



**JEFFERSON DAVIS PARISH SCHOOL BOARD
203 E. PLAQUEMINE STREET
JENNINGS, LOUISIANA
(337) 824-1834
FINANCE/SALARY COMMITTEE AGENDA**

MEETING TIME: Tuesday, May 19, 2015 at 5:00 p.m.

COMMITTEE MEMBERS: Jason Bouley, Chairman; Charles Bruchhaus, David Capdeville, Malon Dobson, Robert Menard, James Segura and David Troutman.

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I. VOTE TO CHANGE THE ORDER OF TOPICS TO BE ADDRESSED AND TO ADD NEW ITEMS NOT ON THE ORIGINAL AGENDA.

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II. Review monthly bills and execute signature sheet.

III. AGENDA ITEMS FOR CONSIDERATION.

1. Accept the best bids/quotes received for the 2015-2016 School Food Service needs. Bids were opened on Thursday, May 7, 2015:

Milk: Borden's \$270,812.18

Large Equipment:

Economical – Max System Food Prep Carts and Racks Side Loading Cart with Cutting Board \$386.62, Equipment Concepts – Pan Racks \$275.00

LA Food Service – Milk Cooler \$2770.72; Wire Whip for Food Mixer \$315.52; Base with Wheels for Mixing Bowl - \$382.19; Electric Can Opener \$651.54

Small Equipment:

Alack –Cooking Spoon \$1.25; Disher, Food #8 \$4.60; Knife Gloves \$12.00; Bus Box \$4.50; Steam Table Pans 6 \$19.75; Steam Table Pans 4 \$15.00; Food Disher #6 \$4.60; Food Disher #12 \$4.60; Food Disher #16 \$4.60; Dishmachine Apron \$6.00; Cup Sets \$2.40; Trays Alack \$4.60; Mop Bucket \$38.60; Knife Gloves, small \$12.00; Knife Gloves, large \$12.00; Measuring Cups \$8.00; Ref/Freezer thermometer \$2.75, Southwest Bar Needs - Dish Cloths \$14.79/doz; Timer \$4.95; Gloves for dishes, med and large \$2.29/pair; Clear Food Storage Container \$36.50; Knife Sharpener \$18.95; Dry Measure \$9.95; Can Opener Replacement Blades \$6.95, Economical – Bun Pan 26" \$6.68; Chopping Board \$12.92; Dust Pan \$5.51; Scale \$30.20; Long Brushes \$3.20; Short Brushes \$1.90; Steel Brushes \$1.30; Paddle Scrapper \$14.30; Paring Knife \$2.20; Mits \$2.70 each; Pot Holders \$1.82; Scrapper \$1.16; Cooking Fork \$7.70; Trash Can Dolly \$18.10; Mesh Scoop \$3.20; Cobbler Pan \$8.38; Strainer \$13.40; Oven Thermometer \$1.75; Scale \$29.10; Pastry Brush \$3.40; Solid Spoon 21" \$0.90; French Whip \$2.12; Covers for Steam Table Pans \$8.99; Rolling Pin \$7.44; Spoon Sets \$0.49; Spoodle \$0.90; Tongs \$0.93

Sysco – Can Opener, Manual \$106.60; Trash Cans \$25.62; Tray Racks for Dishmachine \$16.08; Strainer, extra long \$2.45; Goggles \$41.11

Canned Goods and Staple Products:

Sysco – Sugar \$22.66; Tomato Salsa \$24.33; Diced Pears \$36.11, Pons – Yeast \$46.63; Sweet Potatoes \$25.90; Water \$6.89; Diced Peaches \$37.85; Pickle Relish \$26.19; Green Beans \$19.72; Juice Bowls \$9.93; Pinto Beans \$18.62; Juice Bowl \$7.40; Gravy Coloring \$6.97; Cinnamon \$2.51; Chili Powder \$2.83, Lacassagne's – Instant Potatoes \$33.90; Ketchup \$13.77; Rips \$27.90; Brown Sugar \$23.11; Nutmeg \$9.90, Diamond – Butter Substitute \$29.76; Strawberry Wafers \$36.50; Salt \$11.40; Vinegar \$7.20; Water \$4.60; Carrots \$19.16; Mayo individual \$7.15; Mustard Individual \$6.45; Pan Release Spray \$19.42; Corn \$20.12; Great northern Beans \$20.34; Vegetarian Beans \$20.84; Cream of Mushroom \$32.90; Lemon Juice \$1.89/gal, Reinhart – Power Snacks \$72.23

Frozen and Cooled Products:

Doerle - Beef for Stewing \$98.00; Turkey Franks \$16.87, Pons – Creole Seasoning \$19.32; Broccoli Spears \$18.24; Waffles \$31.69; Mini Pancakes \$24.39; Meatloaf Slices \$49.52; Corndog Nuggets \$18.65; Sausage \$19.44; Lemon Bars \$39.87; Egg and Cheese Pita \$18.97; Hamburgers \$100.88; Cereal Bars \$38.85; Texas Toast \$21.49; Diced Eggs \$32.69; Cheese & Pepperoni Calzones \$35.34, Lamm – Breakfast Sticks \$17.88

Diamond – Salisbury Steak \$75.20; Brownie Cups \$18.47; Meat Sauce \$70.64; Diced Chicken \$24.70.

Paper and Cleaning:

Schneider Paper – Portion Cups 1 oz \$ 25.74, Doerle – Bleach \$9.27, Tri Star – Detergent \$35.00; Resealable Freezer Bags \$5.41; Sandwich Bags \$9.84; Lids for 12 oz \$14.21; Serving Gloves \$3.20, Economical – Pan Liners \$27.64; 5 Compartment Plates \$16.55; Bowls \$14.54; 4 oz Dish Deep \$20.20; Plastic Wrap \$11.10; Aluminum Foil \$35.50; Prep Gloves \$2.04; Bun Rack Covers \$19.94; Gloves for Food Prep 43.40; Mop Handle \$2.77; Mop Heads \$2.66; Sponge Stainless Steel \$3.40; Scouring Pads \$1.60; Brooms \$3.14; 4 oz food Containers \$ 15.73; Lids for 4oz \$8.87; Food containers 2oz \$15.73; Hinged Plates \$9.99; Brown Paper Bags \$9.08; Bags for Freezer Storage \$13.64; French Fry Bags \$4.74; Roll Towels \$15.55; Bun Bags \$12.35; Scouring Pad \$1.76; Aluminum Trays \$36.08; Hinged 8 oz \$44.10; Lids for 1oz \$16.33; napkins \$21.70; 8 oz cups \$15.28; Aluminum Foil Sheets \$7.52; 12 oz Styrofoam Cups \$16.99.

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2. Grant permission to Welsh High to purchase a new Dell server at a cost of \$7,503.18 on State Contract. To be paid from Maintenance #1 2015-2016 funds.

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3. Grant permission to increase the Pupil Appraisal Coordinator payscale from a \$1,200.00 a year supplement to a \$2,400.00 supplement. To be paid under IDEA funds. Approve Michael Ortego, a current 12 month school psychologist for Jeff Davis Pupil Appraisal Services, the Pupil Appraisal Services Coordinator, effective July 1, 2015. (This is a position that currently exist and you must be a current Jeff Davis Pupil Appraisal employee to qualify).

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4. Approve a request by Rebecca Chapman, Textbook Supervisor, to purchase textbooks and workbooks for the 2015-16 school year at an estimated cost of \$150,000. This cost will cover Reading workbooks (K-2), textbooks needed for additional classes added to middle school grades and new classes initiated through the Jump Start program and classes added to school schedules due to enrollment increases.

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5. Accept the best bids for 2015-2016 Paper Products Bid from sealed bids opened Wednesday, April 22, 2015 as recommended by the Supervisor of Auxiliary Services:

- A. Duplicator Copy Paper (2000 cases) - **Unisource of Baton Rouge \$25.45 (Claimed 10% LA Preference =\$22.90) (Total \$45,800.00).** Other bids received from Interline (Am San) \$24.80 case, Contract Paper Group \$23.23, Economical Janitorial and Paper Supplies, Inc. "A" \$25.12, Economical Janitorial and Paper Supplies, Inc. "B" \$24.30 and Staples \$23.64.

- B. Bathroom tissue (400 cases) - **Unisource of Baton Rouge \$27.72 (\$11,088.00).** Other bids received from Cajun Chemical \$32.60, Interline (Am San) \$33.57 case, Contract Paper Group \$33.87, Economical Janitorial and Paper Supplies, Inc. "A" \$28.50, Economical Janitorial and Paper Supplies, Inc. "B" \$28.50 and Staples \$32.45.

- C. Paper Towels - **Economical Janitorial and Paper Supplies, Inc. "A" \$13.20 (\$10,560.00)**. Other bids received from Cajun Chemical \$15.29, Unisource \$15.20, Interline (Am San) \$17.50, Contract Paper Group \$29.36, Economical Janitorial and Paper Supplies, Inc. "B" \$13.20 and Staples \$16.24.

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6. Grant permission to Welsh High to accept a \$500.00 donation from Welsh Baseball Boosters. To be used to purchase a backstop for the baseball team.

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7. Approve the payment of \$8,272.00 to K-jon, Inc. for Jennings High to pump out and blast the grease trap. To be paid from Jennings High - Ward II Maintenance.

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8. Grant permission to Lake Arthur Elementary to accept a \$300.00 donation from Ms. Jacqueline Heinen. To be used by 4th grade teachers to purchase supplies to help with Renaissance festival needs.

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9. Grant permission to Elton High to accept a \$1,500.00 donation from Elton Little Dribblers to be used as follows: \$1,000.00 to EHS Athletics and \$500.00 to Girls Basketball.

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10. Grant permission to Welsh High to accept a \$900.00 donation from Welsh Dazzlers Backers. To be used for the WHS Dazzlers Danceline to attend summer camp.

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11. Grant permission for the Jefferson Davis Parish School Board and The Louisiana Department of Revenue, to enter into a contract for the purpose of sales tax audits, as requested by the Tax Collector and Finance Director.

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12. Approve the following amounts for the disposal of chemicals from the following high school science labs:

1. Elton High School is estimated @ \$1,026.67...Materials, labor and disposal along with Manifesting included in this price.
2. Welsh High School is estimated @\$3,943.00...Materials, labor and disposal along with Manifesting included in this price.
3. Jennings High School is estimated @\$4,478.00...Materials, labor, disposal and manifesting included in this price.

Transportation to collect from all schools and transport to disposal site will be \$525.00 to be split between the three sites. Costs to be paid from each schools individual maintenance account.

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IV. INFORMATION:

1. ERATE Category 2 funding is sufficient to fund all schools that applied this year. The amount was based on a per pupil amount for each school. After gaining approval from the School Board in the February meeting, our district applied for funding. We entered into a contract with Detel, the winning vendor, for a total of \$885,226.90. This was based on a \$150 per pupil amount, with each school having individual budgets that are designated for network upgrades. The upgrade will include wireless access in the schools. Schools with the largest population received the most. West End Instructional Center received the minimum required amount. Our district will receive an 80% discount for all Category 2 purchases. The 20% that we are responsible for is \$177,045.38.

V. ADJOURN

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IN COMPLIANCE WITH STATE LAW, A COPY OF THE ORIGINAL AGENDA WAS POSTED IN A CONSPICUOUS PLACE AT THE MEETING PLACE OF SAID BOARD ON MAY 14, 2015 BY 4:00 P.M.
