



## **Chesterfield County School District**

### **Student Acceptable Use Guidelines for Grades PreK – 5**

### **Student Agreement**

#### **I PROMISE . . .**

- ❖ to always ask for permission before I use technology. Technology includes (but is not limited to) computers, monitors, keyboards, mice, cables, printers, digital cameras, televisions, Smart Boards, iPods, and other devices.
- ❖ to use technology for educational purposes only. Computers are not to be used for entertainment or playing non-instructional games.
- ❖ to have clean hands and to use gentle hands when I use technology. I will not leave food or drinks near any technology equipment. I will not harm any part of the computer in any way. I will not adjust controls, move or hide icons, or change or rename items on the desktop in any way.
- ❖ to follow teacher directions. I will pay attention when my teacher gives instructions.
- ❖ to ask for help. I will ask for help if I do not know what to do or if something is not working.
- ❖ to be responsible when I use technology. I understand that my Internet searches must be guided by a teacher. Just "surfing" is never allowed. I will remember that the computer keeps track of EVERYTHING I do.
- ❖ to be safe when I use technology. I will never share my name, address, phone number or other personal information on the Internet. Chat rooms and e-mail accounts are not permitted for students.
- ❖ to respect all people when I use technology. I will never send or post mean, threatening or hurtful messages.
- ❖ to never copy the work of others. I will follow my teacher's instructions for using information and pictures found on the Internet.
- ❖ to only login as myself to my own work or records and never let anyone else use my password.
- ❖ to always follow these guidelines when I use technology resources. I will remember that if I do not follow these guidelines, I can be disciplined under the Student Code of Conduct.

Student Name (Print): \_\_\_\_\_

Sign and return this page to your school. Please keep page 1 for your records.

Summary

These Acceptable Use Guidelines are designed to describe how the Chesterfield County School District expects technology resources to be used. Students violating these guidelines may suffer disciplinary action including, but not limited to, the loss of privileges relating to the use of technology in the schools. The District's goal is to provide employees and students with access to technology in a safe environment that encourages and supports instruction. As users of these technologies, students are expected to read, understand, and acknowledge these guidelines, Board Policy IJNDB, and Administrative Rule IJNDB-R before using the technology resources.

Enforcement

The District considers any violation of the Acceptable Use Guidelines to be a serious offense and reserves the right to copy and examine any files or information present on District systems allegedly related to unacceptable use. Violators are subject to disciplinary action. Offenders also may be prosecuted under laws including, but not limited to, the Privacy Protection Act of 1974, The Computer Fraud and Abuse Act of 1986, The Computer Virus Eradication Act of 1989, Interstate Transportation of Stolen Property Act, the Electronic Communications Privacy Act, and the Children's Internet Protection Act. If a student incurs unauthorized costs, the student, as well as the student's parents/legal guardians, will be responsible for all such costs.

The District monitors all computer usage through a security system. Federal law mandates that all computer activity within schools be closely watched in order to ensure the safety of our students. It is the policy of the Chesterfield County School District to: (a) prevent user access over its computer network to, or transmission of, inappropriate material via Internet, electronic mail, or other forms of direct electronic communications; (b) prevent unauthorized access, including so-called "hacking," and other unlawful online activity; (c) prevent unauthorized online disclosure, use, or dissemination of personal identification information of minors; and (d) comply with all applicable laws and regulations.

Signatures

I understand and agree to abide by the Chesterfield County School District's Acceptable Use Guidelines. I understand that there are consequences if I do not follow these guidelines.

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Student Signature \_\_\_\_\_ Date \_\_\_\_\_

I have read and discussed with my child the Chesterfield County School District's Acceptable Use Guidelines. I understand that my child will face consequences if he or she does not follow these guidelines.

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Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_