

OPEN ABBREVIATED SESSION

TIME: 1:30 p.m.

Location: J.M. Tawes Technology & Career Center

PRESENT: Board Members: Chairman Warner Sumpter, Vice Chairman Dan Kuebler, and Ms. Margo Green-Gale; Superintendent, Dr. John B. Gaddis; Board Attorney Mr. Fulton Jeffers; Assistant Superintendent of Administration, Ms. Nancy Smoker, Assistant Superintendent of Curriculum & Instruction, Mr. Tom Davis, and Melissa Tilghman, Recording Secretary. Supervisors, staff, media and community members were present for the 2:35 p.m. session.

Absent from the Meeting

Mr. Robert Wells and Mrs. Penny Nicholson

ADOPTION OF AGENDA

On the motion of Vice Chairman Kuebler and a second by Board Member Green-Gale the Board voted to approve the agenda as amended.

Discussion: The following items were removed and will be place on the March 17, 2015 Board Meeting Agenda:

- Item 9a - Early Childhood Education/Judy Center Recognitions
- Item 14-B1 – Somerset Early Learning Advisory Council’s Judy Center Update
- Item 14-B2 – 21st Century SAILS Program
- Item 14-B3 – Classroom Focus Improvement Process

Voting for the motion were Chairman Sumpter, Vice Chairman Kuebler and Board Member Green-Gale. The motion carried 3:0 and the amended agenda was adopted.

CLOSED MEETING:

1:30 p.m. – Pursuant to Section 3-306 of the **General Provisions Act**

On the motion of Vice Chairman Kuebler and a second by Board Member Green-Gale the Board voted to enter into a Closed Session at 1:36 p.m. for the following reasons:

- To review and approve the minutes of the January 20, 2015 Closed Session
- To perform administrative functions - Section 3-103
- To discuss personnel matters - Section 3-305(b)(1)
- To consult with counsel to obtain legal advice Section - 3-305(b)(7)
- To discuss school security matters – Section – 3-305 (b)(10)

Voting for the motion were Chairman Sumpter, Vice Chairman Kuebler and Board Member Green-Gale. The motion carried 3:0.

The Board reconvened in Open Special Session at 3:30p.m.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

None

Student/Staff/Citizens Recognitions

removed

Students Activities Reports

removed

Open Regular Session Minutes

On the motion of Vice Chairman Kuebler and a second by Board Member Green-Gale, the Board voted to approve the January 16, 2015 Open Work Session Minutes, the January 20, 2015 Open Regular Session minutes as amended and the January 27, 2015 Open Work Session minutes.

Voting for the motion were Chairman Sumpter, Vice Chairman Kuebler, and Board Member Green-Gale. The motion carried 3:0.

Announcement of Closed Meeting:

Chairman Sumpter announced that the Somerset County Board of Education met in a Closed Session on February 19, 2015 pursuant to the General Provisions Act Section 3-305 (b) and Section 3-103 for the following reasons:

- To review and approve the minutes of the January 20, 2015 closed session as amended
- To perform administrative functions - Section 3-103
- To discuss personnel matters - Section 3-305(b)(1)
- To consult with counsel to obtain legal advice Section - 3-305(b)(7)
- To discuss school security matters – Section 3-305 (b)(10)

OLD BUSINESS

#200-18, Student Transportation Policy

On the motion of Vice Chairman Kuebler and a second by Board Member Green-Gale, the Board voted to approve the removal of the Student Transportation Policy, #200-18 from the table. Voting for the motion were Chairman Sumpter, Vice Chairman Kuebler, and Board Member Green-Gale. The motion carried 3:0.

On the motion of Vice Chairman Kuebler and a second by Board Member Green-Gale, the Board voted to approve the Second and Final Reader of the Student Transportation Policy, #200-18 as amended.

Discussion: Chairman Sumpter stated that if Board Members Mr. Robert Wells or Mrs. Penny Nicholson reviewed the approved policy and would like to make any revisions, he would allow the policy to be reopened.

Voting for the motion were Chairman Sumpter, Vice Chairman Kuebler and Board Member Green-Gale. The motion carried 3:0 and the policy was adopted.

NEW BUSINESS

Administrative Functions

Policies

#400-01 to #400-10, Facilities Development and Maintenance

On the motion of Vice Chairman Kuebler and a second by Board Member Green-Gale, the Board voted unanimously to accept the First Reader of the following revised policies, as amended by the Board:

1. 400-01 Facilities Development Goals
2. 400-02 Evaluation of Facilities Planning & Development (Combined with 400-3)
3. 400-03 Facilities Planning (Deleted)
4. 400-04 Enrollment Projections
5. 400-05 Educational Facilities Master Plan
6. 400-06 State Capital Improvements Program
7. 400-07 Building Accommodations
8. 400-08 Facilities Construction
9. 400-09 Educational Specifications
10. 400-10 Selection Architects, Engineers & Construction Consultants

Discussion: Board Attorney Jeffers suggested that Policy #400-01 and #400-06 be reviewed and revised to ensure that the language is aligned with the purpose of each policy.

Voting for the motion were Chairman Sumpter, Vice Chairman Kuebler and Board member Green-Gale. The motion carried 3:0.

Curriculum & Instruction

Somerset Early Learning Advisory Council's (SELAC)

Removed

21st Century SAILS Grant

Removed

Classroom Focus Improvement Process

Removed

Monthly Budget Reports

Expenditures through January 21, 2015

Ms. Smoker presented budgeted expenditures for the month of January 2015, one with projections and one without projections. On the motion of Vice Chairman Kuebler and a second by Board Member Green-Gale, the budget expenditures report for the month of January, totaling \$3,264, 108, was approved. Voting for the motion were Chairman Sumpter, Vice Chairman Dan Kuebler, and Board Member Margo Green-Gale. The motion carried 3:0.

Food Service Report

Ms. Wendy Harrison, Chief Finance Officer, was unable to attend the meeting. As a result Ms. Smoker presented the Food Services Report. She reported that reimbursements from the State are a month behind and that a portion of that revenue is not reflected on the report. She reported that there has been a total of 77,037 more meals served to students. She stated that Ms. Riggins has done an excellent job in making sure food service workers are receiving professional development in food preparation by sending them to Boot Camps. At the Boot Camps, workers receive additional food preparation skills. Chairman Sumpter stated that he has not been hearing any complaints about the preparation or quality of the school meals.

Dr. Gaddis, along with the Board Members discussed the measures being taken to address the continual complaints of roach infestations in the schools:

- Spraying several times a month in the schools on a scheduled basis
- There is a limit on the number of times the schools can be sprayed and new protocols from the State require that certain types of materials are used
- Somerset County Health Department has been instrumental in assisting SCPS with this issue and have been checking the buildings

- Procedures have been put in place in handling of boxes when they are delivered to buildings
- The removal of unnecessary posters on the walls to reduce hiding spaces

Dr. Gaddis requested that if any concerned citizens have any complaints, the first step should be to contact the Central Office for a resolution.

Chairman Sumpter stated that schools have been communicating with the parents on what steps they are taking to combat the infestation concerns. Most parents were not aware until the schools reached out proactively to inform parents of what was happening. Dr. Gaddis stated that the extra spraying in the schools was not in the budget, but SCPS will do whatever it takes to deal with the situation.

CAPITOL IMPROVEMENTS

Ms. Daniele Haley, Supervisor of Facilities provided a facilities update to the Board members. She reported the following:

- The designer, constructor and manufacturer of the Washington Academy & High School bleachers have been contacted and will be investigating the cause of the recent bleacher collapse. An independent bleacher manufacturer has also been invited.
- There will be upgrades to the fencing, entry gates, and pathway lighting at WAHS.
- Aging Schools and Asbestos Funding will support the costs of the carpet installation at Princess Anne Elementary Schools and new roofing installation will be completed once funding approval has been received from the State.
- Greenwood Elementary School, Marion Sarah Peyton, Crisfield Academy & High School, Deal Island School and Ewell School have received fire alarm installation upgrades.
- Crisfield Academy & High Schools' voltage generator and boiler parts have been received.
- An architect engineering team is being developed for the Head Start/CAHS Project.
- She will look into the leveling of the CAHS baseball field
- Woodson Elementary School and WAHS will undergo internal painting in the Spring
- Painting of lockers and doors have been completed at CAHS

Chairman Sumpter requested a written update on the athletic fields.

HUMAN RESOURCES

Ms. Smoker shared several personnel matters to the Board for informational purposes only.

On the motion of Vice Chairman Kuebler and a second by Board Member Green-Gale, the Board voted to approve the Certificated staffing report. Voting for the motion were Chairman Sumpter, Vice Chairman Kuebler and Board Member Green-Gale. The motion carried 3:0.

Professional Transfer (Certificated)

Darlene Kelly – Paraprofessional – Deal Island Elementary School to Long Term Substitute Teacher – Grade 3 – Deal Island Elementary School

Professional Separation (Certificated)

Zanae Ari – English Teacher – Washington Academy/High School

SUPERINTENDENT AND BOARD MEMBERS’ COMMENTS

- Superintendent Dr. Gaddis thanked the community and staff for their attendance and support. He stated that the staff has been very busy developing a balanced budget, but assured everyone that they were doing what’s best for the students. He encouraged the Board to contact the Legislators and provide a voice addressing the Governor’s proposed budget cuts.
- Vice Chairman Kuebler requested an update on the bus routing software, Edu-log. Ms. Smoker and Mr. Greg Sutton, Supervisor of Transportation and Operations, reported that he is currently going through training, creating bus stops, bus runs and bus routes on the software. Mr. Sutton will conduct trial runs with the Summer School bus runs. He will be comparing the manual bus entries with the electronic entries using the Edu-log program. Mr. Sutton stated that the full use of the software will be not in effect until the 2016-2017 school year and that parents will be informed of any changes in by August.
- Board Member Green-Gale thanked the staff for attending the informational abbreviated meeting.
- Board Attorney Jeffers stated that the Eastern Shore has been having extreme weather conditions and SCPS staff must be careful and ensure the safety of the students
- Chairman Sumpter thanked the staff scheduled to present and expressed his appreciation of the knowledge of the SCPS staff.

ANNOUNCEMENT

Chairman Sumpter announced that the Board will convene in an Open Regular Meeting on Tuesday, March 17, 2015 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a closed meeting pursuant to Section 3-305(b) of the General Provisions of the Maryland Annotated Code. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools’ website.

ADJOURNMENT

On the motion of Board Member Green-Gale and a second by Board Member Nicholson, the Board unanimously voted to adjourn the meeting at 3:30 p.m. The motion carried 3:0.

Dr. John B. Gaddis, Superintendent
Recorded and Prepared by: Melissa Tilghman, Recording Secretary