

UNADOPTED MINUTES

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF ANNUAL ORGANIZATIONAL BOARD MEETING  
December 11, 2012**

BOARD MEMBERS PRESENT: Bonnie Castrey  
Susan Henry  
Dr. Duane Dishno  
Kathleen Iverson  
Dr. Michael Simons

BOARD MEMBERS ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Gregory Plutko, Superintendent  
Carrie Delgado, Assistant Superintendent,  
Business Services  
Dr. Donald Austin, Assistant Superintendent,  
Educational Services  
Dr. Carolee Ogata, Assistant Superintendent,  
Human Resources  
Carole Thomas, Executive Assistant

ADMINISTRATIVE PERSONNEL ABSENT: None

PLACE AND DATE OF MEETING: District Office  
December 11, 2012

CALL TO ORDER: The meeting was called to order at 6:30 p.m.  
by the Board President, Dr. Simons.

CLOSED SESSION: The Board recessed to Closed Session at 6:31  
p.m. to consider Negotiations – Conference  
with Labor Negotiators concerning DEA,  
CSEA, HBPSA and non-represented contracts  
– Government Code section 54957.6. Present  
were Dr. Greg Plutko, Dr. Don Austin, Dr.  
Carolee Ogata and Ms Carrie Delgado; Public  
Employee Appointment Assignment/  
Reassignment/ Discipline/Dismissal/Release  
– Government Code section 54957 and  
Education Code sections 44896 and 44951;  
Pending Litigation – Pending Civil Suit –  
Government Code section 54956.9 and 54957,  
and Parent Appeals – Education Code section  
35146 and 48260.

RECEPTION: A reception was held to offer congratulations to  
re-elected trustees.

CALL BACK TO ORDER: The meeting was called back to order by Dr.  
Simons at  
7:30 p.m. He announced that the Board had  
met in closed session to discuss the preceding  
items but there was nothing to report out.

PLEDGE OF ALLEGIANCE: (II)

The Pledge of Allegiance was given.

OATH OF OFFICE – NEWLY ELECTED TRUSTEES: (III-A)

Dr. Plutko administered the Oath of Office to Dr. Michael Simons, Mrs. Susan Henry and Dr. Duane Dishno as trustees. Dr. Simons and Mrs. Henry were seated for the 2012-16 term. Dr. Dishno was seated for the remainder of a 2012-14 term.

ORGANIZATION OF BOARD: (III-B)

Mrs. Henry nominated Ms Castrey for President. The Board voted 5-0 for Ms Castrey. No seconds were required.

Mrs. Henry nominated Mrs. Iverson for Vice President. The Board voted 5-0 for Mrs. Iverson. No seconds were required.

Dr. Simons nominated Mrs. Henry for Clerk. The Board voted 5-0 for Mrs. Henry. No seconds were required.

Mrs. Iverson nominated Dr. Dishno as Alternate Clerk. The Board voted 5-0 for Dr. Dishno. No seconds were required.

Mrs. Castrey took the gavel, thanked President Simons for all he has done for the district, and presented him with an engraved clock in a wooden case on behalf of the Board. Dr. Simons thanked the Board and reviewed his time as President.

Dr. Simons will serve on the nominating committee for election of County Committee on School District Organization.

All Board members will serve as Political Action Representatives for the Orange County School Boards Association.

Mrs. Henry will serve as representative on the Adult/Alternative Education Community Advisory Committee. Mrs. Iverson will serve as alternate.

Ms Castrey will serve as representative to serve on the Coastline Regional Occupational Program (CROP) Board. Mrs. Henry will serve as alternate. These members will serve a two-year term.

Dr. Dishno will serve as representative on the District English Learners Advisory Committee (DELAC). Mrs. Iverson will serve as alternate.

Dr. Simons and Ms Castrey will serve as representatives on the district Strategic Planning Committee. Past practice has been to keep the same members on for five years but the new term will be three years.

Ms Castrey and Mrs. Iverson will serve as representatives on the district Relationships by

Objectives (RBO) Committee.

Dr. Dishno and Mrs. Henry will serve as representatives on the district Team Building Through Communication (TBC) Steering Committee.

Mrs. Henry and Dr. Simons will serve as representatives on the Citizens Oversight (COC) Committee.

Mrs. Henry will serve as representative on the Booster Task Force.

Motion unanimously carried.

A schedule of regular and study session Board meetings to be held at the District Office beginning at 7:30 p.m. on the listed Tuesday evenings was adopted, with a change to the September 2013 meeting date which will now be held on September 17 instead of the 10<sup>th</sup>.

A rotation schedule for Board president/member meetings with the Superintendent to review the Board agenda at 8 a.m. on the day of the Board meetings will be developed. This change will be tried for six months and if there is a problem the meetings will go back to 4 p.m. on the Thursday preceding the Board meetings.

Ms Castrey announced that Mrs. Henry had been elected to represent District 15 as a Regional Director at the California School Board Association.

APPROVAL OF MINUTES: (III-C)

It was moved by Mrs. Iverson, seconded by Dr. Simons, to approve the minutes of the November 13, 2012 Board meeting with one small typo correction.

Motion unanimously carried.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-D)

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Board members representing the district on various committees presented reports and discuss activities.

STUDENT BOARD REPRESENTATIVE REPORT: (III-E)

Brian Reams, Student Representative to the Board from Edison High School, presented reports on campus activities.

SUPERINTENDENT'S REPORT: (III-F)

Dr. Greg Plutko, Superintendent, presented a report and discussed district activities. He described the refinancing of a general obligation bond as rates are favorable. The district has retained an A+ rating but this will require a full bond rating in January.

Patrick Gittisriboongul, Director of Educational Technology & Information Services, reviewed the district's newly revised and updated web site which highlighted the school budget and board policies. Dr. Plutko indicated that the

next step is online registration.

Dr. Austin thanked the IT department for their work on district crisis response protocols and interventions. He commented on the student information system, Aeries, which will be replacing SB2000.

Dr. Plutko announced that the district had two winners of Golden Bells at the recent CSBA conference, Edison High School football had made it to the CIF finals, and the district has been named a Top Workplace by the Orange County Register.

PRESENTATION - FIRST INTERIM  
FINANCIAL REPORT AND  
CERTIFICATION OF FINANCIAL STATUS:  
(III-G)

Carrie Delgado, Assistant Superintendent, Business Services, presented the district's First Interim budget report for the fiscal year 2012-13. First Interim includes actual revenues and expenditures through October 31, 2012 and budget projections through June 30, 2013. A positive certification was presented indicating that based on current assumptions, the district will be able to meet its financial obligations for the current and two subsequent fiscal years. Changes in the budget since its adoption on June 26, 2012, and ending balance projections for the next three years, were presented. Information on the impact of the passage of Proposition 30, the Governor's tax initiative approved by voters in November, was presented stating that while this passage eliminated additional cuts to education funding, it also includes significant cash deferrals beyond those already in place. Details of the recession at both the national and state level were presented identifying the need for California to work on reforming the states' tax structure to promote a more stable funding model.

STAFF PRESENTATION – EDUCATIONAL  
SERVICES: (III-H)

The Educational Services Division summarized preliminary findings from the Huntington Beach Union High School District on-line Health pilot program. Executive Director, Dr. Connie Mayhugh, provided a summary of student achievement, teacher feedback, and benefits of using a Learning Management System to enhance instruction.

PUBLIC COMMUNICATION TO THE  
BOARD: (III-I)

Cathy Leo, DEA President; Christiane Garisek, CSEA President, and Tom Mushaney and Hillary Bryan, co-presidents of the HBPSA, all offered congratulations to newly elected trustees. HBPSA representatives also seconded the change of status concerning membership.

CONSENT CALENDAR: (IV)

It was moved by Dr. Simons, seconded by Dr. Dishno, to approve the Consent Calendar as

presented, with the exception of items IV-H and IV-I, Parent Reimbursement for Transportation of Special Education Students – WOCCE, Nos. 1789 and 2219.

Motion unanimously carried.

PURCHASE ORDERS: (IV-A)

Purchase orders in the amount of \$633,706.49 were approved as presented.

PERSONNEL REPORT: (IV-B)

Approval was granted for the Personnel Report No.8 as presented.

PROFESSIONAL AND OFFICIAL  
BUSINESS ACTIVITIES:  
(IV-C)

Approval was granted for the Professional and Official Business activities as presented.

FIELD TRIPS:  
(IV-D)

Approval was granted for the field trips as presented.

CONTRACTS AND CONSULTING  
AGREEMENTS:  
(IV-E)

The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC SCHOOL/AGENCY  
MASTER CONTRACTS  
WOCCE: (IV-F)

Approval was granted for the Master Contracts which represent the WOCCE final revision of Non-Public School, Non-Public Agency Master Contracts for 2012-2013 resulting from recent negotiations between certain Non-Public Schools, Orange County Department of Education Legal Department and Orange County SELPA Directors. A prior version of these Master Contracts has already been approved. This approval is for the changes in the language only in this final revision of the Master Contracts.

NON-PUBLIC SCHOOL/AGENCY  
CONTRACTS/  
ADDENDA -  
WOCCE: (IV-G)

Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

PARENT REIMBURSEMENT FOR  
TRANSPORTATION OF A SPECIAL  
EDUCATION STUDENT – WOCCE:  
NO. 1789: (IV-H)

Approval was granted to reimburse the parent in an amount not to exceed a total of \$809.00 for transportation of a special education student for the period of July 1, 2011 to June 30, 2012.

PARENT REIMBURSEMENT FOR  
TRANSPORTATION OF A SPECIAL  
EDUCATION STUDENT – WOCCE -

Pulled.

NO. 2219: (IV-I)

PART C RESPITE COSTS  
REIMBURSEMENT - WOCCE: NO.  
2220: (IV-J)

Pulled.

AMENDMENT TO CONTRACT FOR  
WEST ORANGE COUNTY  
CONSORTIUM FOR SPECIAL  
EDUCATION AND CARAMEDIX, INC.,  
CONTRACT NO. 1812: (IV-K)

Approval was granted to ratify an extension through November 30, 2013 and approve a 3 percent rate increase for Contract No. 1812 with Caramedix, Inc., for transportation services for special education students on behalf of the West Orange County Consortium for Special Education (WOCCE).

NOTICE OF COMPLETION –  
CONTRACT NO. 1879 – MHS: (IV-L)

Approval was granted to file a Notice of Completion on Contract No. 1879 for the Special Education Courtyard at Marina High School by De La Riva Construction, Inc., and to pay the ten percent retention after filing.

NOTICE OF COMPLETION –  
CONTRACT NO. 1891 – HBHS: (IV-M)

- Approval was granted to file a Notice of Completion on Contract No. 1891 for Huntington Beach High School Buildings H, K and L HVAC Upgrades by Los Angeles Air Conditioning, Inc., and to pay the ten percent retention after filing.

INSURANCE AND LIABILITY CLAIM:  
(IV-N)

- Approval was granted to reject a claim for general and personal liability damages (HBHS080612). Claim information is available in the Insurance Office.

PERCENT OF MAXIMUM AVERAGE  
DAILY ATTENDANCE (ADA)  
COMPARISON:  
(IV-O)

A report on ADA through November 16, 2012 was presented.

OCTOBER 2012 DISBURSEMENTS:  
(IV-P)

A recap of the payments processed during the month of October 2012 was presented.

RESOLUTION - TRANSFER OF FUNDS  
- VARIOUS FUNDS: (IV-Q)

Approval was granted to adopt a resolution which authorizes the transfers made within the approved budgets of various funds for 2012-13.

RESOLUTION  
NO. 33:

AYES: DISHNO, IVERSON, HENRY,  
CASTREY, SIMONS  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION – INCREASE INCOME  
AND EXPENDITURES - GENERAL  
FUND: (IV-R)

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution increasing income and expenditures in the net amount of

\$7,922,037 within the General Fund for the fiscal year 2012-13.

RESOLUTION  
NO. 34:

AYES: DISHNO, IVERSON, HENRY,  
CASTREY, SIMONS  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

FIRST INTERIM FINANCIAL REPORT AND CERTIFICATION OF FINANCIAL STATUS: (V-A)

It was moved by Mrs. Iverson, seconded by Mrs. Henry, to approve the first interim financial report for the fiscal year 2012-13. It was also moved that the Board President certify, as required by AB 1366, that the district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

Motion unanimously carried.

BOARD POLICY  
(VI-A)

It was moved by Mrs. Henry, seconded by Mrs. Iverson, to approve the following Board Policy for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 5116.2 – Students  
Intradistrict Open Enrollment

- Motion unanimously carried.  
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STUDENT EXPULSIONS: (VIII-A)

It was moved by Mrs. Henry, seconded by Mrs. Iverson, that Student No. 378430 be expelled from the Huntington Beach Union High School District for the remainder of the 2012-13 fall semester through spring semester for violence of California Education Code sections 48900(f) and (k). It was further moved that the student be placed at an Orange County Department of Education alternative education program during the period of the expulsion.

Motion unanimously carried.

It was moved by Ms Castrey, seconded by Dr. Simons, that Student No. 387423 be expelled from the Huntington Beach Union High School District for the remainder of the 2012-13 fall

semester through spring semester for violation of California Education Code sections 48900(c) and (d). It was further moved that the student be placed at an Orange County Department of Education program during the period of expulsion.

Motion unanimously carried.

NEW BUSINESS: (VIII)

Mrs. Henry thanked Trustees for mentioning her election at the CSBA Delegate Assembly as a Region 15 Director and reported that she will be traveling to Sacramento to attend meetings; however, CSBA will be paying her expenses. She stated that she would be happy to take forward any views and opinions which Board members wished to be shared.

Dr. Dishno indicated he has an interest for some time on the installation of solar panels, and asked Board members if there would be any interest in asking staff to research them. Following discussion, it was generally agreed that the Board would be interested in staff researching solar panels.

Mrs. Iverson indicated that CSBA should look at weighted student formula and dramatically oppose it. She also asked that a letter be sent to staff and the community informing them of the change from SB 2000 to Aeries and its advantages. She requested staff to investigate the cost to administrators and supervisors who are using their own personal cell phones for district text messaging, as she has concern about the Freedom of Information Act. Staff will follow through.

Mrs. Iverson expressed concern that the district keep track of textbooks which were not ordered because of cash flow issues.

Dr. Simons indicated that he had omitted to thank his wife and family who were in attendance to observe him taking his Oath of Office, for allowing him to spend time with the district.

Ms Castrey asked if the Board would be willing to approve her attendance at the Federal Relations Network conference in January as it allows her the opportunity to lobby for funding. Board members expressed support and it was agreed to agendaize for the January meeting.

Ms Castrey thanked Association staff leadership and the community who were in attendance this evening.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (IX) None.

NEXT MEETING: Tuesday, January 15, 2013.



ADJOURNMENT:

The meeting was adjourned at 9:02 p.m. in memory of Scott Rollins, former teacher at Edison High School, who passed away unexpectedly. A moment of silence was observed in Mr. Rollins' memory.

Clerk

Secretary