

HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING**  
**April 14, 2015**

BOARD MEMBERS PRESENT: Bonnie Castrey  
Dr. Duane Dishno  
Susan Henry  
Kathleen Iverson  
Dr. Michael Simons

BOARD MEMBERS ABSENT: None

ADMINISTRATIVE PERSONNEL PRESENT: Dr. Gregory Plutko, Superintendent  
Carrie Delgado, Assistant Superintendent, Business Services  
Dr. Carolee Ogata, Assistant Superintendent, Human Resources  
Owen Crosby, Assistant Superintendent, Educational Services  
Carole Thomas, Executive Assistant

ADMINISTRATIVE PERSONNEL ABSENT: None

PLACE AND DATE OF MEETING: District Office  
April 14, 2015

CALL TO ORDER: The Board President, Mrs. Henry, called the meeting to order at 6:33 p.m.

CLOSED SESSION: (I-A) The Board recessed to Closed Session at 6:34 p.m. to consider Negotiations – Conference with Labor Negotiators concerning DEA, CSEA, HBPSA and non-represented contracts – Government Code section 54957.6, and Public Employee Appointment/Assignment/ Reassignment/ Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951, and Student Expulsions: Education Code section 48918. Present were Dr. Gregory Plutko, Dr. Carolee Ogata, Ms Carrie Delgado and Mr. Owen Crosby.

RECONVENED: The meeting was reconvened at 7:43 p.m. President Henry announced that no action was taken in Closed Session.

PLEDGE OF ALLEGIANCE: (II)

Blake Diamond, Student Representative to the Board from Huntington Beach High School, led the Pledge of Allegiance.

APPROVAL OF MINUTES: (III-A)

It was moved by Ms Castrey, seconded by Dr. Dishno, to approve the minutes of the regular meeting of the Board held March 10, 2015.

Motion unanimously carried.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B)

Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD REPRESENTATIVE REPORT: (III-C)

Blake Diamond, Student Representative to the Board from Huntington Beach High School, presented school reports.

SUPERINTENDENT'S REPORT: (III-D)

Dr. Plutko announced that Student Board Representative Blake Diamond had been named Orange County Student Athlete of the Week by the Orange County Register, and complimented Blake on both his academic and athletic achievements.

Dr. Plutko stated that an award had been received by the IT Department from CALPADS (California Longitudinal Pupil Achievement Data System) for meeting the initial certification deadline for all six data collections, resolved anomalies to achieve an anomaly rate of less than 2% of enrollment, and maintained quality data. Dr. Plutko indicated that this was a very difficult achievement and he offered kudos to our IT Department.

Dr. Plutko invited an outstanding math teacher in the district, Kendra Rosales, to describe Pi Day which was celebrated in the district on March 14, 2015 to raise awareness. Mrs. Rosales thanked the Board, administration, teachers and students, for allowing this event, which raised \$11,000 for all sites across the district, to take place.

Smarter Balanced testing will begin this spring and 11<sup>th</sup> grade students will be using technology, Chrome Books and desktop computers to take the exam. IT did an excellent job of piloting this program, but the first year will be a learning time. Dr. Plutko expressed appreciation for the Board's investment in the infrastructure that allows the testing to take less time away from the classroom.

Dr. Plutko encouraged everyone to enjoy the various district art shows and site performances that are taking place.

STAFF  
PRESENTATION –  
VVHS: (III-E)

Kerry Clitheroe, Principal of Valley Vista High School, gave a presentation on the focus area of student achievement and how the Valley Vista High School is engaging students in wellness activities in and beyond the classroom.

STAFF  
PRESENTATION –  
EDUCATIONAL  
SERVICES: (III-F)

Owen Crosby, Assistant Superintendent of Educational Services, provided an update on the Local Control Accountability Plan (LCAP). Mr. Crosby reported that he is sending a draft document to the Orange County Department of Education this week. Some time between May 4 and 8 our LCAP will be posted to the district's website to get additional feedback from our stakeholders. He indicated it is not mandatory but is best practice. An LCAP Infographic is being developed to help the department tell its story and process through pictures, and this should be completed by May. At the June 9 Board meeting a public hearing will take place, with the recommendation to adopt the LCAP occurring at the June 30 Board meeting. The final step will be to submit the plan to the Orange County Department of Education for approval.

Mr. Crosby reported on the status of the EPIC partnership, stating that we are going to be working again as we enter into the process next year. This program which was developed by the district will use our LCAP as an example throughout the state as they visit other districts. Mr. Crosby thanked everyone for his or her involvement, particularly the Business and Educational Services Departments.

Ms Castrey asked if the district plans on going ahead with a Strategic Plan in the future. She was assured that the LCAP is an extension of the Strategic Plan and will be used.

STAFF  
PRESENTATION –  
NAMING OF LIBRARY  
AT EDISON HIGH  
SCHOOL IN HONOR  
OF MR. BRIAN F.  
GARLAND: (III-G)

Dr. Plutko stated that it was an honor to introduce this item.

Principal D'liese Melendrez gave a presentation regarding the proposal to name the library at Edison High School to honor former Edison High School Teacher/Principal, Huntington Beach Union High School District Trustee and Huntington Beach City School District Trustee, Mr. Brian F. Garland. Dr. Melendrez thanked the Board for holding a public hearing and acknowledged Mr. Garland's family, friends and community who were in attendance to support this request. She reviewed the process which had been taken leading to this evening's request.

Kurt Kosbab, teacher, shared a brief history of Mr. Garland's background.

PUBLIC HEARING – NAMING OF LIBRARY AT EDISON HIGH SCHOOL IN HONOR OF MR. BRIAN F. GARLAND: (III-H)

In accordance with Huntington Beach Union High School District Administrative Regulation 1335, a public hearing was held to accept input into the proposal to name the Edison High School Library in honor of the late Mr. Brian F. Garland. Mrs. Henry gaveled the hearing open. Mrs. Elaine Garland and Dr. Duane Dishno spoke warmly about Mr. Garland’s attributes. There being no further input, the hearing was declared closed.

NAMING OF EDISON HIGH SCHOOL LIBRARY FOR BRIAN F. GARLAND: (VII-A)

It was moved by Dr. Dishno, seconded by Ms Castrey and Dr. Simons, to name the Edison High School Library in honor of former Edison High School Teacher/Principal and Huntington Beach Union High School District Trustee and Huntington Beach City School District Trustee, Mr. Brian F. Garland.

Motion unanimously carried.

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT FOR CSEA: (III-I)

The enactment of AB1200 and subsequent legislation requires public disclosure of agreements between the district and the bargaining unit prior to adoption. The public disclosure was presented in the form prescribed by the Orange County Department of Education.

PUBLIC COMMUNICATION TO THE BOARD: (III-J)

J.M. Iver spoke seeking guidance on a vendor issue. Rusty Riley, staff member, spoke representing the CSEA Negotiating Team. Megan Lam and Ryan Duong, students, addressed the Board on a Key Club issue at their school.

CONSENT CALENDAR: (IV)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the Consent Calendar as presented, with an addendum to the Personnel Report IV-B removing the names of Monica Barragan and Harmony Soliz from medical layoff, and with the exception of one item number 3215, Christopher Smith, from the Contracts and Consulting Agreements IV-E(1) which was pulled by Dr. Simons to be brought back at the next Board meeting after getting clarification of the numbers.

Motion unanimously carried.

PURCHASE ORDERS: (IV-A)

Purchase orders in the amount of \$882,919.73 were approved as presented.

PERSONNEL REPORT: (IV-B)

Approval was granted for the Certificated and Classified Personnel Report No. 11 as presented with an addendum to the Personnel Report IV-B removing the names of Monica Barragan and Harmony Soliz from medical layoff.

PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)

Approval was granted for the Professional and Official Business Activities as presented.

FIELD TRIPS: (IV-D)	Approval was granted for the Field Trips as presented.
CONTRACTS AND CONSULTING AGREEMENTS: (IV-E)	The Board determined that the listed individuals or contractors were specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.
NON-PUBLIC SCHOOL/AGENCY CONTRACTS/ ADDENDA - WOCCE: (IV-F)	Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education is authorized to receive invoices and process payment.
PARENT REIMBURSEMENT FOR TRANSPORTATION OF A SPECIAL EDUCATION STUDENT – WOCCE NO. 3222: (IV-G)	Approval was granted to reimburse the parent in an amount not to exceed \$1,334 for transportation of a special education student for the period July 1, 2014 to June 30, 2015.
CONFIDENTIAL GENERAL RELEASE AND SETTLEMENT AGREEMENT – SPECIAL EDUCATION STUDENT CASE Y18-14/15: (IV-H)	Approval was granted for the confidential General Release and Settlement Agreement between the Huntington Beach Union High School District and a special education student and the parent. Under the terms and agreement, the district agrees to fund the student's ongoing placement at a non-public school through June 2016. The cost of placement for the remainder of the 2014-15 school year and the 2015-16 school year is \$56,676.60.
UTILIZATION OF AGREEMENT NO. B27160 FOR PURCHASE OF EQUIPMENT FROM DELL MARKETING L.P.: (IV-I)	Approval was granted to authorize the use of Western States Contracting Alliance – National Association of School Procurement Officials (WSCA-NASPO), Agreement No. B27160, for the purchase of computer equipment, software, peripherals and related services awarded to Dell Marketing L.P.

UTILIZATION OF CONTRACT NO. 4-06-78-0031A FOR THE PURCHASE OF SYNTHETIC TURF: (IV-J)	Approval was granted to authorize the use of State of California Multiple Award Schedule (CMAS), Contract No. 4-06-78-0031A, for the purchase of synthetic turf awarded to FieldTurf USA, Inc.
SCHOOL AFFILIATION AGREEMENT: (IV-K)	Approval was granted for a school affiliation (student teaching) agreement between the high school district and University of Phoenix from July 1, 2015 to June 30, 2017. The agreement is similar to those previously approved for the training of student teachers of various institutions.
INSURANCE AND LIABILITY CLAIMS: (IV-L)	Approval was granted to reject insurance and liability claim number EHS12072014. Claim information is available in the Insurance Department.
PERCENT OF MAXIMUM AVERAGE DAILY ATTENDANCE (ADA) COMPARISON: (IV-M)	A report on ADA through February 20, 2015 was presented.
QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS: (IV-N)	The quarterly report on Williams Uniform Complaints was presented for the third quarter of the fiscal year 2014-15.
FEBRUARY 2015 DISBURSEMENTS: (IV-O)	A recap of payments processed during the month of February 2015 was presented.
STUDENT EXPULSIONS: (IV-P)	<p>Approval was granted for the expulsion and enrollment following the expulsion period of:</p> <ul style="list-style-type: none"> <li>• <u>Student Case No. E09-14/15</u>: Expulsion from the Huntington Beach Union High School District for the remainder of the 2014-15 school year for violation of California Education Code section 48900 (j) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.</li> <li>•</li> </ul>

- Student Case No. E10-14/15: Expulsion from the Huntington Beach Union High School District for the remainder of the 2014-15 school year, and first semester of the 2015-16 school year for violation of California Education Code sections 48900 (a-1) and (a-5) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.

It was further moved that each of these students be placed in a County Department of Education program during the period of expulsion or, in the case of Special Education students, an IEP team will convene to determine placement.

Materials had been given individually to all Board members for review and consideration. Student confidentiality required that discussion, if needed, take place in Closed Session.

UPDATE OF DISTRICT  
PLAN FOR  
PROVIDING  
EDUCATIONAL  
SERVICES FOR  
EXPELLED  
STUDENTS: (V-A)

It was moved by Mrs. Iverson, seconded by Ms Castrey, to approve the updated 2015-2018 “Plan for Providing Educational Services to all Expelled Students in Orange County,” which follows the Countywide Expulsion Plan developed with the Orange County Department of Education.

Motion unanimously carried.

RATIFICATION OF  
CSEA CONTRACT:  
(VI-A)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to ratify the tentative agreement with the California School Employees Association Chapter 157, effective July 1, 2014 to June 30, 2017. CSEA members ratified the tentative agreement on March 17, 2015. The tentative agreement includes a 4.75 percent salary increase retroactive to July 1, 2014.

Motion unanimously carried.

PROPOSED SALARY  
INCREASE FOR  
2014-15 FOR  
CERTIFICATED  
ADMINISTRATORS,  
CLASSIFIED  
MANAGEMENT AND  
CONFIDENTIAL  
EMPLOYEES: (VI-B)

It was moved by Dr. Simons, seconded by Mrs. Iverson, to grant a 4.75 percent salary increase for 2014-15 to all certificated administrators, classified management and confidential employees retroactive to July 1, 2014.

Motion unanimously carried.

SALARY SCHEDULE 2014-15 FOR CLASSIFIED SERVICE EXEMPT EMPLOYEES: (VI-C)      It was moved by Dr. Dishno, seconded by Ms Castrey, to grant a 4.75 percent salary increase for 2014-15 to all classified exempt employees for work performed on or after July 1, 2014.

Motion unanimously carried.

RESOLUTION-CLASSIFIED PERSONNEL REDUCTION: (VI-D)      It was moved by Ms Castrey, seconded by Dr. Simons, to adopt a resolution for the reduction of specific classified services as presented.

RESOLUTION NO. 49:      AYES:      DISHNO, IVERSON, CASTREY, SIMONS, HENRY  
    NOES:      None  
    ABSENT: None

Resolution unanimously adopted.

SUNSHINE PROPOSAL BETWEEN DISTRICT AND DEA: (VI-E)      Pulled.

RESOLUTION – TEACHER APPRECIATION WEEK: (VI-F)      It was moved by Mrs. Iverson, seconded by Dr. Simons, to adopt the resolution proclaiming the week of May 4-8, 2015 as the national "Teacher Appreciation Week."

RESOLUTION NO. 50:      AYES:      DISHNO, IVERSON, CASTREY, SIMONS, HENRY  
    NOES:      None  
    ABSENT: None

Resolution unanimously adopted.

RESOLUTION – PUPIL PERSONNEL APPRECIATION WEEK: (VI-G)      It was moved by Dr. Dishno, seconded by Mrs. Iverson, to adopt the resolution proclaiming the week of May 11-15, 2015 as "Pupil Personnel Appreciation Week."

RESOLUTION NO. 51:      AYES:      DISHNO, IVERSON, CASTREY, SIMONS, HENRY  
    NOES:      None  
    ABSENT: None

Resolution unanimously adopted.

RESOLUTION - CLASSIFIED EMPLOYEES APPRECIATION WEEK: (VI-H)      It was moved by Ms Castrey, seconded by Mrs. Iverson, to adopt a resolution designating the week of May 17-23, 2015, as "Classified Employees Appreciation Week."



RESOLUTION NO. 52: AYES: DISHNO, IVERSON, CASTREY, SIMONS, HENRY  
NOES: None  
ABSENT: None

Resolution unanimously adopted.

REMUNERATION OF THE BOARD: (VII-A) It was moved by Dr. Simons, seconded by Mrs. Iverson, to increase the Board of Trustees’ monthly stipend by 4.75 percent as stipulated in Education Code section 35120(e) and Board Bylaw 9520, effective May 1, 2015. As background, the last increase to a trustee stipend was in 2007. This increase will take the monthly stipend from \$473.50 to \$496.00.

Motion unanimously carried.

BOARD POLICY: (VIII-A) It was moved by Ms Castrey, seconded by Dr. Dishno, to approve the following Board policy for first reading in the continued revision of existing policies and administrative regulations:

BP 5145.3 – Students  
Nondiscrimination/Harassment

*This policy was updated to add language that will protect students from discrimination, harassment, intimidation, and bullying based on the student’s gender identity, gender expression, or association with a person or group with one or more of these actual or perceived characteristics.*

Motion unanimously carried.

BOARD POLICY: (VIII-B) It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the following Board policy for first reading in the continued revision of existing policies and administrative regulations:

BP 4030 – All Personnel  
Nondiscrimination in Employment

*This new policy was sent to the Board to provide a policy that prohibits the employer from discriminating against employees and job applicants under the provisions of the California Fair Employment and Housing Act (FEHA).*

Motion unanimously carried.

BOARD POLICY:  
(VIII-C)

It was moved by Mrs. Iverson, seconded by Dr. Dishno, to approve the following Board policy for first reading in the continued revision of existing policies and administrative regulations:

BP 0410 – Philosophy-Goals-Objectives and Comprehensive Plans  
Affirmative Action Plan

*This revised policy was sent to the Board to upgrade and align nondiscrimination language within several policies.*

Motion unanimously carried.

BOARD POLICY:  
(VIII-D)

It was moved by Mrs. Iverson, seconded by Ms Castrey, to approve the following Board policy for first reading in the continued revision of existing policies and administrative regulations:

BP 4111.1 – All Personnel  
Affirmative Action: Recruitment and Selection

*This revised policy was sent to the Board to upgrade and align nondiscrimination language within several policies.*

Motion unanimously carried.

BOARD POLICY:  
(VIII-E)

It was moved by Mrs. Iverson, seconded by Ms Castrey, to approve the following Board policy for first reading in the continued revision of existing policies and administrative regulations:

BP 4119.1 – All Personnel  
Civil and Legal Rights

*This revised policy was sent to the Board to upgrade and align nondiscrimination language within several policies.*

Motion unanimously carried.

NEW BUSINESS: (IX)

Mrs. Iverson asked if the district had a policy for attaching plaques to district property and whether or not this should require Board approval. Staff will follow up.

Dr. Dishno asked to be registered for the CSBA Masters in Governance program, and would like to attend the Board Presidents' Workshop at the annual convention.

Dr. Dishno discussed a letter he had received from the office of Assemblyman Travis Allen and the possibility of supporting a bill. Discussion took place and it was suggested that this bill be researched before the Board gives any support.

The Board discussed changing the October Board meeting dated from October 13 to 20 because of a conflict with the Teacher of the Year Awards. It was agreed to move the meeting to October 20.

Mrs. Henry thanked Ms Castrey for attending a WASC meeting on her behalf.

Mrs. Henry stated that she would be unable to attend the Certificated Recognition event and asked Dr. Dishno to bring greetings from the Board. Dr. Dishno agreed.

Mrs. Castrey referred to the student input during Public Communication to the Board concerning Key Club attire during graduation. Staff will follow up.

Ms Castrey asked why there was not a recognition item for district nurses.

Dr. Simons discussed an ROP agenda he had received concerning the Organization Meeting rotation of officers and the contract for a staff member.

ANY OTHER PUBLIC  
COMMUNICATION TO  
THE BOARD: (X)

None.

SIGNING OF  
DOCUMENTS: (XI)

Documents were signed.

ADJOURNMENT:

The meeting was adjourned at 9:37 p.m.

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Clerk

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Secretary