

**Minutes of Open Regular Session Meeting
J.M. Tawes Technology & Career Center
September 17, 2013**

OPEN REGULAR SESSION

TIME: 4:02 p.m.

Location: J.M. Tawes Technology & Career Center

PRESENT: Board Members: Chairman William Miles, Vice Chairman Robert Wells, Mr. Warner Sumpter, Ms. Margo Green-Gale, and Mr. Dan Kuebler; Interim Superintendent Dr. John Gaddis; Board Attorney Mr. Fulton Jeffers; Interim Assistant Superintendent of Administration, Ms. Nancy Smoker, Interim Assistant Superintendent of Curriculum & Instruction, Mr. Dave Elebash and Board Secretary Ms. Melissa Tilghman. Supervisors, Media and Community members were also present.

Chairman Miles declared a quorum and called the meeting to order.

ADOPTION OF AGENDA

Motion: Ms. Green-Gale/Vice Chairman Wells: motion carried unanimously

CLOSED MEETING:

4:08 p.m. – Pursuant to Section 10-508 of the **Annotated Code of Maryland**

Motion: Mr. Kuebler/Mr. Sumpter: motioned carried unanimously to convene in a closed meeting.

Approval of Previous Closed Meeting Minutes

August 20, 2013 Closed Meeting Minutes

Motion: Ms. Green-Gale/Mr. Sumpter: motion carried unanimously

Performed Administrative Functions – Section 10-503

Reviewed and discussed category transfers

Discussion of School Resource Officers at Board Meetings

Received information on SAT preparations

Discussed the development of the Ethics Committee

Received and discussed transportation and facilities concerns

Discussed student transportation policy and procedures

Discussed Personnel Matters – Section 10-508(a)(1)

Received, reviewed and discussed personnel matters

Consulted with Attorney to Obtain Legal Advice – Section 10-508(a)(7)

Reviewed, discussed and received legal advice from Board Attorney

PRESENT FOR CLOSED MEETING: Board Members: Chairman William Miles, Vice Chairman Robert Wells, Ms. Margo Green-Gale, Mr. Warner Sumpter, Mr. Dan Kuebler, and Board Attorney Fulton Jeffers; Interim Superintendent Dr. John Gaddis; Interim Assistant Superintendent of Curriculum & Instruction, Mr. Dave Elebash, Interim Assistant Superintendent of Administration, Ms. Nancy Smoker, and Board Secretary Ms. Melissa Tilghman.

The Board reconvened in an Open Regular Meeting at - 6:10 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

None

Public Recognition

Mr. Ross Kelly congratulated the Somerset County Public School System for their efforts in conserving energy. To date the system has saved 1.69 million dollars. Dr. Gaddis thanked the previous administration for implementing this program.

The following awards were presented:

School Security Team Award Presentation

Captain Timothy Bozman, Princess Anne Police Department
Deputy Lee Bromley, Somerset County Sheriff's Office
Chief Deputy Ronnie Howard, Somerset County Sheriff's Office
Lt. Lorenzo Miles, Somerset County Sheriff's Office
Chief Frankie Pruitt, Crisfield Police Department
Chief Michael Tabor, Crisfield Police Department
Sgt. Richard Taylor, Crisfield Police Department
Detective Sgt. Robert Wink, Princess Anne Police Department

Boys' State Attendance Recognition and Super Scholar Excel Program Recognition

Interim Superintendent, Dr. Gaddis presented awards to several students recognizing them for being chosen to participate in the Boys' State Program and the Super Scholar Excel Program.

Student Board Members' Reports

The Student Board Representatives gave a brief update on events and activities at their schools.

Open Regular Session Minutes

Approval of August 20, 2013 open meeting minutes

Motion: Mr. Kuebler/Mr. Sumpter; motion carried unanimously

Announcement of Closed Meeting:

Chairman Miles announced that the Somerset County Board of Education met in Closed Session on the following date pursuant to Section 10-508(a) and Section 10-503 of the Maryland Annotated Code on the following date:

➤ September 17, 2013

- To Review and Approve Minutes of August 20, 2013
- To discuss personnel matters - Section 10-508(a)(1)
- To consult with counsel to obtain legal advice Section - 10-508(a)(7)
- To perform administrative functions - Section 10-503

UNFINISHED BUSINESS

Special Education

Approval of revised Policy #600-39, Student Behavior Interventions

Motion: Ms. Green-Gale/Mr. Kuebler; motion carried unanimously

NEW BUSINESS

Monthly Financial Updates

Treasurer's Report

Approval of the August 2013 Expenditures' Report of \$1,525,591.00

Motion: Mr. Sumpter/Mr. Kuebler; motion carried unanimously

Approval of FY2014 Budget Category Transfers

Interim Assistant Superintendent of Administration, Ms. Nancy Smoker, presented the category budget transfers. The category transfers were required to address the Maryland State Department's mandates.

<u>Amount</u>	<u>From</u>	<u>To</u>
\$233,383	Technology	Operation of Plant
\$138,650	Technology	Textbooks & Supplies
\$20,000	Technology	Instructional Salaries
\$5,000	Technology	Operation of Plant
\$53,000	Technology	Operation of Plant
\$80,386	Special Education	Instructional Salaries
\$519,274	Student Services	Instructional Salaries

Upon the recommendation of the Superintendent, the Board unanimously agreed to approve the presented category transfer requests.

CURRICULUM & INSTRUCTION

Approval of Out of County Field Trips

Motion: Vice Chairman Wells/Ms. Green-Gale: motioned carried unanimously:

- Greenwood Elementary School’s Afterschool Chorus – National Cherry Blossom Festival
- Crisfield Academy & High School – Chesapeake Bay Fox Island Field Trip

FACILITIES AND TRANSPORTATION

Motion: Mr. Sumpter/Vice Chairman Wells; motioned carried unanimously to approve the submission of the FY2015 IAC application in support of the Capital Improvement initiatives that were previously identified in the Education Facilities Master Plan.

<u>School</u>	<u>Project</u>
Greenwood Elementary School	Renovation and replacement of the heating, ventilation, and air
Crisfield Academy & High School	Replace or retrofit existing light fixtures with high efficiency units
J.M. Tawes Technology & Career Center	Replace or retrofit existing light fixtures with high efficiency units
Marion Sarah Peyton School	Replace or retrofit existing light fixtures with high efficiency units
J.M. Tawes Technology & Career Center	Request authorization to conduct a feasibility study in support of a future renovation or replacement

NEGOTIATIONS TEAM

Upon the recommendation of the Interim Superintendent, a motion was made by Mr. Sumpter, seconded by Vice Chairman Wells and passed to approve the 2013-2014 negotiations team as presented; motioned carried unanimously.

Unit I: Certificated Employees

Edward Barber, Chief Negotiator
David Elebash, Interim Assistant Superintendent of Curriculum & Instruction
Wendy Harrison, Chief Finance Officer
Cheryl O’Neal, Greenwood Elementary School Principal
Nancy Smoker, Interim Assistant Superintendent of Administration
Traci Sneider, Supervisor of Race to the Top/Math/STEM/Gifted & Talented
Beth Whitelock, Human Resources Supervisor

Unit II: Administrators & Supervisors

Edward Barber, Chief Negotiator
David Elebash, Interim Assistant Superintendent of Curriculum & Instruction
Wendy Harrison, Chief Finance Officer
Cortney Monar, Princess Anne Elementary School Principal
Nancy Smoker, Interim Assistant Superintendent of Administration
Beth Whitelock, Human Resources Supervisor

Unit III: Classified Employees

Edward Barber, Chief Negotiator
David Elebash, Interim Assistant Superintendent of Curriculum & Instruction
Wendy Harrison, Chief Finance Officer
Paul Jefferson, Supervisor of Transportation and Facilities
Helen Riggins, Manager of Food and Nutrition Services
Nancy Smoker, Interim Assistant Superintendent of Administration
Beth Whitelock, Human Resources Supervisor

HUMAN RESOURCES

Personnel Matters - Approval of Certificated Staff

Upon the recommendation of the Interim Superintendent, it was moved by Mr. Kuebler and seconded by Mr. Sumpter to approve the presented Human Resources Report; motion carried unanimously.

Transfers	From	To
Jill Holland	Washington Academy & High School Facilitator	Instructional Technology Coordinator
Leo Lawson	Interim Public Relations Supervisor	Public Relations Supervisor

Personnel Matters - Classified Staff

Appointments

Kimberly Prince Occupational Therapist – District Wide (Contractual/No Benefits)
Nenita Tyler Food & Nutrition Services – Somerset Intermediate School
Tonekia Showell Adult Education – Marion Sarah Peyton
Arvil Rogers Adult Education – Marion Sarah Peyton
Brandi Wyatt CNA – Woodson Elementary School

Transfers	From	To
Darlene Schoolfield	Somerset Intermediate School	Washington Academy & High School
Cindy Gerald	Carter G. Woodson Elementary School	Crisfield Academy & High School
Shakira Miles	Woodson Elementary CNA (Part-time)	Woodson Elementary/ Somerset Promise Academy CNA (Full-time)

Separations

Jessica Massey Paraprofessional – Carter G. Woodson Elementary School
Mary Rubio Food & Nutrition Services Worker

Approval of Bus Contracts #59 (Stanley Daniels) and #2 (George Handy)

Motion: Vice Chairman Wells/Ms. Green-Gale; motion carried 3:1
Voting for the motion were Vice Chairman Wells, Mr. Sumpter and Ms. Green-Gale; Mr. Kuebler voted against the motion.

SUPERINTENDENT AND BOARD MEMBERS' COMMENTS

Mr. Kuebler requested that the Interim Superintendent Dr. Gaddis present the Capital Improvement Plan to the public to allow the community to discuss and have input on the plan. He thanked the School Security Task Force members for their assistance as well as Mr. Henry Teagle who brought school security concerns to the Board at the January 15, 2013 Board Meeting. Mr. & Mrs. Matt and Jeania Lankford were commended for beginning the process of the expansion of the J.M. Tawes Career & Technology Center.

Mr. Sumpter commended SCPS staff and facility employees for the exceptional work done to the athletic fields.

Vice Chairman Wells thanked the community and Mr. Greg Bozman for all he has done as the Athletic Director, Ms. Lynn Brumley for organizing the Students Against Destructive Decisions

(SADD) Program, Mr. Kirk Pitman and Mr. Darryl Webster for their assistance with the athletic fields.

Ms. Green-Gale thanked the community for their attendance, the Student Board members for the detailed reports and commended the students chosen to participate in the scholar programs. She also expressed support of the Connect Ed. messages sent to staff and parents to keep them informed.

Dr. Gaddis thanked the community, staff and students for their support. He announced the implementation of the Naviance Program. This is a college and career readiness solutions program that will help connect academic achievement to post-secondary goals, and assist students with college and career planning. It will be introduced to 6th grade students. The actual program will be presented at the October 15, 2013 Board meeting.

Board Attorney Jeffers noted that it is an invigorating and enjoyable experience when attending Somerset County Board of Education meetings.

Chairman Miles noted that Somerset County Public Schools employees must follow school security policy and procedures and encouraged students to stay in school and expressed to parents that children should be enrolled in school as early as possible to ensure academic achievement.

ADJOURNMENT

Chairman Miles announced that the Board will convene in an open meeting at the J.M. Tawes Career & Technology Center on Tuesday, October 15, 2013 to immediately consider voting to convene in a closed meeting. Additional information will be posted on the Somerset County Public Schools website.

Motion: Mr. Sumpter/Ms. Green-Gale; unanimously carried to adjourn at 6:59 p.m.

Dr. John Gaddis, Interim Superintendent

Recorded and Prepared by: Melissa Tilghman/Board Secretary