

**Somerset County Board of Education
Administrative Procedures
Policy # 500-19**

CITIZEN'S REQUEST FOR RECONSIDERATION OF MATERIAL

Request Initiated By _____

Telephone _____ Mailing Address _____

City _____ Zip Code _____

Complainant Represents:

_____ Himself/Herself

_____ Name of Organization

_____ Community Group

Material Information:

Author _____ Paperback _____ Hardcover _____

Title _____

Publisher (if known) _____ Copyright _____

1. Have you read or viewed all the material in question?

_____ Yes _____ No

2. Have you been able to discuss this work with the teacher or librarian who ordered it or who used it?

_____ Yes _____ No

3. What do you understand to be the general purpose for using this material?

a. Provide support for a unit in the curriculum?

_____ Yes _____ No

b. Provide a learning experience for the reader in one kind of literature?

_____ Yes _____ No

c. Other _____

4. Did the general purpose for the use of the material, as described by the teacher or librarian seem a suitable one to you?

_____ Yes _____ No

If not, please explain.

5. What is the author's general purpose for writing this material?_____

6. In what ways do you think this material is not suitable for the use the teacher or librarian?

7. What was your student's response to this material?

8. Have you read reviews written about the material?

_____Yes _____No

9. What was the general consensus of the reviewers about this material?

10. What was the source of the reviews that you have read?

Would you be willing to provide summaries of the reviews you have collected?

_____Yes _____No

11. (If the answer to # 11 is yes) Would you like the teacher or media specialist to give you a written summary of what material reviewers and other students have written about this material?

_____Yes _____No

12. What would you like your school to do about the material?

_____Do not assign/lend it to my child.

_____Return it to the staff selection committee for reevaluation.

_____Other (please explain)

Signature:_____ Date: _____

(Please attach additional sheets if additional space is needed for your responses.)