

## **Akins Campus Advisory Council Minutes**

### **October 2, 2013**

#### **Members Present:**

Vickie Black	Ethan Peters	Beverly Mendez
Shawn Mena	Allen Hubbard	Daniel Girard
Kenyatta Williams	Natalee Peterson	Adolphus Anderson
Darren Masur	Melissa Contreras	Erika San Miguel
Susan Starks	Gayle Ferguson	

#### **Call to Order:**

Melissa Contreras, Co-Chairman, called the meeting to order at 6:09 p.m.

#### **Comments:**

A call was made for public comments and none were offered.

#### **Minutes:**

Ms. Mendez recommended several additions to the narrative relating to her comments during the September 2013 CAC meeting, and Ms. Mendez asked for an amendment to reflect that the work of the subcommittee was incomplete, A Motion was made by Beverly Mendez, seconded by Mr. Ferguson to accept the minutes as amended. Ms. Black abstained from voting, upon vote of the majority, the minutes were approved as amended.

Ms. Starks presented information regarding the Citizens Communications and Visitor Guidelines and a recommendation was made to implement the practice consistent with District best practices.

#### **Reports:**

- **Principal's report:**

Mr. Girard reported on the process for development of the Campus Improvement Plan. Ms. Mena noted that she requested a meeting downtown with AISD administration – Dr. Gatson, who reviewed the CIP and recommended that Akins remove certain categories which included D5, 7, 8, 9 and 15 from its CIP. Ms. Mena made other recommended changes, but left in core subject areas in spite of the District's recommendation to take it out. The District has performed an overview review of the CIP, which will now be sent out to individual departments for review. Ms. Mena noted that when you read this document, you truly

have to read it from the perspective of a living document, and the standards are evolving so the content will continue to change.

Ms. Mena noted that the document has been under draft for a number of months based on continual feedback from the CLT and a number of individuals on campus. The CIP was sent out to the Committee membership and has been posted on the website. Mr. Ferguson asked about textbooks. Mr. Girard explained that textbooks are a resource, given to the campus by the District based upon student enrollment. When textbooks are lost, the campus loses money. Each year, between \$15,000 and \$20,000 is lost annually. Textbook losses can be attributable to departments. Mr. Girard stated that when departments demonstrate greater losses, they should be accountable for those losses, and so money can be taken from the department in those instances. Mr. Girard described the collection process for lost books. Ms. Mena stated that this is a system problem, rather than individual problems. Mr. Girard noted that every textbook is now online.

Mr. Girard asked the committee to sign the CIP indicating that it had been made available to them.

Last Friday was an important day for schools in Austin – an end-date to recover lost students. The last day to account for students was Friday; the administration had to find the students to confirm their locations. The dropout rate as of Friday afternoon was 2.8%, but Mr. Girard expects that amount to drop even more. Mr. Girard described the process for locating the students.

Mr. Girard stated that overall enrollment has stayed the same, but the Life Skills population has increased and so we have experienced an increase in staffing by one individual. Mr. Girard is currently reviewing Index 4 of the current Accountability program; the higher enrollment takes up the allotment of slots available for minimum accountability standards.

Mr. Girard had a meeting with the B10 folks and individuals from the Carnegie Foundation; the administration is using a new walk-through system this year that is viewed as more friendly. We have accumulated 230 walk-throughs with faculty to date this year, which is about 10-15 walk throughs per administrator per week. These activities springboard conversations with the teachers regarding walk-throughs and Plan-Do-Study-Act (PDSA) cycles for new teachers. This springboards into professional development planning to assist the teachers.

Mr. Girard reported that the campus is in Student Learning Objective “SLO” season right now since Akins is a Reach campus. Teachers are currently conducting assessments; many of the assessments are being

reviewed by Mr. Girard and a trained assessment committee. This process really springboards professional development as well because it fosters conversations between those teachers and administrators regarding what student achievement look like. A discussion was held around SLO goals, and Mr. Anderson inquired about the difficulty of the goals for new teachers.

Mr. Girard described the efforts of the faculty around self-evaluation.

Mr. Girard stated that he has heard from Dr. Cruz that the expenditures from the professional development activity on August 29, 2013 will be covered by Dr. Cruz' office and will not impact Akins High School.

- **DAC – Vickie Black:** Ms. Black reported that there will be districtwide CAC training on October 23, 2013 from 6:30 to 8:30 at Reagan High School and Wednesday October 30, 2013 at Bowie High School. Ms. Black suggested that the Vertical team members may want to attend the training, and asked the co-chairs to send out information to those contacts. There is a desire to ensure consistency in practice of the CACs throughout the District. There is a parent survey that was sent out by Dr. Paul Cruz to parents of AISD students in connection with HB 5. Ms. Black encourages everyone to respond to the survey as soon as possible.
- **Academies:** Ms. Williams reported that October 14, 2013 is Professional Development Day. During that day, we will have advisory training for SLO. The Academy will have a photo opportunity during which students can be dressed in professional attire and take photos with individuals in those professions. October 21 is Parent conference day. Invitations will be sent out next week. On October 31, the campus will begin TAKS retesting.
- **PTSA** – No representative was present, so no report was received.

## **Public Comments**

Ms. SanMiguel introduced the topic of assessments that for the Starr modification testing, it cannot be used for accountability.

Mr. Girard described the current three graduation plans, and the recommended changes that would be implemented under HB 5. Under HB 5, the proposed plans will change to model much like the graduation plans we have at Akins High School. A spirited discussion was held regarding the benefits and potential consequences of each action.

Ms. Contreras presented the CAC Survey questions to the committee and votes were taken as to the survey items.

Ms. Black inquired about the forward looking direction of the subcommittee following the resignation of Dr. Westerlund. Ms. Mena noted that Ms. Black can meet with the other subcommittee members to discuss the future activity of the subcommittee and bring any recommendations to the committee.

**Unfinished Business:**

No unfinished business was presented.

**Adjournment:** Upon motion of Natalee Peterson, seconded by Erika SanMiguel, the meeting was adjourned at 7:48 p.m.