



HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING  
October 11, 2011**

BOARD MEMBERS PRESENT:	Bonnie Castrey Brian Garland Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Dr. Donald Austin, Assistant Superintendent, Educational Services Debbie Coleman, Assistant Superintendent, Human Resources Carrie Delgado, Assistant Superintendent, Business Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office October 11, 2011
CALL TO ORDER:	The meeting was called to order at 6:34 p.m. by the Board President, Mrs. Henry.

CLOSED SESSION:	The Board recessed to Closed Session at 6:35 p.m. to consider (1) Parent Appeals – Education Code sections 35146 and 48260; (2) Public Employee Appointment/Assignment/ Reassignment/ Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; (3) Public Employee Evaluation: Superintendent - Government Code section 54957; and (4) Negotiations: DEA and CSEA Issues (Government Code section 54957.6)
CALL BACK TO ORDER:	The meeting was called back to order by Mrs. Henry at 7:37 p.m. She announced that the Board had met in closed session and would be continuing the closed session at the end of the open session. There was nothing to report.
PLEDGE OF ALLEGIANCE: (II)	The Pledge of Allegiance was led by Student Board Representative Tuyen Dinh.
APPROVAL OF MINUTES: (III-A)	It was moved by Ms Castrey, seconded by Mrs. Henry, to approve the minutes of the regular Board meeting held September 13, 2011.
	Motion unanimously carried.
	It was moved by Mrs. Henry, seconded by Dr. Simons, to approve the minutes of the Study Session Board meeting held September 27, 2011.
BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B)	Board members representing the district on various committees presented reports and discussed activities.
STUDENT BOARD REPRESENTATIVE REPORTS: (III-C)	Tuyen Dinh, Student Representative to the Board from Ocean View High School, presented reports on campus activities.
SUPERINTENDENT'S REPORT: (III-D)	Dr. Plutko thanked the entire school community for completing the TDAP vaccination process, indicating that we are above 99% complete which is favorable against all districts in Orange County.

Dr. Plutko reported on a successful College Night the previous week. College Nights have been enthusiastically attended for the past 15 years in the district.

The Performing Arts Fall Season is beginning, and Dr. Plutko encouraged families and friends to get out and support those productions.

Dr. Plutko provided an update on the budget, indicating that the State Controller released the monthly report for September which covered California's cash balances which includes receipts, disbursements, etc. for that month. As a state we were \$301 million below what the target would have been for September. That continues to put us behind from where we were when the budget was passed in June. As we get closer to January and what the Legislature set up for trigger language which would affect immediate cuts in school districts, we are watching. Right now there is a great deal of debate in Sacramento on what the opportunities are. Dr. Plutko felt that it may be difficult to pull that trigger in the middle of the school year when schools have already committed their budgets to staff and program. Staff will keep the Board posted as they attend a great number of conferences over the next three weeks about this subject. There will be a changing icon report on the front of our district website that every time School Services of California publishes information, and their Executive Summaries will be posted so the community can see some of the different areas staff is working on.

Dr. Plutko asked Dr. Don Austin to present a report on a common email domain name. Presently, each one of our high schools has a different variation of .info, .org., to .com, and could have many different variations of how the person's name appears. This is very much a challenge and instructionally we will have more

opportunities if we come under a common domain. Dr. Austin shared briefly what our plans are. Our IS department has done a great job of putting together the email migration from iMail to our new edu Google mail accounts. Dr. Austin described how this will be done.

STAFF  
RECOGNITION -  
FIRST-YEAR  
TEACHER OF THE  
YEAR 2010-11: (III-  
E)

The Board recognized the district's First-Year Teacher of the Year, Rosanna Harshman from Huntington Beach High School.

STAFF  
PRESENTATION -  
HBHS: (III-F)

Huntington Beach High School Principal, Janie Hoy, introduced Ms Cheryl Lee from Apple Computer to honor HBHS's Apple Distinguished Educators. Science Teachers, Ken Ostrowski and Greg Gardiner, along with AP Environmental Science students presented their program, Field Learning and Academic Poster Sessions. A cameo performance of a number from "The Drowsy Chaperone" was presented by APA students Elizabeth Romero and Devin Cortez.

PRESENTATION -  
PERSONNEL  
COMMISSION  
ANNUAL REPORT:  
(III-G)

Ms. Bonnie Bruce, Chairperson of the Personnel Commission, presented highlights of the 2010-2011 Personnel Commission Annual Report.

PUBLIC HEARING -  
SUFFICIENCY OF  
TEXTBOOKS AND  
INSTRUCTIONAL  
MATERIALS FOR  
2011-2012: (III-H)

A public hearing was held to accept input regarding the sufficiency of textbooks and instructional materials for the 2011-2012 school year in the subject areas of Mathematics, Science, History/Social Science, English/ Language Arts (including English Language Development), Foreign Language and Health that are consistent with the content and cycles of the curriculum frameworks adopted by the California State Board of Education. This public hearing is required by Education Code section 60119.

President Henry gaveled the hearing open. There being no input, the hearing was declared closed.

PUBLIC  
COMMUNICATION  
TO THE BOARD: (III-  
E)

Fred Provencher, community member, announced the "Huntington Beach Reads One Book" program.

Dave Eusantos, staff member, invited Board members and staff to the dedication of the new Tack Box at Westminster High School.

CONSENT  
CALENDAR: (IV)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the Consent Calendar as presented with addendum to item IV-B, Personnel Report.

PURCHASE  
ORDERS: (IV-A)

Purchase orders in the amount of \$2,414,830.37 were approved as presented.

PERSONNEL  
REPORT: (IV-B)

Approval was granted for the Personnel Report No.4 as presented, with addendum.

PROFESSIONAL  
AND OFFICIAL  
BUSINESS  
ACTIVITIES:  
(IV-C)

Approval was granted for the Professional and Official Business activities as presented.

FIELD TRIPS: (IV-  
D)

Approval was granted for the Field Trips as presented.

CONTRACTS AND  
CONSULTING  
AGREEMENTS:  
(IV-E)

The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC  
SCHOOL/AGENCY  
CONTRACTS/  
ADDENDA -  
WOCCSE: (IV-F)

Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

GRANT  
APPLICATION -  
TARGET FIELD  
TRIP GRANT -  
OVHS:  
(IV-G)

Approval was granted for Ocean View High School to submit an application to the Target Field Trip grant program in the amount of \$700. The proposed field trip will allow Special Education students to visit the San Diego Zoo for a guided tour. The field trip is scheduled for April 2012. No matching funds are required. Authorization to expend funds upon receipt was granted.

GRANT  
APPLICATION -  
VERNIER GRANT -  
WHS: (IV-H)

Approval was granted for the Westminster High School Science Department to apply for the 30<sup>th</sup> Anniversary Vernier Grant. The Vernier grant will allow the Science Department to enhance the school with technology that will aid students with scientific studies. No matching funds were required. Authorization to expend funds upon receipt was granted.

ACCEPTANCE OF  
FUNDS - 2011-12  
AGRICULTURAL  
CAREER  
TECHNICAL  
EDUCATION  
INCENTIVE GRANT  
- WHS: (IV-I)

Approval was granted to accept funds from the California Department of Education for continued 2011-12 Agricultural Career Technical Education Incentive Grant funding in the amount of \$7,501 for the 2011-2012 school year. The funds will be used to support the agricultural program at Westminster High School. No matching funds were required. Authorization to expend funds upon receipt was granted.

REIMBURSEMENT  
FOR SCHOOL  
CHOICE: (IV-J)

Approval was granted for the district to provide transportation reimbursement to the parents of students who qualify for public school choice. This allows the students to attend another school under the Title I, Part A of the *Elementary and Secondary Education Act of 1965 (ESEA)*, as amended by the *No Child Left Behind Act of 2001 (NCLB)* for school improvement.

ADULT  
EDUCATION  
COURSES OF  
STUDY: (IV-K)

Approval was granted for adoption of the proposed courses and classes offered through Adult School for the 2011-2012 school year.

CONTRACT  
CHANGE  
NOTICES: (IV-L)

Approval was granted for the change notices to previously awarded contracts.

AWARD OF BID:  
(IV-M)

- Approval was granted to award a bid to the successful bidder as presented. It was further moved that all other bids be rejected as being higher in cost or not meeting specifications. All bid results are available for review in the Purchasing Department.

REDUCTION OF  
RETENTION FOR  
CONTRACTOR  
TOVEY/SHULTZ  
CONSTRUCTION,  
INC.: (IV-N)

- Approval was granted to reduce the ten percent retention to five percent in accordance with Public Contract Code Section 9203 on Contract No. 1226 with Tovey/Shultz Construction, Inc., for Adult Education and Coast High School Additions.

NOTICE OF  
COMPLETION -  
CONTRACT NO.  
1443 - MULTI  
SITES: (IV-O)

Approval was granted to file a Notice of Completion on Contract No. 1443 for Multi-Site Track and Field Improvements Rebid by C.S. Legacy Construction, Inc., and to pay the five percent retention after filing.

NOTICE OF  
COMPLETION -  
CONTRACT NO.  
1724 - HBHS: (IV-  
P)

Approval was granted to file a Notice of Completion on Contract No. 1724 for Huntington Beach High School Batting Cages Improvement by Warvi Construction, Inc., and to pay the ten percent retention after filing.

QUARTERLY  
REPORT ON  
WILLIAMS  
UNIFORM  
COMPLAINTS: (IV-  
Q)

The quarterly report on Williams Uniform Complaints was presented for the first quarter of the fiscal year 2011-12.

AUGUST 2011  
DISBURSEMENTS:  
(IV-R)

A recap of the payments processed during the month of August 2011 was presented.

RESOLUTION -  
TRANSFER OF  
FUNDS - VARIOUS  
FUNDS:  
(IV-S)

Approval was granted to adopt a resolution which authorizes the transfers made within the approved budgets of various funds for 2011-12.

RESOLUTION  
NO. 11:

AYES: CASTREY, IVERSON, GARLAND,  
SIMONS, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

RESOLUTION -  
ADDITIONAL  
INCOME AND  
EXPENDITURES -  
GENERAL FUND:  
(IV-T)

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution increasing income, expenditures and reserves in the net amount of \$2,143,902 within the General Fund for the fiscal year 2011-12.

RESOLUTION  
NO.12:

AYES: CASTREY, IVERSON, GARLAND,  
SIMONS, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

RESOLUTION -  
ADDITIONAL  
INCOME AND  
EXPENDITURES -  
ADULT  
EDUCATION  
FUND: (IV-U)

The district has been notified of increases and decreases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution increasing income and expenditures by the net amount of \$183,874 within the Adult Education Fund for the fiscal year 2011-12.



RESOLUTION  
NO.13:

AYES: CASTREY, IVERSON, GARLAND,  
SIMONS, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

RESOLUTION -  
ADDITIONAL  
INCOME AND  
EXPENDITURES -  
SPECIAL  
EDUCATION PASS  
THROUGH FUND:  
(IV-V)

The district has been notified of increases in funding for various categorical projects and other funding sources. Approval was granted to adopt a resolution increasing income and expenditures by the net amount of \$164,768 within the Special Education Pass Through Fund for the fiscal year 2011-12.

RESOLUTION  
NO.14:

AYES: CASTREY, IVERSON, GARLAND,  
SIMONS, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

RESOLUTION  
AND  
CERTIFICATION -  
SUFFICIENCY OF  
TEXTBOOKS AND  
INSTRUCTIONAL  
MATERIALS FOR  
2011-2012: (IV-W)

Following a public hearing (see Preliminary Functions item III-H, page 3), approval was granted for the adoption of the resolution and for the certification declaring that, for the 2011-2012 school year, students were provided with sufficiency of textbooks and instructional materials that are aligned with the standards of the curriculum frameworks adopted by the State Board of Education in the four core areas of English/Language Arts, Mathematics, History/Social Science, and Science; and in health and foreign language courses; and 9-12 science laboratory equipment. In order to receive state

funding for textbooks, this resolution and certification are required by Education Code sections 60119 and 60422.

RESOLUTION  
NO. 15:

AYES: CASTREY, IVERSON, GARLAND,  
SIMONS, HENRY  
NOES: NONE  
ABSENT: NONE

Resolution unanimously  
adopted.

PUBLIC HEARING-  
PERSONNEL  
COMMISSION  
NOMINEE: (V-A)

Pursuant to California Education Code section 45246, a public hearing was held regarding the Board's appointment of Mr. Lloyd Vierra to the Personnel Commission. President Henry gaveled the hearing open. There being no input, the hearing was declared closed.

APPOINTMENT TO  
THE PERSONNEL  
COMMISSION: (V-B)

It was moved by Mr. Garland, seconded by Ms Castrey, to reappoint Mr. Lloyd Vierra as the Board's appointee to the Personnel Commission for a three-year term commencing December 1, 2011.

Motion unanimously  
carried.

STUDENT  
EXPULSION: (VI-A)

Pulled.

NEW BUSINESS: (VII) Mrs. Iverson requested staff to develop a certificate which could be presented to Eagle Scouts and club award winners. She also indicated that she would like to attend as many district athletic events as possible and asked that a district-wide calendar be made available. Board members commented on this. Dr. Plutko stated that his office is presently compiling a master activities calendar.

Dr. Simons asked for input from Board members on the annual election for representatives to the Orange County Committee on School District Organization. It was agreed to nominate Virginia Wilson who has a long history in Orange County on the issues.

Ms Castrey announced that the Huntington Beach Arts Foundation would be having a fundraiser prior to the APA presentation of "The Drowsy Chaperone," with a reception to follow. There will be a fundraiser for Music Media and Entertainment Technology on November 3-4. Ms Castrey also urged the Board to look at what is going on in health care cost increases.

Mr. Garland spoke highly of Greg Gardiner.

Mrs. Henry stated she has been contacted re clubs on campus conducting field trips to Mexico. There has been a policy on this Board about not going to Mexico for field trips. She indicated that staff needs to work with principals if they are school-sanctioned clubs. Following discussion, Dr. Plutko indicated that staff would gather data and communicate back to the Board. It was clarified that it should be anything which has a travel advisory.

ANY OTHER PUBLIC  
COMMUNICATION TO  
THE BOARD: (VIII)

None.

CLOSED SESSION: Board members recessed to Closed Session at 9:06 p.m. to consider (1) Parent Appeals - Education Code sections 35146 and 48260; (2) Public Employee Appointment/Assignment/ Reassignment/ Discipline/Dismissal/Release - Government Code section 54957 and Education Code sections 44896 and 44951; (3) Public Employee Evaluation: Superintendent - Government Code section 54957; and (4) Negotiations: DEA and CSEA Issues (Government Code section 54957.6).

CALL BACK TO ORDER: The meeting was called back to order at 10:32 p.m.

It was moved by Mrs. Iverson, seconded by Ms Castrey, to deny the Parent Appeal - Education Code sections 35146 and 48260.

Motion  
unanimously carried.

STUDENT  
EXPULSION: It was moved by Ms Castrey, seconded by Mrs. Henry, that student No. 371858 be expelled from the Huntington Beach Union High School District for the fall semester of the 2011-12 school year in violation of California Education Code 48900(c). It was further moved that an IEPT be convened to determine appropriate placement and services during the period of expulsion.

Motion  
unanimously carried.

ADJOURNMENT: The meeting was adjourned at 10:34 p.m.

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Clerk

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Secretary