

Galileo Quizzes and Assignments

To create a quiz from test data

- 1.) From **Intervention Alert Report**
- 2.) Check the box next to the standard you want to address.
- 3.) Click **Quiz Builder** button at bottom of page.
- 4.) Select your Assignments/Tests library and Content Subject
- 5.) Select **Generate Quizzes**
- 6.) View/Edit quiz by clicking on the icon. This is where you can replace questions if there is one you don't like.
- 7.) Schedule for class or intervention group
- 8.) **Schedule Quizzes**

To create a quiz for a current standard

- 1.) Choose the red **Assessment** tab
- 2.) Under **Test Construction**, choose **Quiz Builder**
- 3.) Select your library and an intervention group.
- 4.) [Click here to create quiz\(zes\)](#)
- 5.) Choose your subject and knowledge area
- 6.) Check your performance objective and push **Select Objective**
- 7.) Choose **Add Objectives to Quiz**
- 8.) Select your Assignments/Tests library and Content Subject
- 9.) Select **Generate Quizzes**
- 10.) View/Edit quiz by clicking on the icon. This is where you can replace questions if there is one you don't like.
- 11.) Schedule for class or intervention group
- 12.) **Schedule Quizzes**

To create assignment

- 1.) From **Intervention Alert Report**
- 2.) Check the box next to the standard you want to address.
- 3.) Click **assignment** button at bottom of page.
- 4.) View the dialogs by clicking on them.
 - a. Once you've decided on the dialog to use, check the box next to the dialog.
 - b. Decide whether to schedule for the whole class or an intervention group.
 - c. Select your Dialog library and Assignments/tests library from the drop down menus.
 - d. Choose the Assign on and Due Date
 - e. Post assignment scores (students will be able to see score in their account).
 - f. **Save Schedule**

Assignments/Instructional Dialogs can also be created for upcoming standards under the **Curriculum** tab and Instructional Dialogs.

To Print Quizzes

- 1.) Choose the red **Assessment** tab
- 2.) Under **Printing**, choose **Print Test Materials**
- 3.) **Print Test Booklet**
- 4.) Select Library and Test
- 5.) Check the boxes that you wish to be on the test
- 6.) Select **Print/Preview** for a PDF version to be created.