

**Volunteer Application Form**  
 Winfield Public Schools – USD 465  
 1407 Wheat Road Winfield, KS 67156  
 Telephone: 620-221-5100

**FOR OFFICE USE ONLY**

Bkgr. Check: \_\_\_\_\_

Initials: \_\_\_\_\_

Last Name	First Name	Middle Name	Home Phone	Cell Phone
E-Mail Address			Work Phone (Ext.)	Today's Date
Home Address		Apt. #	City	State Zip

**Confidential Personal Information: (Will be used for background check only) THIS SECTION IS REQUIRED!!!**

<b>Date of Birth:</b>  Month _____ Day _____ Year _____ *** REQUIRED INFORMATION ***	<b>Driver's License Number OR Social Security Number:</b>  State _____ Driv. Lic/SS. # _____ *** REQUIRED INFORMATION ***
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Volunteer Goals:  
 Goals: \_\_\_\_\_

# of Days Want to Work:      ☐ 1    ☐ 2    ☐ 3    ☐ 4    ☐ 5    ☐ Multiple or Any/All

Availability: (check all that apply – if left blank it will be assumed that you are available any time)

<u>DAY</u>	<u>AM</u>	<u>PM</u>
Monday	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>

**List Special Requests (specific field trips) here:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Education:**

School Name	Location (City, State)
Highest Level Completed:	Degree(s) Awarded:

**Current or Most Recent Employment:**

Employer's Name	Dates of Employment	Occupation (Type of work)
Employer's Street Address		Department of Suite Number
Employer's City	State Zip	May we call you at work? <input type="checkbox"/> Yes <input type="checkbox"/> No Best Times: _____

**Prior Volunteer Service:**

Where else have you volunteered? \_\_\_\_\_

Dates: \_\_\_\_\_ Agency: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Tel. \_\_\_\_\_ Dept. \_\_\_\_\_

Dates: \_\_\_\_\_ Agency: \_\_\_\_\_ Supervisor: \_\_\_\_\_ Tel. \_\_\_\_\_ Dept. \_\_\_\_\_

Family members who work for USD 465 Name: \_\_\_\_\_

Name: \_\_\_\_\_

Have you ever served as a volunteer with us before? ☐ No ☐ Yes If yes, year? \_\_\_\_\_ Dept(s): \_\_\_\_\_

If you are part of a group that requires volunteer service hours: Group Name: \_\_\_\_\_ # hours: \_\_\_\_\_ Due: \_\_\_\_\_

**Background Checks: We consider the safety and security of our students to be of the utmost importance.**

Have you ever entered a plea other than "not guilty", pleaded "nolo contendere", or been convicted of a crime, either a felony or misdemeanor

(DO NOT include parking violations)? ☐ No ☐ Yes Please explain / list: \_\_\_\_\_Are you being required, by court order, to serve volunteer hours? ☐ No ☐ Yes**Interests and Preferences: (select any/all that apply)**

## GRADE LEVEL

☐ Pre-School Webster \_\_\_\_\_ Irving \_\_\_\_\_☐ Elementary School (K-4)☐ Country View☐ Irving☐ Lowell☐ Whittier☐ Intermediate School (5-6)☐ Middle School (7-8)☐ High School (9-12)☐ Working with students☐ Math☐ Reading☐ Any Subject☐ Clerical/Office☐ Teacher Assistance☐ FIELD TRIP: Date: \_\_\_\_\_

DESCRIPTION: \_\_\_\_\_

**PERSONAL OR PROFESSIONAL REFERENCES** (References must be over 21 years old and not members of your family.)

Name of Reference	Relationship			
Address	Apt. #	City	State	Zip
Home Phone	Work Telephone			

I certify that the statements made in this volunteer application are true and correct. I understand that this information may be disclosed to any party with legal and proper interest and I release USD 465 from any liability whatsoever for supplying such information. I understand that I will not be paid for my services as this is strictly volunteer work. I authorize representatives of USD 465 to contact any of my schools, former employers or other references to provide applicable information relevant to the volunteer position for which I am applying. I understand that if I falsified any information or omitted any material facts, termination of volunteer assignment may result at any time. I agree to abide by requirements set by USD 465

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

Complete the application and return it to the principal of the school in which you wish to volunteer.