DiCara/Rubino Architects and Gable Associates:

- 45-60 days to prepare RFP;
- Advertise;
- Ask to submit;
- Review for 3-4 weeks (interviews); and
- Evaluation matrix.

DiCara/Rubino Architects and DCO Energy gave ESIP Presentation.

CONSIDERATION OF PRIOR MINUTES

MOTION by Mr. Vander Molen, seconded by Mr. Valenti, that the Board of Education approves the following minutes:

Regular Minutes March 12, 2015

MOTION carried upon roll call vote, 7-0-2; Messrs. Ferrante and Galluccio abstained.

REGULAR MEETING – MARCH 26, 2015

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mr. Foti, seconded by Mr. Valenti, to open the floor to the public, 8:24 p.m.

None.

MOTION by Mr. Ferrante, seconded by Mr. Valenti, to close the floor to the public, 8:24 p.m.

MOTION carried unanimously upon roll call vote, 9-0.

REPORTS:

- Board President's Report – Mrs. Fischer reminded Board to complete superintendent's evaluation.
- Student Representative to the Board – Mr. Varoqua – none.
- Superintendent's Report – Dr. Wanko reported that on Tuesday night, 13 students were inducted into the Spanish National Honor Society. In order to be eligible for this society, a student must have a B+ average and be in Spanish 3 or 4. Over 50 people were in attendance and the event was hosted by the Spanish National Honor Society advisors, Mrs. Kaefer and Mrs. Orsita. The Fashion Show was held last Thursday in the gymnasium conducted by Make A Difference Club and the French Club. Forty students participated and 175 people were in the audience. The students modeled very fashionable clothes, some suitable for the prom. The Project Graduation Tricky Tray was canceled last Friday night due to inclement weather and was re-scheduled for this Friday night, 6:30 in the cafeteria. The cost is \$18.00 a ticket. The Class of 2016 is conducting a Meet the Easter Bunny fundraiser this Saturday. There will be food and games, and an opportunity to have your picture taken with the Easter Bunny. Also, our National Honor Society is helping with the Easter Egg Hunt Saturday in North Haledon. The (MASA) Manchester All Sports Association Beefsteak is next Tuesday night at the Brownstone at 7:00 p.m. Ms. Celeste Denman, the literacy expert from the RAC will return April 1 to meet with teachers she observed last week to go over recommendations and provide additional professional development. I would like to thank Mr. Fred Stansfield for his presentation tonight and his enthusiastic and hard work promoting Manchester Regional High School. I would also like to congratulate the Boys' varsity basketball team and coaches for achieving State Championship Status and Coach Sponzilli as Coach of the Year. Additionally, I congratulate the parents and fans for their support. Our players and coaches provided our school with a positive example of the old adage that hard work and focus pay off. Our team had a prolific state championship run, demonstrating great intestinal fortitude. Congratulations!
- Business Administrator/Board Secretary Report – Mr. Serapiglia reported on the following resolutions: approving change of salary to Title I; approving change order (unspent contingency funds) for Roof Project; approving NCLB amendment; purchasing server for our tech enterprise fund; approving two more vendors for sub nurse service work. Updates: check-in officer – prior one left – replacement lasted one day – will be

REGULAR MEETING – MARCH 26, 2015

getting new one. Spoke with attorney – allowed to go out on referendum. State Aid Formula – taxes based on 50% value of town; equalization aid based on 100% value of town. Put in request to County for clarification on this. Sent out addendum for solar panel paper – look at specifically costs for doing work in-house. Issue with window order – pushing to have them start work end of April. Want this done by first week of June in preparation for graduation. Reached out to North Haledon – interested in doing PPA with us. Finally received info from TERMS about wells. Will email proposal to Board for discussion at our next BOE meeting. Budget update: Budget approved by County; all set for April 30th presentation. For Board members whose seats are up – handing out nomination sheets. Potholes – temporarily filled in for Play. We are hoping to permanently fill them during Spring break.

- Personnel Report – Mr. Galluccio, Chairperson; Mr. Foti, Mr. Vander Molen – none.
- Finance Report – Mr. Fischer, Chairperson; Mr. Boydston, Mr. Foti. Mr. Fischer reported that the committee met prior to meeting to discuss agenda items and review/sign bills.
- Education Report – Mr. Boyle, Chairperson; Mr. Valenti, Mr. Ferrante – none.
- State and County Report – Mr. Fischer, PCSBA; Mr. Vander Molen, NJSBA. Mr. Vander Molen reported that the County meeting on legal issues, which was held on Monday, was very interesting. Mr. Vander Molen stated that he found out some information in regards to conflict.
- Board Attorney's Report – Mr. Hara – N/A

Mr. Galluccio left meeting at 8:41 p.m.

PERSONNEL: (Mr. Galluccio, Chairperson; Mr. Foti, Mr. Vander Molen)

MOTION by Mr. Foti, seconded by Mr. Valenti, that the Board of Education approves items 1 – 5:

1. That the Board of Education, upon the recommendation of the Superintendent, approves the updated Administrative Assistant/School Secretary Performance Evaluation form as shown under Exhibit A.
2. That the Board of Education, upon the recommendation of the Superintendent, approves 100% of Carroll Smith's salary to be paid from Title 1 Funds (20-234-100-101-00) \$5,340 for the 2014-2015 school year.
3. WHEREAS the School Business Administrator, John Serapiglia, had a qualitative merit goal for the 2014-15 school year to provide documentation that produces projects of all possible / probable capital expenses over a reasonable timeline of 5 years including work in all major categories of facility management with cost estimates including contingencies and professional fees, all of which are planned through operating budget funds in Fund 12 and / or approvable funding through the capital projects fund in Fund 30, with or without SDA projects, and

REGULAR MEETING – MARCH 26, 2015

WHEREAS achievement of this goal would result in a merit payment of 2% of salary, calculated at \$2,971.38, and

WHEREAS the School Business Administrator has created a capital expense document showing capital expenses over a reasonable timeline of 5 years and has met this qualitative goal,

NOW THEREFORE BE RESOLVED that the Board of Education attests that the School Business Administrator has achieved this qualitative goal and approves merit payment of 2% of salary, calculated at \$2,971.38

4. WHEREAS the School Business Administrator, John Serapiglia, had a qualitative merit goal for the 2014-15 school year to research the possibility of securing and installing solar panels and project the cost savings (i.e. the reduced cost of energy consumption plus the energy credits exceed the annual principal and interest on borrowings to fund the capital installation) and make a definitive recommendation to the Board to proceed or not, and

WHEREAS achievement of this goal would result in a merit payment of 2% of salary, calculated at \$2,971.38, and

WHEREAS the School Business Administrator has researched the possibility of securing and installing solar panels and recommended to the Board of Education to fund the project through a Power Purchase Agreement and has met this qualitative goal,

NOW THEREFORE BE RESOLVED that the Board of Education attests that the School Business Administrator has achieved this qualitative goal and approves merit payment of 2% of salary, calculated at \$2,971.38

5. That the Board of Education approves the following resolution:

WHEREAS, the following employees are attending staff training, seminars and / or workshops; and

WHEREAS, the attendance at stated functions were previously approved by the Chief School Administrator as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent,

NOW BE IT RESOLVED that the Board of Education approves the requests for attendance at professional workshops/conferences as listed:

NAME	WORKSHOP	AMOUNT	DATE	ACCOUNT
M. Winkler	Law Related Education Conference-New Brunswick, NJ	\$23.78	5/1/15	11-000-251-580-01
R. Lehman	Next Generation Science Standards-East Orange, NJ	\$0.00	4/17/15	11-000-251-580-01
A. Beres	Next Generation Science Standards-East Orange, NJ	\$10.30	4/17/15	11-000-251-580-01
B. Cochran	Next Generation Science Standards-East Orange, NJ	\$10.30	4/17/15	11-000-251-580-01

REGULAR MEETING – MARCH 26, 2015

6. That the Board of Education approves the following resolution:

WHEREAS, Dr. Wanko's Employment Agreement as Interim Superintendent of Schools has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j); and

WHEREAS, Dr. Wanko's employment shall be governed by the terms and conditions of his Employment Agreement as Interim Superintendent of Schools;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Dr. Wanko as the Interim Superintendent of Schools for the period of July 1, 2015 through February 29, 2016. **TABLED UNTIL AFTER EXECUTIVE SESSION.**

MOTION carried unanimously upon roll call vote, 8-0, for items 1 through 5; Item #6 was tabled until after executive session.

EDUCATION: (Mr. Boyle, Chairperson; Mr. Valenti, Mr. Ferrante)

MOTION by Mr. Boyle, seconded by Mr. Valenti, that the Board of Education approves items 1 - 7:

1. That the Board of Education approves the following fundraiser(s):

- GI Go Fund to sponsor a Jeans for Troops Day fundraiser to be held on Thursday, May 21, 2015. Donations will be \$5.00 to wear jeans on that day.

2. That the Board of Education approves the following field trip(s):

Students	Trip
Physics	Six Flags Great Adventure
Book Club	Bow Tie Cinema
Interact	Interact Conference

3. That the Board of Education approves upon second reading the following new/revised policies as shown under Exhibit B.

9180 School Volunteers-Revised
9541 Student Teachers/Interns-Revised

4. That the Board of Education approves the formation of an Amnesty International Club for the 2014-2015 school year with Bijal Pandya as the Advisor at no extra cost to the district.
5. That the Board of Education approves the participation of six (6) students to work as custodial helpers for five weeks, beginning on July 6, 2015 through August 14, 2015 in the Passaic County Work Force's 2015 Summer Youth Development Program. Mr. Michel Gabriel will supervise. Students to be paid by Passaic County Workforce Development Center.

REGULAR MEETING – MARCH 26, 2015

6. That the Board of Education approves the Technology Discard List as shown under Exhibit C.
7. That the Board of Education approves the 2015-2016 school calendar as shown under Exhibit D.

MOTION carried unanimously upon roll call vote, 8-0.

FINANCE: (Mr. Fischer, Chairperson; Mr. Boydston, Mr. Foti)

MOTION by Mr. Fischer, seconded by Mr. Valenti, that the Board of Education approves items 1 - 12:

1. That the Board of Education approves the transfers from January, 2015 as approved by the Superintendent and shown under Exhibit E.
2. That the Board of Education accepts the following certification:

I, John Serapiglia, the Business Administrator/Board Secretary, for the Passaic County Manchester Regional High School Business District hereby certify as follows: "pursuant to N.J.A.C. 6A:23-2.11(c) (3), that as of January 31, 2015 no line item account has encumbrances and expenditures which in total exceed the line item appropriation and is not in violation of N.J.A.C. 6A:23-2.11 (a).

3. That the Board of Education approves the following resolution:

Pursuant to N.J.A.C. 6A:23-2.11(c) (4), we certify that, as of January 31, 2015 the board secretary's and treasurer's monthly financial reports did not reflect an overexpenditure in any of the major accounts or funds in violation of N.J.A.C. 6A:23-2.11(b), and based on the appropriation balances reflected on the reports/ and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year and accepts the financial reports of the Board Secretary.

4. That the Board of Education accepts the financial reports of the Treasurer of School Monies for January, 2015.
5. That the Board of Education moves that the following bills for March, 2015 be approved as presented:

General Fund		\$828,846.04
Special Revenue Fund		87,879.63
Construction Project Fund		95.88
Enterprise Fund		227.78
Payroll Fund – 2/25/15		395,401.96
Payroll Fund – 3/11/15		452,204.41
Total for Approval		<u>\$1,764,655.70</u>

6. That the Board of Education approves the contract with Co-Ed Uniform Company for the period January 1, 2015 through December 31, 2017 as shown under Exhibit F.

REGULAR MEETING – MARCH 26, 2015

7. That the Board of Education approves the following resolution:

APPROVAL–CHANGE ORDER FOR
BILLY CONTRACTING AND RESTORATION
RESOLUTION

WHEREAS, Billy Contracting and Restoration, was awarded the bid for the Phase VIII Roof Replacement at the Manchester Regional High School, and

WHEREAS, Billy Contracting and Restoration submitted the following change order proposal which has been approved by the architect:

<u>CHANGE ORDER Number</u>	<u>Description</u>	<u>Amount</u>
GC-02	Unused Allowance	-\$13,000.00
	TOTAL Change	(\$13,000.00)

NOW THEREFORE BE IT RESOLVED that the Board approves this change order and the contract amount is revised to reflect this change.

8. That the Board of Education hereby authorizes the submission of the NCLB Amendment Application for Fiscal Year (FY) 2015, and accepts the grant modifications for these funds upon the subsequent approval of the FY2015 NCLB Amendment Application as shown under Exhibit G.
9. That the Board of Education approves the purchase of a server from Dell utilizing Agreement #70256 WSCA/NASPO, at a cost of \$19,034.50. The server will be used to support the Technology Enterprise Interlocal Districts and will be charged to 50-990-320-730-01.
10. That the Board of Education approves Liberty Health Services to provide substitute nursing services for the 2014-2015 school year under MRESC Co-op Bid 14/15-58 at the following rate as shown under Exhibit H:
- \$41.24 per hour for RN services
 - \$268.12 per diem for RN Services
11. That the Board of Education approves Delta Group to provide substitute nursing services for the 2014-2015 school year at the following rates as shown under Exhibit I:
- \$41.75 per hour for RN services
 - \$33.00 per hour for LPN services
12. That the Board of Education approves the following revised use of facilities application(s):
- Bernadette Orsita, Make a Difference Advisor, to use the cafeteria, kitchen, foyer and yard area on May 8, 2015 from 1:00 p.m. – 11:00 p.m. and May 9, 2015 from 7:00 a.m. – 5:00 p.m. for CAMP MRHS.

MOTION carried unanimously upon roll call vote, 8-0.

REGULAR MEETING – MARCH 26, 2015

NEW BUSINESS/OLD BUSINESS

Mr. Fischer – regarding resolution on PPA for solar – should we go ahead with ESIP proposal from DiCara/Rubino – take poll.

PPA AGREEMENT

MOTION by Mr. Fischer, seconded by Mr. Foti, that the Board of Education approves the following:

That the Board of Education approves the Power Purchase Agreement with DiCara/Rubino.

MOTION carried unanimously upon roll call vote, 8-0.

NEW BUSINESS/OLD BUSINESS (cont'd)

Mr. Vander Molen – PARCC testing – having some students opt out.

Ms. Brogan – we have fewer than 10 students refusing test.

Ms. Brogan – so far, so good on PARCC testing.

Mr. Foti – basketball team – we honored them. We should also honor the student who saved four people from house fire.

Mr. Boydston – next step in trying to get more State aid for Manchester. Getting some media buzz from news outlets. Hope to get some pressure on our representatives. Invited everyone to Prospect Park on April 15th to have discussion about Manchester State funding.

Mr. Vander Molen – drive is to get more money for Manchester.

HEARING OF CITIZENS

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mr. Valenti, seconded by Mr. Boydston, to open the floor to the public, 9:06 p.m.

Mr. Ramirez – when will we have Board level hearing on suspension of my brother? Dr. Wanko talked to Ramirez Family and asked them to call main office on Friday.

MOTION by Mr. Vander Molen, seconded by Mr. Boyle, to close the floor to the public, 9:11 p.m.

EXECUTIVE SESSION

MOTION by Mr. Fischer, seconded by Mr. Foti, 9:11 p.m. to move into Executive Session for discussion of HIB matter and personnel.

MOTION carried unanimously upon roll call vote, 8-0.

REGULAR MEETING – MARCH 26, 2015

At this time, Messrs. Boyle and Ferrante left as well as Dr. Wanko.

The Board reconvened into the Regular Meeting, 9:26 p.m.

PERSONNEL (cont'd):

MOTION by Mr. Vander Molen, seconded by Mr. Valenti, that the Board of Education approves the following resolution:

6. That the Board of Education approves the following resolution:

WHEREAS, Dr. Wanko's Employment Agreement as Interim Superintendent of Schools has been submitted to and approved by the Interim Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7-8(j); and

WHEREAS, Dr. Wanko's employment shall be governed by the terms and conditions of his Employment Agreement as Interim Superintendent of Schools;

NOW, THEREFORE, BE IT RESOLVED that the Board hereby appoints Dr. Wanko as the Interim Superintendent of Schools for the period of July 1, 2015 through February 29, 2016.

MOTION carried unanimously upon roll call vote, 6-0.

ADJOURNMENT

MOTION by Mr. Vander Molen, seconded by Mr. Valenti, to adjourn, 9:27 p.m.

MOTION carried unanimously upon roll call vote, 6-0.

RESPECTFULLY SUBMITTED:

JOHN A. SERAPIGLIA, JR.
Business Administrator/Board Secretary

