

UNADOPTED MINUTES

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

MINUTES OF REGULAR BOARD MEETING

January 15, 2013

BOARD MEMBERS PRESENT: Bonnie Castrey
Susan Henry
Dr. Duane Dishno
Kathleen Iverson
Dr. Michael Simons

BOARD MEMBERS ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Gregory Plutko, Superintendent
Carrie Delgado, Assistant Superintendent,
Business Services
Dr. Donald Austin, Assistant Superintendent,
Educational Services
Dr. Carolee Ogata, Assistant Superintendent,
Human Resources
Carole Thomas, Executive Assistant

ADMINISTRATIVE PERSONNEL ABSENT: None

PLACE AND DATE OF MEETING: District Office
January 15, 2013

CALL TO ORDER: The meeting was called to order at 6:45 p.m.
by the Board President, Ms Castrey.

CLOSED SESSION: The Board recessed to Closed Session at 6:46
p.m. to consider Negotiations – Conference
with Labor Negotiators concerning DEA,
CSEA, HBPSA and non-represented contracts
– Government Code section 54957.6. Present
were Dr. Greg Plutko, Dr. Don Austin, Dr.
Carolee Ogata and Ms Carrie Delgado; Public
Employee Appointment Assignment/
Reassignment/ Discipline/Dismissal/Release
– Government Code section 54957 and
Education Code sections 44896 and 44951;
and Parent Appeal – Education Code section
35146 and 48260.

CALL BACK TO ORDER: The meeting was called back to order by Ms
Castrey at
7:35 p.m. She announced that the Board had
met in closed session to discuss the preceding
items but there was nothing to report out.

PLEDGE OF ALLEGIANCE: (II) The Pledge of Allegiance was given.

APPROVAL OF MINUTES: (III-A) It was moved by Mrs. Iverson, seconded by Dr.
Dishno, to approve the minutes of the
December 11, 2012 Board meeting with three
corrections.

Motion unanimously carried.

BOARD COMMITTEE REPORTS AND
ACTIVITIES: (III-B)

-
Board members representing the district on various committees presented reports and discuss activities.

STUDENT BOARD REPRESENTATIVE
REPORT: (III-C)

Bryan Nguyen, Student Representative from Fountain Valley High School, presented reports on campus activities.

SUPERINTENDENT'S REPORT: (III-D)

Dr. Plutko and Carrie Delgado reviewed the Governor's Proposed Budget for 2013-14. This budget is simply "proposed" and needs to be watched very closely. The process begins in January and goes through the spring. Dr. Plutko also commented on the Parent University which was held recently. He was pleased that 125 parents attended.

Dr. Plutko thanked Celia Taylor, Director of Purchasing, for her work with a select group of vendors who have agreed with a bank to allow electronic payment to take place, resulting in a savings to the district of nearly \$100,000 a year.

Dr. Plutko thanked all district nurses for their handling of the influenza outbreak.

Jackie DeHay, Director of Human Resources/Classified, talked about the Annual Districtwide Staff Development Day. She indicated that online registration had been utilized for the first time. Mrs. Iverson will provide the Board welcome in the absence of Ms Castrey.

Dr. Plutko thanked Marlene Kline, Coordinator of Assessment/ Evaluation, who was instrumental in providing data analytics to teachers.

PRESENTATION BY VAVRINEK, TRINE,
DAY & CO., LLP: (III-E)

Mr. Rich Alonzo from the firm Vavrinek, Trine, Day & Co., LLP presented findings from the 2011-12 Annual Financial Report and the Measure C Annual Audit Report. He indicated that three major opinions are reviewed: Financial Statements: Unaudited Actuals; Federal Compliance, and State Compliance areas. He referred to the summary of audit results and stated that his company had issued an unqualified opinion which is the cleanest opinion they can give.

Mr. Alonzo reviewed the Measure C Financial and Performance Audit Report, stating that it also received an unqualified opinion.

STAFF
PRESENTATION – EDUCATIONAL
SERVICES: (III-F)

The Educational Services Division and Dr. Connie Mayhugh, Executive Director, Curriculum, Instruction & Categorical Programs, presented information regarding the

	<p>district's Common Formative Assessment process and the use of data to improve instruction through professional collaboration. Also presenting were Marlene Kline, Coordinator, Assessment & Evaluation and three staff members.</p>
<p>STAFF PRESENTATION – EDUCATIONAL SERVICES: (III-G)</p>	<p>Janie Hoy, Director of Student Services presented information on the safety measures taken at each of the Huntington Beach Union High School District school sites.</p>
<p>PUBLIC COMMUNICATION TO THE BOARD: (III-I)</p>	<p>Mr. Fred Provencher, community member, provided information on the Huntington Beach Reads One Book program.</p> <p>Christiane Garisek, President of CSEA, introduced her new executive board members.</p>
<p>CONSENT CALENDAR: (IV)</p>	<p>It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the Consent Calendar as presented.</p> <p>Motion unanimously carried.</p>
<p>PURCHASE ORDERS: (IV-A)</p>	<p>Purchase orders in the amount of \$333,696.38 were approved as presented.</p>
<p>PERSONNEL REPORT: (IV-B)</p>	<p>Approval was granted for the Personnel Report No.9 as presented.</p>
<p>PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)</p>	<p>Approval was granted for the Professional and Official Business activities as presented.</p>
<p>FIELD TRIPS: (IV-D)</p>	<p>Approval was granted for the field trips as presented.</p>
<p>CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)</p>	<p>The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.</p>
<p>NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - WOCCSE: (IV-F)</p>	<p>Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.</p>
<p>NEW BASIC TEXTBOOK ADOPTION – SECOND LIST: (IV-G)</p>	<p>Approval was granted to commence the adoption of the new basic textbooks (Second List) for the 2012-2013 school year according to district policy.</p>

<p>SURPLUS OF DISTRICT VEHICLES AND EQUIPMENT: (IV-H)</p>	<p>Approval was granted to dispose of the listed surplus/obsolete district vehicles or equipment by public auction through Inter Schola, 1004 O'Reilly Avenue, Third Floor, San Francisco, CA 94129.</p>
<p>AWARD OF BID: (IV-I)</p>	<p>- Approval was granted to award a bid to the successful bidder as presented. It was further moved that all other bids be rejected as being higher in cost or not meeting specifications. All bid results are available for review in the Purchasing Department.</p>
<p>COMMERCE BANK COMMERCIAL CARD AGREEMENT: (IV-J)</p>	<p>- Approval was granted to sign a Commercial Card Agreement with Commerce Bank for participation in their Automated Payment Solution and Commercial Card Program.</p>
<p>PERCENT OF MAXIMUM AVERAGE DAILY ATTENDANCE (ADA) COMPARISON: (IV-K)</p>	<p>- A report on ADA through December 14, 2012 was presented.</p>
<p>NOVEMBER 2012 DISBURSEMENTS: (IV-L)</p>	<p>A recap of payments processed during the month of November 2012 was presented.</p>
<p>ANNUAL DEVELOPER FEE REPORT: (IV-M)</p>	<p>Approval was granted to accept the report on Developer Fees, prepared in compliance with the requirements of SB 1693. The report has been available to the public since December 5, 2012.</p>
<p>QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS: (IV-N)</p>	<p>The quarterly report on Williams Uniform Complaints was presented for the second quarter of the fiscal year 2012-13.</p>
<p>INSURANCE AND LIABILITY CLAIM: (IV-O)</p>	<p>Approval was granted to reject a claim for general and personal liability damages, No. FVHS10112012. Claim information is available in the Insurance Office.</p>
<p>RESOLUTION - TRANSFER OF FUNDS - VARIOUS FUNDS: (IV-P)</p>	<p>Approval was granted to adopt a resolution that authorizes the transfers made within the approved budgets of the various funds for 2012-13.</p>
<p>RESOLUTION NO. 35:</p>	<p>AYES: DISHNO, IVERSON, HENRY, CASTREY, SIMONS NOES: NONE ABSENT: NONE</p> <p>Resolution unanimously adopted.</p>
<p>RESOLUTION –UPDATE OF AUTHORIZED SIGNATURES – CAFETERIA ACCOUNT: (IV-Q)</p>	<p>Approval was granted to adopt a resolution updating authorizations for signatures for the Custodian of the Cafeteria Account 253225. Staff changes have made this update necessary.</p>
<p>RESOLUTION</p>	<p>AYES: DISHNO, IVERSON, HENRY,</p>

NO. 36:

CASTREY, SIMONS

NOES: NONE

ABSENT: NONE

Resolution unanimously adopted.

MEASURE C GENERAL OBLIGATION BONDS FINANCIAL AND PERFORMANCE AUDIT REPORT: (V-A) It was moved by Mrs. Iverson, seconded by Mrs. Henry, to accept the 2011-2012 Measure C Annual Audit Report as presented.

Motion unanimously carried.

2011-12 ANNUAL FINANCIAL REPORT: (V-B) It was moved by Mrs. Iverson, seconded by Dr. Dishno, to accept the 2011-12 District Annual Financial Report as presented.

Motion unanimously carried.

STUDENT EXPULSIONS: (VI-A) It was moved by Dr. Dishno, seconded by Mrs. Iverson, that Student No. 379858 be expelled from the Huntington Beach Union High School District and to immediately suspend the expulsion through June of 2013.

Motion unanimously carried.

It was moved by Mrs. Henry, seconded by Dr. Simons, that Student No. 390519 be expelled from the Huntington Beach Union High School District for the remainder of the 2012-13 school year and through the 1st semester of the 2013-14 school year in violation of California Education Code sections 48900(c)(d)(j) and (k). It was further moved that the student be placed at an Orange County Department of Education program during the period of expulsion.

Motion unanimously carried.

NEW BUSINESS: (VII)

Mrs. Henry announced that she will be attending the California School Boards Association meeting and will be gone from February 9-10, and also during the Golden West Gala on March 23-24. If Board members have any issues they would like her to carry to the meeting at CSBA, they should email her.

Mrs. Iverson commented on the effectiveness of charter schools and on-line learning. She stated we need to work on what is best for kids and keep looking at it. February 7 is Physics Training Day at Knott's Berry Farm and if any Board member or administrator would like to attend, they should contact Mrs. Iverson.

Mrs. Iverson asked about the proposed Study Session on February 26. Dr. Plutko asked Board members if they would be available to begin the meeting at 5:30 p.m., which they were.

Mrs. Iverson asked that Board members be informed when former employees pass away.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (VIII) Donna Alexander, community member, addressed the Board on Spanish immersion classes.

NEXT MEETING: Tuesday, February 12, 2013.

ADJOURNMENT: The meeting was adjourned at 9:12 p.m. in memory of Phillip Appell, former Ground Maintenance worker at Ocean View High School, who passed away.

Clerk

Secretary