

**HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT
REGULAR BOARD MEETING
OCTOBER 8, 2013**

District Office
5832 Bolsa Avenue, Huntington Beach, California 92649

AGENDA

6:30 p.m.

- CLOSED SESSION: (I)
1. Public Employee Appointment/Assignment/Reassignment/
Discipline/Dismissal/Release – Government Code section
54957 and Education Code sections 44896 and 44951 Present
will be Dr. Greg Plutko, Dr. Don Austin, Dr. Carolee Ogata
and Ms Carrie Delgado
 2. Negotiations – Conference with Labor Negotiators concerning
DEA, CSEA, HBPSA and non-represented contracts –
Government Code section 54957.6
 3. Pending Litigation – Personnel/Community – Government
Code section 54956.9

7:30 p.m.

PLEDGE OF ALLEGIANCE: (II)

PRELIMINARY FUNCTIONS: (III)

APPROVAL OF MINUTES: (III-A) Superintendent ' s Comments: Regular Board meeting held
September 12, 2013. (REFERENCE III-A)

(Action)

STAFF RECOGNITION – ROOKIE OF THE YEAR (2012-13):
(III-B) Superintendent's Comments : The Board will recognize the
district's Rookie of the Year, Brian Kim from Westminster High
School. (REFERENCE III-B)

(Information)

THIS MEETING IS BEING RECORDED
Please turn off all cell phones as they impact the recording

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III. Preliminary Functions (continued)

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-C) Superintendent ' s Comments: Board members representing the
district on various committees will present reports and discuss
activities.

(Information)

SUPERINTENDENT ' S REPORT: (III-D)	<u>Superintendent ' s Comments</u> : Dr. Gregory Plutko, Superintendent, will present a report and discuss district activities. (Information)
STUDENT BOARD REPRESENTATIVE REPORT: (III-E)	<u>Superintendent ' s Comments</u> : Jasmine Ruiz, Student Representative to the Board from Marina High School will present reports on campus activities. (Information)
STAFF PRESENTATION – BUSINESS SERVICES: (III-F)	<u>Superintendent ' s Comments</u> : Ms Carrie Delgado, Assistant Superintendent of Business Services will present an update on the Insurance enrollment. (Information)
STAFF PRESENTATION – EDUCATIONAL SERVICES: (III-G)	<u>Superintendent ' s Comments</u> : Dr. Don Austin, Assistant Superintendent of Educational Services and members of the Common Core State Standards Planning Team will present on the proposed allocation of funds to support the full transition to the Common Core. The plan will include allocations for Professional Development, technology and instructional materials and resources. (Information)
STAFF PRESENTATION – HUMAN RESOURCES: (III-H)	<u>Superintendent ' s Comments</u> : Dr. Carolee Ogata, Assistant Superintendent of Human Resources and Mrs. Jackie DeHay, Director of Classified Personnel will present information on Classified Professional Development for the 2013-2014 school year. (Information)

III. Preliminary Functions (continued)

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT FOR CSEA: (III-I)	<u>Superintendent ' s Comments</u> : The enactment of AB1200 and subsequent legislation requires public disclosure of agreements between the district and the bargaining unit prior to adoption. The attached public disclosure is presented in the form prescribed by the Orange County Department of Education. (REFERENCE III-I) (Information)
PUBLIC HEARING – SUFFICIENCY OF TEXTBOOKS AND INSTRUCTIONAL MATERIALS FOR 2013-2014: (III-J)	<u>Superintendent ' s Comments</u> : A public hearing will be held to accept input regarding the sufficiency of textbooks and instructional materials for the 2013-2014 school year in the subject areas of English/Language Arts (including English Language Development), Mathematics, History/Social Science, and Science; and in Health and Foreign Language courses; and grades 9-12 science laboratory equipment, that are consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education. This public hearing is required by Education Code section 60119. (REFERENCE III-J) (Information)

PUBLIC
COMMUNICATION TO
THE BOARD:
(III-K)

Anyone desiring to address the Board should have filled out the yellow card provided at the entrance to the Board Room and submitted it to the Board Secretary. If your topic relates to a particular agenda item, you have the option of requesting to be called upon to make your remarks at the time the item is discussed by the Board. FIVE MINUTES will be allotted to each person at the time he or she speaks to the agenda item. If more than three people request to speak to any one side of an issue, the time limit for each speaker will become THREE MINUTES. IT IS REQUESTED THAT QUESTIONS OR REMARKS BE ADDRESSED TO THE CHAIR FROM THE PODIUM.

CONSENT CALENDAR: (IV)

PURCHASE
ORDERS: (IV-A)

Superintendent's Comments: Approval is recommended for purchase orders as presented: (REFERENCE IV-A)

General & All Others	\$1,120,116.66
Food Services	3,700.00
Revisions	<u>278,876.13</u>
Total	\$1,402,692.79

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IV. Consent Calendar (continued)

PERSONNEL
REPORT: (IV-B)

Superintendent's Comments: Approval is recommended for the Certificated and Classified Personnel Report No. 5 as presented. (REFERENCE IV-B)

PROFESSIONAL
AND OFFICIAL
BUSINESS
ACTIVITIES:
(IV-C)

Superintendent's Comments: Approval is recommended for the Professional and Official Business activities as presented. (REFERENCE IV-C)

FIELD TRIPS:
(IV-D)

Superintendent's Comments: Approval is recommended for the Field Trips as presented. (REFERENCE IV-D)

CONTRACTS AND
CONSULTING
AGREEMENTS:
(IV-E)

Superintendent's Comments: The Board determines that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval is recommended for the consultants and/or contractors as presented. (REFERENCE IV-E)

NON-PUBLIC
SCHOOL/AGENCY
CONTRACTS/
ADDENDA -
WOCCE: (IV-F)

Superintendent's Comments: Approval is recommended to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education is authorized to receive invoices and process payment. (REFERENCE IV-F)

STUDENT
TEACHING
AGREEMENT:
(IV-G)

Superintendent's Comments: Approval is recommended for a student teaching agreement between the high school district and Loyola Marymount University from October 1, 2013 through September 30, 2016. The agreement is similar to those previously approved for the training of student teachers of

various institutions.

PSYCHOLOGIST
SUPERVISED
UNPAID
FIELDWORK
AGREEMENT:
(IV-H)

Superintendent 's Comments: Approval is recommended for a School Psychologist Supervised Unpaid Fieldwork Agreement between the high school district and Chapman University from September 1, 2013 to August 31, 2018 for the purpose of training school psychology students.

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IV. Consent Calendar (continued)

REIMBURSEMENT
FOR PUBLIC
SCHOOL CHOICE:
(IV-I)

Superintendent 's Comments: Approval is recommended for the Huntington Beach Union High School District to provide transportation reimbursement to the parents of students who qualify for public school choice. This allows the students to attend another school under the Title I, Part A of the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by the *No Child Left Behind Act of 2001 (NCLB)* for school improvement. (REFERENCE IV-I)

GRANT
APPLICATION –
VERIZON
FOUNDATION
GRANT- EHS:
(IV-J)

Superintendent 's Comments: Approval is recommended for Edison High School to submit an application to the Verizon Foundation for the Energy and Environmental Sustainability Program through STEM grant in the amount of \$75,000. No matching funds are required. Authorization to expend funds upon receipt is requested. (REFERENCE IV-J)

GRANT
APPLICATION –
PROJECT LEAD
THE WAY (PLTW)
GRANT - EHS:
(IV-K)

Superintendent 's Comments: Approval is recommended for Edison High School to submit an application to the Project Lead The Way (PLTW) Grant for the Energy and Environmental Sustainability Program through STEM in the amount of \$35,000. No matching funds are required. Authorization to expend funds upon receipt is requested. (REFERENCE IV-K)

GRANT
APPLICATION –
BONNEVILLE
ENVIRONMENTAL
FOUNDATION
(BEF), SOLAR 4R
SCHOOLS - EHS:
(IV-L)

Superintendent 's Comments: Approval is recommended for Edison High School to submit an application to the Bonneville Environmental Foundation for the donation of a photovoltaic solar array to be used as part of the Energy and Environmental Sustainability Program through STEM. No matching funds are required. (REFERENCE IV-L)

GRANT
APPLICATION –
FUNDING FOR
THE TARGET
FIELD TRIP
GRANT- OVHS:
(IV-M)

Superintendent 's Comments: Approval is recommended for Ocean View High School to submit an application to the Target Field Trip grant program in the amount of \$700. The proposed field trip will allow our Advanced Placement Environmental Science students to participate in labs and explore career options at the University of California, Riverside. No matching funds are required. Authorization to expend funds upon receipt is requested. (REFERENCE IV-M)

IV. Consent Calendar (continued)

<p>GRANT APPLICATION – FUNDING FOR THE FEDCO GRANT- OVHS: (IV-N)</p>	<p><u>Superintendent' s Comments</u>: Approval is recommended for Ocean View High School to submit an application to the FEDCO Grant program in the amount of \$2,000. The proposed grant will fund probeware technology that will allow for hands-on STEM wetlands investigation. No matching funds are required. Authorization to expend funds upon receipt is requested. (REFERENCE IV-N)</p>
<p>GRANT APPLICATION – CALIFORNIA DEPARTMENT OF EDUCATION SPECIALIZED SECONDARY PROGRAMS GRANT- OVHS: (IV-O)</p>	<p><u>Superintendent' s Comments</u>: Approval is recommended for Ocean View High School to submit an application to the California Department of Education Specialized Secondary Programs grant program in the amount of \$50,000. The grant will provide the necessary laboratory equipment and supplies, base funding for field excursions and research, and technological equipment for students participating in science courses. No matching funds are required. Authorization to expend funds upon receipt is requested. (REFERENCE IV-O)</p>
<p>GRANT APPLICATION – CALIFORNIA DEPARTMENT OF EDUCATION SPECIALIZED SECONDARY PROGRAMS GRANT- EHS: (IV-P)</p>	<p><u>Superintendent' s Comments</u>: Approval is recommended for Edison High School to submit an application to the California Department of Education Special Secondary Programs grant program for the Energy and Environmental Sustainability Program through STEM in the amount of \$50,000. No matching funds are required. Authorization to expend funds upon receipt is requested. (REFERENCE IV-P)</p>
<p>GRANT APPLICATION – FUNDING FOR THE TARGET FIELD TRIP GRANT- EHS: (IV-Q)</p>	<p><u>Superintendent' s Comments</u>: Approval is recommended for Edison High School to submit an application to the Target Field Trip grant program in the amount of \$700. The proposed field trip will allow Accelerated Biology students to attend the San Diego Safari Park. No matching funds are required. Authorization to expend funds upon receipt is requested. (REFERENCE IV-Q)</p>

IV. Consent Calendar (continued)

<p>GRANT APPLICATION – TOSHIBA</p>	<p><u>Superintendent's Comments</u> : Approval is recommended for Ocean View High School to submit an application to the Toshiba America Foundation in the amount of \$5,000. The proposed grant will fund a</p>
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<p>AMERICA FOUNDATION - OVHS: (IV-R)</p>	<p>research based project for science students that will commence from November through March under the direction of a field biologist. No matching funds are required. Authorization to expend funds upon receipt is requested. (REFERENCE IV-R)</p>
<p>CONFIDENTIAL GENERAL RELEASE AND SETTLEMENT AGREEMENT – SPECIAL EDUCATION STUDENT CASE NO. Y06 -13/14: (IV-S)</p>	<p><u>Superintendent ' s Comments</u>: Approval is recommended for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District (" District "), and parents of a special education student. Under the terms and agreement, the District will reimburse the parents for costs related to compensatory educational services through June 2015.</p>
<p>ACCEPTANCE OF FUNDING – CALIFORNIA PARTNERSHIP ACADEMIES PROGRAM (WHS): (IV-T)</p>	<p><u>Superintendent ' s Comments</u>: Approval is recommended to accept continued funding from the California Department of Education for the California Partnership Academies Program for the 2013-2014 school year. Funding is in the amount of \$70,110 for the Health Science Careers Academy at Westminster High School. No district matching funds are required. Authorization to expend funds upon receipt is requested.</p>
<p>MEMORANDUM OF UNDERSTANDING WITH CALIFORNIA RESTAURANT ASSOCIATION EDUCATIONAL FOUNDATION (CRAEF): (IV-U)</p>	<p><u>Superintendent ' s Comments</u>: Approval is recommended for the Huntington Beach Union High School District to enter into a Memorandum of Understanding with the California Restaurant Association Educational Foundation (CRAEF) to provide reimbursement to the Culinary Club at Ocean View High School (OVHS) for ProStart Competition Costs for students, professional development for students and teachers, and ProStart examination fees for students during the 2013-2014 school year. Students will be referred for the above benefits by the Foods teacher at OVHS. Students will be eligible to both apply for collegiate scholarships and compete for scholarships at ProStart Competitions through <u>CRAEF</u>.</p>

IV. Consent Calendar (continued)

<p>QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS: (IV-V)</p>	<p><u>Superintendent ' s Comments</u>: The quarterly report on Williams Uniform Complaints is presented for the first quarter of the fiscal year 2013-14. (REFERENCE IV-V)</p>
<p>AUGUST 2013 DISBURSEMENTS: (IV-W)</p>	<p><u>Superintendent ' s Comments</u>: A recap of the payments processed during the month of August 2013 is presented. (REFERENCE IV-W)</p>
<p>INSURANCE AND LIABILITY CLAIM: (IV-X)</p>	<p><u>Superintendent ' s Comments</u>: Approval is recommended to reject a claim for general and personal liability damages OVHS03142013. Claim information is available in the Insurance Office.</p>
<p>APPOINTMENT TO THE PERSONNEL</p>	<p><u>Superintendent ' s Comments</u> : The classified employees have submitted the name of Anthony Ramirez as their nominee to serve a</p>

COMMISSION: (IV-Y)	three-year term on the Personnel Commission. This term will commence on December 1, 2013. Approval is recommended to appoint Mr. Ramirez as Personnel Commissioner for a three-year term beginning on December 1, 2013. (REFERENCE IV-Y)
RESOLUTION - TRANSFER OF FUNDS - VARIOUS FUNDS: (IV-Z)	<u>Superintendent ' s Comments:</u> Approval is recommended to adopt a resolution which authorizes the transfers made within the approved budgets of various funds for 2013-14. (REFERENCE IV-Z)
RESOLUTION – INCREASING INCOME, EXPENDITURES AND RESERVES - GENERAL FUND: (IV-AA)	Superintendent ' s Comments: The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval is recommended to adopt a resolution increasing income, expenditures and reserves in the net amount of \$4,475,302 within the General Fund for the fiscal year 2013-14. (REFERENCE IV-AA)
RESOLUTION – INCREASING INCOME AND EXPENDITURES – SPECIAL EDUCATION PASS THROUGH FUND: (IV-BB)	<u>Superintendent ' s Comments:</u> The district has been notified of increases in funding for various categorical projects and other funding sources. Approval is recommended to adopt a resolution increasing income and expenditures by the net amount of \$419,705 within the Special Education Pass Through Fund for the fiscal year 2013-14. (REFERENCE IV-BB)

IV. Consent Calendar (continued)

RESOLUTION – INCREASING INCOME, EXPENDITURES AND RESERVES - ADULT EDUCATION FUND: (IV-CC)	<u>Superintendent ' s Comments:</u> The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval is recommended to adopt a resolution increasing income, expenditures and reserves by the net amount of \$77,967 within the Adult Education Fund for the fiscal year 2013-14. (REFERENCE IV-CC)
RESOLUTION – DECREASING INCOME AND RESERVES – DEFERRED MAINTENANCE FUNDS: (IV-DD)	Superintendent ' s Comments: The district has projected decreases in income and reserves for the Deferred Maintenance Funds. Approval is recommended to adopt a resolution decreasing income and reserves in the net amount of \$9,229 in the Deferred Maintenance Funds for the fiscal year 2013-14. (REFERENCE IV-DD)
STUDENT EXPULSIONS: (IV-EE)	<u>Superintendent ' s Comments :</u> Approval is recommended to take action on expulsion case (No. 01-10/13) for violation of California Education Code section 48900(d) and (j) as recommended by the Administrative Hearing Panel in accordance with Board of Education rules and regulations and in compliance with Education Code 48918. Materials have been given individually to all Board members for review and consideration. Student confidentiality requires that discussion, if needed, take place in Closed Session.

END OF CONSENT CALENDAR

EDUCATIONAL SERVICES: (V)

RESOLUTION AND
CERTIFICATION –
SUFFICIENCY OF
TEXTBOOKS AND
INSTRUCTIONAL
MATERIALS FOR 2013-
2014: (V-A)

Superintendent's Comments : Following a public hearing, approval is recommended for the adoption of the resolution and for the certification declaring that, for the 2013-2014 school year, students were provided with sufficiency of textbooks and instructional materials that are aligned with the standards of the curriculum frameworks adopted by the State Board of Education in the four core areas of English/Language Arts, Mathematics, History/Social Science, and Science; and in Health and Foreign Language courses; and grades 9-12 science laboratory equipment. In order to receive state funding for textbooks, this resolution and certification are required by Education Code sections 60119 and 60422. (REFERENCE V-A)

(Action)

PERSONNEL: (VI)

RATIFICATION OF
CSEA CONTRACT:
(VI-A)

Superintendent's Comments : Approval is recommended to ratify the tentative agreement reached between the district and the California School Employees Association, Chapter #157, on July 19, 2013 effective July 1, 2013 through June 30, 2014. (REFERENCE VI-A)

(Action)

POLICY: (VII)

BOARD POLICY:
(VII-A)

Superintendent's Comments: The following Board Policy is presented for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 6162.6 – Instruction
Use of Copyright Materials
(REFERENCE VII-A)

This BP is being updated because some of the Copyright information that needs to be included was deleted with Exhibit 6162.7.

(Action)

VII. Policy (continued)

BOARD POLICY:
(VII-B)

Superintendent 's Comments: The following Board Policy is presented for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 6163.2 – Instruction
Animals at School
(REFERENCE VII-B)

The HBUHSD currently does not have a policy with regard to Animals at School.

(Action)

BOARD POLICY:
(VII-C)

Superintendent 's Comments: The following Board Policy is presented for second reading and adoption in the continued revision of existing policies and administrative regulations:

BP 1312.3 – Community Relations
Uniform Complaint Procedures
(REFERENCE VII-C)

This Board Policy needs to be updated to reflect language with respect to student fees.

(Action)

- VIII. New Business
- IX. Any Other Public Communication to the Board
(time limit 3 minutes)
- X. Signing of Documents
- XI. Closed Session

District Office
Annual Organizational Meeting
December 10, 2013
District Office

Regular Board Meeting
January 14, 2014
District Office