

Guidelines for Medication at School

Generally, it is preferred that student take medications at home, but we realize this is not always feasible. Please review the following guidelines regarding student use of medication at school.

1. Medication forms are available in any school office, and on the district website.
2. The district does not stock ANY over-the-counter medication for students. Any medication at student might need during the day should be brought to school by the parent.
3. Medication should never be sent in a baggie, envelope or other unmarked container.
4. If a student needs a medication for 2 weeks or less (Ex: antibiotic, pain medication for post-operative pain), the medication should be brought to school by the parent **IN THE ORIGINAL CONTAINER**. A medication administration form must be completed and signed by the parent, as well.
5. A Medication Administration Form must be completed for each prescription daily, long-term medication that is to be administered by the school staff and must be signed by the physician and parent. (Note exception: If students have an Emergency Health Care Plan, Asthma Plan, or Diabetic Plan completed, the physician orders and parent permission will be included -no additional forms are needed.)
6. A Medication Administration Form must be completed for each non-prescription medication that is to be administered by the school staff and signed by the parent.
7. Any student is allowed to carry their own medication, IF it is deemed necessary by the physician. A Medication Use Form must be completed and signed by the physician and parent if the student is in grades K-8, and by the parent for students in grades 9-12. The medication must be in the original container, and with the exception of inhalers and insulin, limited to the amount needed by the student for one day.
8. If the student will carry their own medication, but a back-up will be kept in the office, for school staff to provide, both the Medication Use Form and the Medication Administration Form must be completed.