

COORDINATOR FOR DISTRICT ELEMENTARY PHYSICAL EDUCATION PROGRAM

General

The Coordinator for the District Physical Education Program, under the direction of the Assistant Superintendent, will coordinate the instructional program for Physical Education in grades 4, 5, and 6. The Coordinator for the District Physical Education Program provides specialized instructional services to the teaching staff, Elementary School Physical Education Technicians and students in the curriculum area of Physical Education.

Essential Responsibilities

1. Recommend for hire, coordinate services, schedule hours, inservice, supervise and evaluate Elementary School Physical Education Technicians.
2. Assist with the implementation of a perceptual-motor program, K-3.
3. Develop and maintain a complete physical education program, 4-6.
4. Direct and plan district workshops in P.E.
5. Assist school staff in developing P.E. and perceptual motor components in school plans.
7. Coordinate on-site and district-wide staff development in P.E.
8. Evaluate the elementary P.E. program and recommend changes accordingly.
9. Work cooperatively with the Adaptive P.E. Teacher in the development of the remedial P.E. programs at the elementary level for special education students.
10. Coordinate the implementation of all state mandates regarding elementary physical education.
11. Represent KCUSD as directed and other duties as assigned.

Qualifications

1. Possess California credential authorizing instruction in Physical Education.
2. Three years of teaching experience in Physical Education.
3. Knowledge of Adaptive Physical Education.
4. Ability to provide leadership in physical education curriculum at the elementary school level.
5. Ability to develop and maintain effective working relationships with others.
6. Shall have a vehicle for school business use and valid California license.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee is required to: regularly stand, walk, and talk or hear; frequently use hands to finger, handle, or feel and reach with hands and arms; occasionally climb or balance and stoop, kneel, crouch, run, throw, catch, bend, crawl, etc., in a repetitive manner; demonstrate athletic movement and sports skills; participate in sports activities; occasionally lift and/or move up to 100 pounds; frequently interact with the public and other staff; and occasionally work extended hours. Specific required abilities include distance vision, and peripheral vision, the ability to hear conversations in quiet and noisy environments and the ability to speak clearly in order to exchange information. Some driving is necessary.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is often exposed to outside weather conditions. The noise level in the work environment is usually moderate to loud. The employee is required to interact occasionally with dissatisfied or abusive individuals. The employee is directly responsible for the safety, well-being and work output of students.

The information contained in this job description is for compliance with the Americans with Disabilities Act and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

5/16/94

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