To all of our students in room 81

This is a ten minute homework assignment. Once you have followed these instructions using an internet connected personal computer (that includes Macs) you can use this system from an internet connected school computer.

You are about to create a secure file transfer system with two AOL email addresses. Follow these instructions – do as we say, and don't do anything that is not in these instructions.

Go to www.aol.com.
Go to mail.
Sign up for a new email account.
For a first name translate yours into another language; and likewise for the last name.
Create an email address. Do not use any part of your name for the email address.
Create a password that is not easy to guess. Do not use any personal data as part of the password.
Do not list any telephone number.
Do not list an alternate email address.
Choose a security question—then create an untrue answer.
(Hide a copy of your email address, name, password, security question, and false answer.)
Do not complete any profile.
Do not import any data from any other email address you might have.
Repeat as above for your second AOL email address.

Now you will be able to upload files from school and email them from one address to another.
You will now have your files in two locations.
And you will be able to edit your saved files after downloading them.

A key component of security is anonymity. Do not give out your classroom email address to anyone (except your parents or guardians). We will know what your addresses are when you send us your schoolwork.
Now you will be able to email your schoolwork to us at roomeightyone@aol.com
In the subject line you will type (your name) (your period) – and nothing else.
Attach your work.
Do not write anything in the body of the email.
If you want to discuss your assignments you must do so in person.

Do not use these two email addresses for anything except the schoolwork for this class.

We have developed this system with regard to your security and the desire to promote your educational advancement—even in the face of technical adversity.

Ms. Lewis and Mr. Student

PS—You do not have to spend any money to have programs that are compatible with the office suites that you have to pay for. If you do not already have an office suite you can go to:
http://download.openoffice.fm/free/

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