

CLASSROOM POLICIES & PROCEDURES

C. YOKOE

CTE World Language

GRADING

All classwork and homework assignments must be kept in the students portfolio and will be graded periodically. All class work and homework must be done neatly and completely to ensure credit for a grade. Parents can be kept abreast of his/her child's progress by perusing through the students portfolio, checking Jupiter grades, e-mailing teacher or more officially via a mid-quarter progress report distributed every quarter.

Grading components include: Standards Based Assessments in Career and Technical Education

Point System: All grading will be assigned the following percentages and grade equivalent.

100% - 90%= A

89% - 80%= B

79% - 70 %= C

69% - 60%= D

59% and below= F

CLASSROOM AGREEMENTS

1. Be on time
2. Stay in your assigned seat until told to get up
3. Follow the **TRIBES** Agreements, Team and School Rules
4. Bathroom privileges are for emergencies only
5. Do your best, stay on task, FOCUS and LISTEN

ALL CORE TEAM, SCHOOL, and SAFETY rules/policies will be observed. Furthermore, all students will have an opportunity to learn in a safe, open, and peaceful environment, as will the teacher be able to teach in such a place.

CONSEQUENCES

Any student action which prevents learning and teaching from occurring (classroom disruption, damaging school property, insubordination, cheating, etc.) will result in consequences. These include, but are not limited to, warning, detention(reflection and/or task), parent notification, student referral, and retribution for damaged school property.

ABSENCES/MAKE-UP WORK

Students who are absent must immediately upon return ask for any work missed. Students who will be absent longer than 2 days, must notify me so that I may send any work that will be missed home.

Late Work

All late assignments need to be accompanied with a student-written letter explaining the following: 1) The reason the work is late 2) The action(s) the student will take to turn in work on time in the future. This letter **must** be signed by a parent/guardian.

SUPPLIES

Students need to be prepared by bringing all required materials to class. Students who fail to do so sacrifice opportunities for success in this class.

UNITS OF STUDY

CTE World Language 12 week course of study: (November 9 - February 23)

- RIASIC Survey
- Looking at what makes your culture unique and special
- Japanese Instant Immersion software to introduce first words, foods, colors, phrases, body, numbers, time, shopping, and countries.
- Japanese Cultural Project with the use of iMovie
- Careers in which the Japanese language is used and the advantages of learning a 2nd. language.
- Guest speaker(s) from the local community give a presentation.

PROGRAM VISION

To introduce students to the Japanese culture (Lifestyle: Important aspects of the Japanese people), so that each student may learn and understand the importance of being culturally sensitive and respectful to not only the Japanese culture, but to all global cultures that may be different from their own.

PROGRAM MISSION

To provide classroom instruction to all students so that they will be introduced to the Japanese culture and lifestyle, careers that require the use of speaking the Japanese language, basic conversational Japanese with emphasis in: pronunciation, vocabulary, basic phrases and writing, cultural values and beliefs. Lastly, it is my hope that all students will someday have an active interest in learning and or speaking another language whether it is Japanese or another foreign language.

I have read the classroom policies, consequences and program overview as explained above. If I have any questions, I will call or e-mail for clarification.

Student Name: Print

date

Parent signature

date