



For the Current School Year  
RE: Parent Email Listing

Dear Parents/Guardians:

It is a practice here at Hahaione to improve communication between home and school via a parent email listing. Your participation is optional. **Information is normally distributed via email in 3 ways: a) General, school-wide information; b) Classroom information from the teacher; and, c) Information from the PTSA. You may also receive a text and/or email via our school's emergency contact system.** If you change your email within the school year or you notice that messages are not being received, it is your responsibility to notify the school office so that you may continue to receive notices.

If you are interested in being on our school's email list, please fill out the information below. Space is provided for one or both parents, as well as other family members or guardians. Your signature(s) is (are) your approval for the school to use your email address. Forms will be returned to you if there is no signature. Thank you for your support.

Sincerely,  
Shannon Goo, Principal

-----Return this portion to school-----

**If accessing this form from our website, please print and return to school office.**

Please **CIRCLE** the appropriate response:

- |  |     |    |
|--|-----|----|
| • Receive school information via HES eNotes announcements.                               | YES | NO |
| • Receive class information via my (our) child's teacher.                                | YES | NO |
| • I give permission to share my (our) contact info with PTSA.                            | YES | NO |
| • I give permission to add my (our) contact info to the school emergency contact system. | YES | NO |

**Please PRINT clearly:**

Child(ren)'s name(s), room number(s), grade level: \_\_\_\_\_

Father's name / contact number: \_\_\_\_\_

Father's email: \_\_\_\_\_

Father's signature: \_\_\_\_\_

Mother's name / contact number: \_\_\_\_\_

Mother's email: \_\_\_\_\_

Mother's signature: \_\_\_\_\_

Other family/guardian name / contact number: \_\_\_\_\_

Family/guardian email: \_\_\_\_\_

Family/guardian signature: \_\_\_\_\_