

Somerset County Board of Education  
Administrative Procedures  
for Policy # 100-10

**REQUEST TO APPEAR BEFORE THE BOARD OF EDUCATION**

This request must be presented to the Superintendent of Schools at least eight (8) calendar days before the scheduled Board meeting.

The following individual or group requests an appearance before the Board of Education: (Please note spokesperson, address and telephone number.)

<b>Name</b>
<b>Organization</b>
<b>Address</b>
<b>Telephone</b>

Reason for Request

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Topics to be discussed:

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Signed \_\_\_\_\_

Date \_\_\_\_\_

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Audience is granted for the above named to

appear on \_\_\_\_\_ at \_\_\_\_\_, \_\_\_\_\_ (a.m. p.m.)

\_\_\_\_\_  
Superintendent of Schools