VERDUGO HILLS HIGH SCHOOL
ESBM Governance Council
Minutes (4:00 PM to 5:45 PM) - 12/2/14

1-2. Welcome/Call to Order/Flag Salute/Roll Call/Minutes - Holly Campbell/Dr. Edward Trimis

3. Old Business

   a. Parliamentarian Rules / Guidelines (Daren McCrary)

      • Discussion about length for talking during meeting
      • need to be aware of our time and keep things moving forward
      • we are all in this together
      • meant to be common sense / practical
      • New informal time limit of 3 minutes
      • 2 hours a month meeting once per month vs. two 1 hour meetings
      • need to avoid rabbit trails
      • informal agreement that we decide at the end of the meeting whether to hold another meeting
      • people need to stay on topic

   b. ESBM Bylaws

      • Fixed minor errors and grammatical issues in the bylaw
      • MOTION (APPROVED): After two rounds of voting, all members present at the meeting voted to approve the ESBM bylaws (as attached in the electronic version of this document)
      • members signed the bylaws
      • Discussion
      • if ESBM is not working, the district will take it away
      • emphasis on shared decision making in the bylaws
      • the bylaws are meant to help us run Verdugo effectively

   c. Curriculum and Instruction Update - Online Course Catalog (Wes McBride)

      • Looked at simple course sequence of art department on the website
      • MOTION (APPROVED): Each department chair should look at the art department classes on the website and create a course catalog on the website for their department
      • Discussion
      • A-G courses submitted every year and these need to be classes that are actually offered
      • agreement to send out e-mail to department chairs
      • chairs should have the classes up on the website by February
      • we will need to look back and check to see if this is completed in February
      • MOTION: The magnet schools will revise their program sequence by the end of February.

4. New Business

   a. Budget Committee Update (Will Reinhart / Daren McCrary)
• MOTION (approved): The budget committee shall have the power to make decisions for school purchases if the purchase is under $1,000.

• Discussion
  • need to consider general philosophy of the budget
  • need to see the budget in a reader-friendly format like quickbooks so that all in the governance council can understand the material
  • argued that there is a need to share all budget data with the staff
  • some argued a strategic planning committee needs to be set up to look at the big picture for the budget
  • some also argued that the approvals of $1,000 or less needs to be ended eventually once we have more budget controls in place

b. Title One Update (Dr. Edward Trimis)

5. Announcements
6. Public Comment: Karla Silva talked about possible connections between the community and the school especially in art classes.
7. Adjournment: Next meeting set for January 13th