

## UNADOPTED MINUTES

## HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING****April 8, 2014**

BOARD MEMBERS PRESENT:	Bonnie Castrey Dr. Duane Dishno Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Dr. Don Austin, Assistant Superintendent, Educational Services Carrie Delgado, Assistant Superintendent, Business Services Dr. Carolee Ogata, Assistant Superintendent, Human Resources Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office April 8, 2014
CALL TO ORDER:	The meeting was called to order at 6:15 p.m. by the Board President, Mrs. Iverson.
CLOSED SESSION:	The Board recessed to Closed Session at 6:16 p.m. to consider Public Employee Appointment Assignment/ Reassignment/ Discipline/ Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951; Pending Litigation – Personnel – Government Code section 54956.9, and Expulsions – Education Code section 48918. Present were Dr. Gregory Plutko, Dr. Don Austin, Dr. Carolee Ogata and Ms Carrie Delgado. The Board also considered Public Employee Contract/Evaluation: Superintendent – Government Code section 54957.

- CALL BACK TO ORDER:** The meeting was called back to order by Mrs. Iverson at 7:32 p.m. She announced that the Board had met in closed session to discuss the preceding items but there was nothing to report out.
- PLEDGE OF ALLEGIANCE: (II)** The Pledge of Allegiance was led by Christiane Garisek.
- APPROVAL OF MINUTES: (III-A)** It was moved by Ms Castrey, seconded by Dr. Dishno, to approve the minutes of the March 11, 2014 regular Board meeting.  
 Motion carried 4-0.  
 Mrs. Henry abstained due to absence.
- It was moved by Dr. Simons, seconded by Mrs. Henry, to approve the minutes of the March 26, 2014 special Board meeting.  
 Motion carried 4-0.  
 Ms Castrey abstained due to absence.
- BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B)** Board members representing the district on various committees presented reports and discussed activities.
- STUDENT BOARD REPRESENTATIVE REPORTS: (III-C)** Jasmine Ruiz, Student Representative to the Board from Marina High School, presented reports on campus activities.
- SUPERINTENDENT'S REPORT: (III-D)** Dr. Plutko introduced staff to present three items under his report, which were all part of tonight's agenda.
- Dr. Connie Mayhugh, Executive Director, Curriculum, Instruction & Categorical Programs, described the Orange County Career Pathways grant the district is applying for this evening under the title AB 86.
- Dr. Don Austin, Assistant Superintendent, Educational Services, spoke about district enrollment and the work which has been done in dealing with impact numbers at Fountain Valley High School. Dr. Austin indicated that the district has worked with the site to gain their recommendations and considered what the school would have seen as an over-correction in capping size at the freshman level. Staff at Fountain Valley recommended a more conservative approach which is to limit the incoming freshman class to approximately 900 students. In time this will

give us a more predictable size of the school without over-correcting in a way that would have negatively impacted the programs and people who work at that school. It is believed that this, combined with three new classroom spaces, can help some of the pain that has been felt through increased enrollment numbers without negatively impacting program. Additionally, modifications have been made to the shared residency forms, and shortened windows for intra and inter-district transfers. This Intent to Transfer form has allowed us to better predict our staffing needs and staff feels more comfortable about the way they will manage the size of Fountain Valley High School.

Mrs. Iverson asked if anything was being done about relieving the restroom situation with portables. Staff will follow up.

Patrick Gittisriboongul, Director, Educational Technology & Information Systems, stated that this evening the Board would be asked to approve two purchase orders for the purchase, configuration and installation of new Brocade core and energy networking equipment through an authorized company based out of Anaheim called CPAC. These upgrades would not have been possible without the one-time Common Core funding which was made available to help prepare for the State's transition to this new adaptive on-line testing model. Dr. Gittisriboongul stated that the district network and networks in general, are complex. He described the work performed over several months to determine our best course of action moving forward, which concluded that the Brocade solution was the best choice offering us the manageability, scalability and sustainability at an affordable price point which allows a complete network overhaul and refresh district wide.

STAFF PRESENTATION –  
EHS: (III-E)

Edison High School Principal, Dr. D'liese Melendrez spoke about the arts programs at Edison High School prior to introducing Patricia Wayne, Deputy Director of Arts Orange County, to present awards to Mia Colorado and her teacher, Jennifer Roy-Atwood. Ms Colorado was chosen as the artist of the week for February 17, 2014 and she won the Imagination Celebration Poster Contest. Ms Wayne presented cash awards and framed copies of the artwork to Ms Colorado, Mrs. Roy-Atwood and the district.

STAFF PRESENTATION –  
EDUCATIONAL  
SERVICES: (III-F)

Dr. Don Austin, Assistant Superintendent of Educational Services, presented information to the Board about the LCAP (Local Control Accountability Plan) process and progress.

- PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENTS FOR CSEA: (III-G)** The enactment of AB1200 and subsequent legislation requires public disclosure of agreements between the district and the bargaining unit prior to adoption. The public disclosure was presented in the form prescribed by the Orange County Department of Education, with three replacement pages 4, 5 and 6.
- PUBLIC COMMUNICATION TO THE BOARD: (III-H)** Christiane Garisek, President of CSEA Chapter 157, thanked the Board and the district's negotiating team for the settlement of the recent contract. She indicated that negotiations for the next school year will begin at the end of April and they look forward to continued collaboration. She also thanked certificated staff on the pending approval of the resolution for Teacher Appreciation Week.
- Donna Alexander, community member representing the Educational Enrichment Foundation for the Arts, announced the 3<sup>rd</sup> Annual Arts Gala would be held on May 18, 2014 to raise funds.
- CONSENT CALENDAR: (IV)** It was moved by Ms Castrey, seconded by Dr. Simons, to approve the Consent Calendar as presented, with a correction to the Classified Report.
- Motion unanimously carried.
- PURCHASE ORDERS: (IV-A)** Purchase orders in the amount of \$1,771,228.51 were approved as presented.
- PERSONNEL REPORT: (IV-B)** Approval was granted for the Certificated and Classified Personnel Report No. 11 as presented, with a correction to the Classified Report.
- PROFESSIONAL AND OFFICIAL BUSINESS ACTIVITIES: (IV-C)** Approval was granted for the Professional and Official Business activities as presented.
- FIELD TRIPS: (IV-D)** Approval was granted for the Field Trips as presented.

CONTRACTS AND  
CONSULTING  
AGREEMENTS:  
(IV-E)

The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC  
SCHOOL/AGENCY  
CONTRACTS/  
ADDENDA -WOCCE:  
(IV-F)

Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

PART C RESPITE  
COSTS  
REIMBURSEMENT –  
ADDENDUM  
WOCCE NO. 2693:  
(IV-G)

On November 12, 2013, the Board approved reimbursement to the parents for respite costs in the amount of \$1,890. Approval was granted for the Huntington Beach Union High School District to increase reimbursement to designated parents for infant respite care in an amount not to exceed \$405 for the same period March 19, 2014 to July 13, 2014. Respite care is determined to be an appropriate service under Part C criteria of the infant's Individual Family Service Plan (IFSP).

COMMUNITY DAY  
SCHOOL – SIMON  
YOUTH  
FOUNDATION  
GRANT PROPOSAL:  
(IV-H)

Approval was granted for the Community Day School to submit a grant proposal to the Simon Youth Foundation for \$3,500. The grant will be used to pay for two new laptop computers, field trips and the graduation ceremony. No matching funds are required. Authorization to expend funds upon receipt was granted.

AGREEMENT WITH  
THE BOEING  
COMPANY AND THE  
HUNTINGTON  
BEACH UNION HIGH  
SCHOOL DISTRICT:  
(IV-I)

Approval was granted for an agreement between The Boeing Company and the Huntington Beach Union High School District. Through this agreement students from Ocean View High School and Westminster High School will participate in a summer unpaid internship program at the Huntington Beach Boeing facility.

CALIFORNIA  
CAREER PATHWAYS  
TRUST GRANT:  
(IV-J)

Approval was granted for the Huntington Beach Union High School District to submit as a member of the Orange County Career Pathway Trust Regional Consortium a California Career Pathways Trust Grant. The funds requested to support district programs are in the amount of \$494,000 over four years. Funds will be used to support a self-sustaining infrastructure that builds and supports rigorous educational pathways in partnership with schools, colleges, and regional businesses. Course sequencing

and learning experiences will produce competent graduates capable of securing high-skill, high-wage, and high-growth jobs that fulfill student interest and strengthen the region's economy. District matching funds were required. Authorization to expend funds upon receipt was granted.

NEW BASIC  
TEXTBOOK  
ADOPTION –  
SECOND LIST: (IV-K)

Approval was granted to commence the adoption of the new basic textbooks (Second List) for the 2013-2014 school year.

PERCENT OF  
MAXIMUM  
AVERAGE DAILY  
ATTENDANCE (ADA)  
COMPARISON:  
(IV-L)

A report on ADA through February 21, 2014 was presented.

QUARTERLY  
REPORT ON  
WILLIAMS UNIFORM  
COMPLAINTS:  
(IV-M)

The quarterly report on Williams Uniform Complaints was presented for the third quarter of the fiscal year 2013-14.

FEBRUARY 2014  
DISBURSEMENTS:  
(IV-N)

A recap of payments processed during the month of February 2014 was presented.

RESOLUTION-  
ELECTRONIC  
VENDOR  
PAYMENTS: (IV-O)

Approval was granted to adopt a resolution authorizing the designated district employees to approve vendor payments electronically effective April 8, 2014.

RESOLUTION NO. 27:

AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION -  
UPDATE OF  
AUTHORIZED  
SIGNATURES -  
COUNTY: (IV-P)

Approval was granted to adopt a resolution updating authorized signatures for the District, Cafeteria and/or WOCCE accounts as required by the Orange County Department of Education. Staff changes have made this update necessary.

RESOLUTION NO. 28:

AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION –  
AUTHORIZING THE  
ESTABLISHMENT  
AND MAINTENANCE  
OF WESTMINSTER  
HIGH SCHOOL  
ALTERNATIVE  
REVOLVING CASH  
FUND: (IV-Q)

Approval was granted to adopt a resolution authorizing the establishment and maintenance of the Westminster High School Alternative Revolving Cash Fund.

AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RESOLUTION NO. 29:

STUDENT EXPULSIONS:  
(IV-R)

Approval was granted for the expulsion and enrollment following the expulsion period of the following students:

- Student Case No. E16-13/14: Expulsion from the Huntington Beach Union High School District for the remainder of the 2013-14 school year for violation of California Education Code section 48900 (b) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.
- Student Case No. E17-13/14: Expulsion from the Huntington Beach Union High School District for the remainder of the 2013-14 school year for violation of California Education Code section 48900 (c) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.
- Student Case No. E18-13/14: Expulsion from the Huntington Beach Union High School District for the remainder of the 2013-14 school year for violation of California Education Code section 48900 (c) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.
- Student Case No. E19-13/14: Expulsion from the Huntington Beach Union High School District for the remainder of the

2013-14 school year for violation of California Education Code section 48900 (c) as recommended by the Administrative Hearing Panel in accordance with Education Code 48918.

It was further moved that each of these students be placed in a Orange County Department of Education program during the period of expulsion or, in the case of Special Education students, an IEP team will convene to determine placement.

Materials had been given individually to all Board members for review and consideration. Student confidentiality required that discussion, if needed, take place in Closed Session.

RESOLUTION –  
TEACHER  
APPRECIATION WEEK:  
(V-A)

It was moved by Dr. Simons, seconded by Mrs. Henry, to adopt the resolution designating the week of May 5-9, 2014 as national "Teacher Appreciation Week.

Motion unanimously carried.

RESOLUTION NO 30:

AYES: DISHNO, CASTREY, SIMONS, HENRY, IVERSON  
NOES: NONE  
ABSENT: NONE

Resolution unanimously adopted.

RATIFICATION OF CSEA  
CONTRACT: (VI-A)

It was moved by Ms Castrey, seconded by Dr. Dishno, to ratify the tentative agreement reached between the District and the California School Employees Association, Chapter No. 157, on March 12, 2014. The term of the agreement is for one year, July 1, 2013 through June 30, 2014. The tentative agreement includes a 4.25 percent increase on the 2013-14 Classified Salary Schedule retroactive to July 1, 2013.

Motion unanimously carried.

PROPOSED SALARY  
INCREASE FOR 2013-14  
FOR CERTIFICATED  
ADMINISTRATORS,  
CLASSIFIED  
MANAGEMENT AND  
CONFIDENTIAL  
EMPLOYEES: (VI-B)

It was moved by Mrs. Henry, seconded by Ms Castrey, to grant a 4.25 percent salary increase for 2013-14 to all certificated administrators, classified management and confidential employees retroactive to July 1, 2013.

Motion unanimously carried.



SALARY SCHEDULE  
2013-14 FOR CLASSIFIED  
SERVICE EXEMPT  
EMPLOYEES: (VI-C)

It was moved by Ms Castrey, seconded by Dr. Dishno, to grant a 4.25 percent salary increase for 2013-14 to all classified exempt employees for work performed on or after July 1, 2013.

Motion unanimously carried.

2014-15 AND 2015-16  
SCHOOL CALENDARS:  
(VI-D)

Agreement has been reached between the District and DEA regarding the instructional calendar for the 2014-15 and 2015-16 school years. It was moved by Mrs. Henry, seconded by Dr. Dishno, to adopt the 2014-15 and 2015-16 school calendars as presented.

NEW BUSINESS: (VII)

Dr. Simons stated that he would be attending Delegate Assembly in May.

Dr. Plutko asked Board members to determine a start time for the May 6 Study Session on Alternative Education. After discussion, 5:45 p.m. was confirmed.

ANY OTHER PUBLIC  
COMMUNICATION TO  
THE BOARD: (VIII)

None.

RECESS TO CLOSED  
SESSION: (X)

The Board recessed to Closed Session at 9:00 p.m. to continue consideration of those items listed on page 1.

RECONVENED:

The meeting was reconvened at 9:51 p.m. There was no action to report out.

ADJOURNMENT:

The meeting was adjourned at 9:52 p.m.

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Clerk

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Secretary