

**SOMERSET COUNTY BOARD OF EDUCATION  
NOTICE OF PUBLIC MEETING**

**March 30, 2015**

**11:30 a.m.**

**AGENDA**

*Times are intended for guidance only; unless changed by the Board, the order in which items appear will be followed.*

1. Convene in a Regular Open Session – 11:30 p.m.
2. Call to Order ..... Chairman Sumpter
3. Roll Call ..... Miss Tilghman
4. Declaration of a Quorum..... Chairman Sumpter
5. Adoption of Agenda ..... Chairman Sumpter
6. Consider meeting in a Closed Session for the reasons listed below, pursuant to Section 3-305(b) of the **Maryland Annotated Code**:
  - a. To review and approve the closed minutes of February 19, 2015
  - b. To perform administrative functions
  - c. To discuss personnel matters – Section 3-305(b)(1)
  - d. To consult with legal counsel to obtain legal advice – Section 3-305 (b)(7)
7. **Reconvene in Regular Open Session – 1:00 p.m.**
8. Pledge of Allegiance ..... Chairman Sumpter
9. Public Participation ..... Chairman Sumpter
  - a. Student/Staff/Citizens Recognition
    - Early Childhood Education/Judy Center Recognitions

**Action/Discussion/Informational Items (A/D/I)**

10. Approval of Minutes (**A**) ..... Chairman Sumpter
  - a. February 11, 2015 - Open Work Session
  - b. February 19, 2015 - Open Abbreviated Session

**11. Announcement of Closed Session Meeting**

- a. To review and approve the closed minutes of February 19, 2015
- b. To perform administrative functions
- c. To discuss personnel matters – Section 3-305(b)(1)
- d. To consult with counsel to obtain legal advice – Section 3-305 (b)(7)

**12. OLD BUSINESS**

**Administrative Functions (A)(Second Reader)**

**A. Policies ..... Ms. Smoker**

- 1. 400-01 Facilities Development Goals
- 2. 400-02 Evaluation of Facilities Planning & Development
- 3. 400-03 Facilities Planning (Deleted)
- 4. 400-04 Enrollment Projections
- 5. 400-05 Educational Facilities Master Plan
- 6. 400-06 State Capital Improvements Program (Deleted)
- 7. 400-07 Building Accommodations
- 8. 400-08 Facilities Construction
- 9. 400-09 Educational Specifications
- 10. 400-10 Selection Architects, Engineers & Construction Consultants  
(Exhibits 13-A1 through 13-A10)

**13. NEW BUSINESS**

**Administrative Functions**

**A. Policies (A)(First Reader)..... Ms. Smoker**

- 1. 400-1 Facilities Planning and Capital Improvements (Exhibit 14-A1)
- 2. 700-4 Anti-Harassment (Exhibit 14-A2)
- 3. 700-5 Drug and Alcohol Free Workplace (Exhibit 14-A3)
- 4. 700-7 Personnel Records, Data Storage & Records Destruction (Exhibit 14-A4)
- 5. 700-10 Employment Practices & Interview Fairness (Exhibit 14-A5)
- 6. 700-11 Business Leave (Exhibit 14-A6)
- 7. 700-12 Sick Leave (Exhibit 14-A7)

**B. Calendar Adjustment ..... Dr. Gaddis**

**C. Curriculum & Instruction ..... Mr. Davis**

- 1. Somerset Early Learning Advisory Council’s (SELAC) (I)  
Judy Center Update  
(Exhibit 14-C1)
- 2. 21<sup>st</sup> Century SAILS Program (I)  
(Exhibit 14-C2)

- 3. Overcapacity Recommendations **(I)**  
(Exhibit 14-C3)

**D. Superintendent’s Draft FY’16 Proposed Budget ..... Dr. Gaddis**

**E. Monthly Finance Reports..... Ms. Smoker**

- 1. February Budget Expenditures **(A)**  
(Exhibit 14-E1)

- 2. Food Services Report **(I)**  
(Exhibit 14-E2)

**F. Personnel Matters (A) ..... Ms. Smoker**  
(Exhibit 14-F)

**14. Announcements** – The Somerset County Board of Education will convene in an Open Regular meeting on Tuesday, April 21, 2015 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a Closed Meeting pursuant to Section 3-305(b) of the General Provisions Article of the Annotated Code of Maryland. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools website.

**15. Superintendent and Board Member Comments**

**16. Adjournment**