



HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING  
March 11, 2008

BOARD MEMBERS PRESENT:	Bonnie Castrey Brian Garland Susan Henry Matthew Harper Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Van Riley, Superintendent Debbie Coleman, Asst. Superintendent, Human Resources Carol Osbrink, Asst. Superintendent, Educational Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office March 11, 2008
CALL TO ORDER:	The meeting was called to order at 7:10 p.m. by the Board President, Dr. Simons.
CLOSED SESSION: (I)	The Board recessed to closed session at 7:11 p.m. to consider Parent Appeals - Education Code sections 35146 and 48260; and Public Employee Discipline, Dismissal/Release - Government Code section 54957 and Education Code sections 44896 and 44951.

CALL BACK TO ORDER: The meeting was called back to order at 7:39 p.m. Dr. Simons announced that the Board had been meeting in closed session to consider Parent Appeals. All three were denied on a 5-0 vote. The Board also considered Public Employee Discipline, Dismissal Release. It was decided to notify a certificated administrator of possible reassignment for the 2008-09 school year.

PLEDGE OF ALLEGIANCE: (II)

The Pledge of Allegiance was led by Student Board Representative, Jesse Dalton.

APPROVAL OF MINUTES: (III-A)

It was moved by Mrs. Henry, seconded by Mr. Garland, to approve the minutes of the regular meeting held February 12, 2008, and a special study session meeting held February 26, 2008.

Motion  
unanimously carried.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD REPRESENTATIVE REPORT: (III-C)

Jesse Dalton, Student Representative to the Board from Fountain High School, presented reports for each school.

SUPERINTENDENT'S  
REPORT: (III-D)

Dr. Riley announced that Crystal Island residents have filed a lawsuit against the district because they want the district to vacate the ingress/egress road which is shared with the high school. They do not want the district or anyone else using the road. A court date is set for April 14, 2008. Mediation will continue until then.

The exterior of the Huntington Beach High School auditorium is being retextured and will be beautiful when it is finished. An historical architect has been hired to help with the design and colors and Dr. Riley believes that the Board will be very pleased with the finished result.

PUBLIC HEARING -  
WAIVER REQUEST TO  
EXTEND TIMELINE  
FOR REPORT &  
CERTIFICATION OF  
CELDT: (III-E)

A public hearing was held to accept input regarding the district's request (Waiver Request) to extend the timeline for submitting the State Testing Apportionment Information Report and Certification, California English Language Development Test (CELDT) for the 2006-07 school year. Dr. Simons gaveled the hearing open. There being no public input, the hearing was declared closed.

STUDENT  
RECOGNITION - ADULT  
SCHOOL:  
(III-F)

Students from the Huntington Beach Adult School were recognized for being selected as "Lifelong Learners" for the 2007-08 school year. Dr. Doris Longmead, Principal, introduced the honorees and provided background information.

STAFF PRESENTATION  
- ACCOUNTABILITY  
AND ASSESSMENT  
REPORT: (III-G)

Connie Mayhugh, Director of Curriculum, and Marlene Kline, Coordinator of Assessment and Accountability, presented the district's Accountability and Assessment Report for 2007. The latest data for the Academic Performance Index (API) and the Adequate Yearly Progress (AYP) were provided. A report on the annual evaluation of programs for English Language Learners was also presented.

INTRODUCTION:

Dr. Simons acknowledged Darlene LeFort, President of the Coastline Regional Occupation Program, who was in the audience.

STAFF PRESENTATION  
- SECOND INTERIM  
FINANCIAL REPORT  
AND FORECAST:  
(III-H)

Jeanette Ullrich, Chief Business Official, presented a status report on the Fiscal Year 2007-08 Second Interim Report and the district's financial condition. Ms Ullrich reviewed Changes since the First Interim Report of October 31, 2007; Highlights of the Governor's 2008-09 Budget Proposal; Multi-Year Forecast; and Risks/Changes to the Budget and Forecast. Ms Ullrich reported that the district will have a positive ending balance and will be able to meet its requirement. She indicated it is very important to maintain a positive certification as it affects bond ratings and Certificates of Participation. Board members asked questions and Ms Ullrich responded.

PUBLIC  
COMMUNICATION TO  
THE BOARD: (III-I)

None.

CONSENT CALENDAR:  
(IV)

It was moved by Mr. Garland,  
seconded by Mrs. Henry, to approve  
the Consent Calendar as presented  
with addendum to item IV-B,  
Personnel Report and a correction.  
Dr. Simons pointed out that pages 7  
and 8 of the Professional and  
Official Business Activities were  
duplicates. Mr. Harper pulled item  
IV-Y, Resolution - Susan Harmon,  
for separate consideration.

Motion  
unanimously carried.

PURCHASE  
ORDERS: (IV-A)

Approval was granted for purchase  
orders in the amount of  
\$2,675,173.10.

PERSONNEL  
REPORT: (IV-B)

Approval was granted for Personnel  
Report No. 9 as presented.

PROFESSIONAL  
AND OFFICIAL  
BUSINESS  
ACTIVITIES:  
(IV-C)

Approval was granted for the  
Professional and Official Business  
Activities as presented.

FIELD TRIPS:  
(IV-D)

Approval was granted for the Field  
Trips as presented.

CONTRACTS AND  
CONSULTING  
AGREEMENTS:  
(IV-E)

The Board determines that the  
listed individuals or contractors are  
specially trained, experienced, and  
competent to provide services and  
advice in the noted areas. Such  
services are not available free of  
charge from public agencies, and  
such services and advice are needed  
on a limited or occasional basis.

Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC  
SCHOOL/AGENCY  
CONTRACTS/  
ADDENDA -  
WOCCSE: (IV-F)

Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education is authorized to receive invoices and process payment.

PART C RESPITE  
COSTS  
REIMBURSEMENT-  
WOCCSE: NO. 0570:  
(IV-G)

Approval was granted for the Huntington Beach Union High School District (WOCCSE) to reimburse designated parents of an infant for respite care in an amount not to exceed \$1,674 for the period January 29, 2008 to July 31, 2010. Respite care is determined to be an appropriate service under Part C criteria of the infant's Individual Family Service Plan (IFSP).

PART C RESPITE  
COSTS  
REIMBURSEMENT-  
WOCCSE: NO. 0571:  
(IV-H)

Approval was granted for the Huntington Beach Union High School District (WOCCSE) to reimburse designated parents of an infant for respite care in an amount not to exceed \$918 for the period January 18, 2008 to May 31, 2009. Respite care is determined to be an appropriate service under Part C criteria of the infant's Individual Family Service Plan (IFSP).

WAIVER REQUEST  
TO EXTEND  
TIMELINE FOR  
REPORT &  
CERTIFICATION OF  
CELDT: (IV-I)

Following a public hearing, approval was granted to submit a request (Waiver Request) to the State Department of Education to extend the timeline from December 31, 2007 to March 12, 2008 for submitting the Apportionment Information Report and

Certification, California English Language Development Test (CELDT) for 2006-07.

COMPREHENSIVE SCHOOL SAFETY PLANS: (IV-J)

Approval was granted for the 2007-08 revisions to the Comprehensive School Safety Plans for Huntington Beach, Westminster, Marina, Fountain Valley, Edison, Ocean View, Valley Vista and Coast high schools and Adult School. School sites are required by Education Code section 35294.2 to evaluate and amend their school safety plans as needed and no less than once a year. The plans were revised by the school site safety committees and were reviewed by the school site councils. The safety plans are available for review in the Educational Services Division.

PARTICIPATION IN COMMUNITY-BASED ENGLISH TUTORING (CBET) PROGRAM - ADULT SCHOOL: (IV-K)

Approval was granted for the Huntington Beach Adult School to submit an application to the California Department of Education for continued Community-Based English Tutoring (CBET) program grant funds for the 2008-09 school year. The amount of the funding will be determined by the district's most recent R-30 Annual Language Census Report. No matching funds are required. Authorization to expend funds upon receipt was granted.

SINGLE PLAN FOR STUDENT

Approval was granted for the revised Single School Plan for Student Achievement for each of

ACHIEVEMENT -  
ALL SITES: (IV-L)

the district's high schools. In compliance with Education Code section 64001 as amended by SB374, each school developed a plan of action to raise the academic performance of students, to improve the education program and to evaluate the effectiveness of categorical programs. As required, the school site councils have completed the annual review of their school's Plan, and necessary revisions were made.

HIGH SCHOOL  
DIPLOMAS FOR  
DESIGNATED  
SPECIAL  
EDUCATION  
STUDENTS USING  
MODIFICATIONS ON  
THE CAHSEE:  
(IV-M)

Approval was granted to grant high school diplomas to designated special education students in the class of 2008 and the class of 2009 who meet the graduation requirements and receive the equivalent of a passing score on the California High School Exit Exam after taking the exam using modifications as outlined in the students' Individual Education Plans (IEP) and as defined in Education Code section 60851(C).

AWARD OF BIDS:  
(IV-N)

Approval was granted to award bids to the successful bidders as presented. It was further moved that all other bids be rejected as being higher in cost or not meeting specifications. All bid results are available for review in the Purchasing Department.

SUBSTITUTION OF  
SUBCONTRACTORS:  
(IV-O)

Approval was granted to approve the substitution of subcontractors on Contract No. 0300 with PW Construction, Inc., for Modernization 2 at Edison High School.



CONTRACT CHANGE NOTICES: (IV-P)	Approval was granted for the change notices to the contracts as presented which were previously awarded.
NOTICE OF COMPLETION - DISTRICT-WIDE TREE TRIMMING: (IV-Q)	Approval was granted to file a Notice of Completion on Contract 0527 for district-wide tree trimming by California Arbor Care, and to pay the 10 percent retention after filing.
NOTICE OF COMPLETION - SITE PREPARATION FOR PORTABLES - EHS: (IV-R)	Approval was granted to file a Notice of Completion on Contract No. 0450 for Site Preparation for Portables at Edison High School SAC by Warvi Construction Inc., and to pay the 10 percent retention after filing.
REDUCTION OF RETENTION FOR CONTRACTOR CAVECCHÉ ENGINEERING & CONSTRUCTION CO. INC.: (IV-S)	Approval was granted to reduce the ten percent (10%) retention to five percent (5%) in accordance with Public Contract Code Section 9203 on contract No. 0096 with Cavecche Engineering and Construction Co. Inc., for the New Classroom Building "W" at Westminster High School.
ADDENDUM 1 TO AUTOMATED TELLER MACHINE SITE LICENSE AND SERVICE AGREEMENT: (IV-T)	Approval was granted for the Automated Teller Machine (ATM) Site License and Service Agreement with Orange County Teachers Federal Credit Union (OCTFCU) for the District Office located at 5832 Bolsa Avenue, Huntington Beach for an additional three years to February 13, 2011.
AGREEMENT TO CONTRACT FOR PROPOSITION 39 AUDITS - 2007-08 AND 2008-09: (IV-U)	Approval was granted for an agreement with the CPA firm of Vavrinek, Trine, Day & Co., LLP to conduct the annual financial and performance audits for the district's

Measure C General Obligation Bonds (Proposition 39) for fiscal years 2007-08 and 2008-09 at a cost of \$2,500 each year for the Financial Audit and a cost of \$6,500 each year for the Performance Audit, plus related expenses for each audit.

INSURANCE AND WORKERS' COMPENSATION CLAIM: (IV-V)

Approval was granted to reject the claim for injury No. 08-61826DD. Claim information is available in the Insurance Office.

ENROLLMENT & ADA: (IV-W)

A report on enrollment and ADA for the period December 17, 2007 through January 25, 2008 was presented.

JANUARY 2008 DISBURSEMENTS: (IV-X)

A recap of the payments processed during the month of January 2008 was presented.

RESOLUTION - ADULT EDUCATION WEEK: (IV-Z)

Approval was granted to adopt a resolution to honor the Huntington Beach Adult School during Adult Education week March 10 through March 14, 2008.

RESOLUTION NO. 35:

AYES: HARPER, GARLAND, SIMONS, CASTREY, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION - TRANSFER OF FUNDS - VARIOUS FUNDS: (IV-AA)

Approval was granted to adopt a resolution which authorizes the transfers made within the approved budgets of the General Fund and the Adult Education Fund for 2007-08.

RESOLUTION NO. 36

AYES: HARPER, GARLAND, SIMONS, CASTREY, HENRY

NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION  
-INCOME AND  
EXPENDITURES -  
GENERAL FUND:  
(IV-BB)

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval is recommended to adopt a resolution increasing income and expenditures by the net amount of \$50,978 within the General Fund for the fiscal year 2007-08.

RESOLUTION  
NO. 37:

AYES: HARPER, GARLAND,  
SIMONS, CASTREY, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION -  
INCREASE/  
DECREASE INCOME,  
EXPENDITURES &  
RESERVES-  
BUILDING FUND -  
BOND SERIES 2007  
AND SPECIAL  
RESERVE/COP  
FUND: (IV-CC)

The district has projected increases in funding for various capital projects. Approval is recommended to adopt a resolution increasing income, expenditures and reserves by the net amount of \$1,062,280 in the Building Fund - Bond Series 2007, and the Special Reserve/Capital Outlay Projects Fund for the fiscal year 2007-08.

RESOLUTION  
NO. 38:

AYES: HARPER, GARLAND,  
SIMONS, CASTREY, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution  
unanimously adopted.

RESOLUTION - SUSAN  
HARMON: (IV-Y)

It was moved by Mr. Harper,  
seconded by Ms Castrey, to adopt a  
resolution recognizing Ms Susan  
Harmon for being selected by the  
Westminster Soroptimist Club to  
receive the "Making a Difference  
for Women" Award.

RESOLUTION  
NO. 34:

AYES: HARPER, GARLAND,  
SIMONS, CASTREY, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution  
unanimously adopted.

INTERIM FINANCIAL  
STATEMENT AND  
CERTIFICATION OF  
FINANCIAL STATUS:  
(V-A)

The second interim financial  
statement for the fiscal year  
2007-08 was presented. It was  
moved by Mr. Garland, seconded  
by Ms Castrey, for the Board  
President to certify that this  
district will meet its financial  
obligations for the current fiscal  
year and subsequent two fiscal  
years.

Motion unanimously carried.

2008-09 SCHOOL  
CALENDAR REVISION:  
(VI-A)

It was moved by Ms Castrey,  
seconded by Mrs. Henry, in order  
to provide equity of benefits  
between classified and certificated  
management personnel, paid  
holidays already given to classified  
management employees also be  
given to 11.5-month and 12-month  
certificated administrators. The  
additional holidays are December  
26, 2008 and December 31, 2008.

Motion unanimously carried.

WASC MID-TERM  
REPORTS: (VII-A)

Two of our schools, (Marina and Westminster), have successfully completed their Western Accreditation of Secondary Schools (WASC) three-year, mid-term report. The reports have been submitted and are available for review in the Educational Services Division.

STUDENT  
EXPULSIONS: (VIII-A)

It was moved by Ms Castrey, seconded by Mr. Harper, that Student No. 369768 be allowed to enroll in the Huntington Beach Union High School District, specifically at Coast High School, where she will be able to complete her required units and graduate in June.

Motion unanimously carried.

It was moved by Ms Castrey, seconded by Mrs. Henry, that Student No. 352219 be expelled from the Huntington Beach Union High School District for the remainder of the 2007-08 school year for violation of California Education Code 48900(b). It was further moved that the expulsion be suspended and that the student complete this school year at Valley Vista High School. In June 2008, the student will be notified of his right to request reenrollment at Edison High School for his senior year.

Motion unanimously carried.

It was moved by Mr. Harper, seconded by Mrs. Henry, that Student No. 354879 be expelled from the Huntington Beach Union High School District for the remainder of the 2007-08 spring semester and the 2008-09 fall semester for violation of California Education Code 48900(b). It was further moved that during the period of expulsion he attend an ACCESS school. In January 2009, the student will be notified of his right to request reenrollment in an appropriate district school.

Motion unanimously carried.

NEW BUSINESS:

Mr. Harper proposed that The Bible as Literature be placed on the April 8, 2008 Board agenda for consideration. Motion died for lack of a second.

The RBO Retreat will take place on Tuesday, March 18, 2008. Dr. Simons will attend.

The second Alert for Educational Alliance will take place on Tuesday, March 18, 2008 at 4 p.m. at the Anaheim Union High School District Board Room.

Board members discussed WASC assignments for Fountain Valley and Ocean View high schools.

ANY OTHER PUBLIC  
COMMUNICATION TO  
THE BOARD:

None.

ADJOURNMENT:

The meeting was adjourned by the  
President, Dr. Simons, at  
9:11 p.m.

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Clerk

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Secretary