

Classroom Music and Art Technician I

Definition

The Performing Arts Technician works under the supervision of the District Administrator for Performing Arts and the school Principal. The Performing Arts Technician supervises students in a variety of Musical and Art activities so that students derive maximum benefits from the instructional program of Performing Arts.

Essential Duties

1. Supervise groups of students in choral music, instrumental music, art and drama using lesson plans and methods developed by the District Administrator for Performing Arts.
2. Keep necessary records for the students with whom he/she is working.
3. Complete necessary forms and reports for students with whom he/she is working.
4. Work with the District Administrator for Performing Arts selecting and developing curriculum and evaluation tools to be used in the Performing Arts program.
5. Assist with the implementation of a complete Performing Arts education program in grades 4, 5 and 6.
6. Assist with the development and implementation of site and district Performing Arts programs.
7. Participate in on-site and district-wide staff development in Performing Arts.

Qualifications

1. Ability to establish and maintain effective relationships with staff and students.
2. Understand and carry out oral and written directions.
3. Physically capable of working with active young people.
4. High school diploma or equivalent.
5. Federal "No Child Left Behind Act" Requirements:
 - AA Degree or
 - 48 semester units of college credit or
 - pass the Fresno County Office of Education Paraprofessional Test

License: Valid California Driver's License

Classroom Music and Art Technician II

Sixty college credits in addition to the above described duties and qualifications.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, and talk or hear. The employee frequently is required to use hands to finger, handle, or feel and reach with hands and arms. While performing the duties of this job, the employee may be required to push or lift up to 25 pounds such as a musical instrument. The employee frequently will use manual dexterity and or finger dexterity and repeat the same hand motion many times while performing the duties of this position. Specific vision abilities required by this job include close vision such as to read music or handwritten or typed material, and the ability to adjust focus. Specific abilities required by this job include the ability to hear conversations in quiet and noisy environments and the ability to speak clearly in order to exchange information. The employee will frequently interact with the public and other staff and occasionally work extended hours. Some driving is necessary.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The employee is required to interact occasionally with dissatisfied or abusive individuals. The employee is directly responsible for the safety, well-being and work output of students.

The noise level in the work environment is usually loud; work is usually performed indoors.

The information contained in this job description is for compliance with the American with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Adopted 6/6/94; Revised 10/97; Revised 12/2004; Renamed and Revised 9/22/10; 11/10