

**BOARD OF EDUCATION
PASSAIC COUNTY MANCHESTER REGIONAL HIGH SCHOOL DISTRICT
HALEDON, NEW JERSEY**

MINUTES

**REGULAR MEETING
MARCH 12, 2015
SAMUEL WIENER LIBRARY
7:00 P.M.**

CALL TO ORDER

The meeting was called to order at 7:05 p.m. by Mrs. Fischer.

FLAG SALUTE

The Flag Salute was given by Mrs. Fischer.

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Passaic County Manchester Regional High School Board of Education has caused notice of this meeting to be published in the North Jersey Herald News the Board's Official Newspaper on January 9, 2015. Notices of this Regular Meeting, indicating date, time and place, were posted publicly on the door of the main entrance to the high school, filed with the clerks in the municipalities of Haledon, North Haledon and Prospect Park.

ROLL CALL

Present: Mr. Boyle, Mr. Boydston, Mr. Fischer, Mrs. Fischer, Mr. Foti,
Mr. Valenti, Mr. Vander Molen

Also Present: Dr. Wanko, Interim Superintendent; Mr. Serapiglia, Business
Administrator/Board Secretary; Mr. Varoqua, Student Board Liaison

Absent: Mr. Ferrante, Mr. Galluccio

CORRESPONDENCE

MOTION by Mr. Boyle, seconded by Mr. Vander Molen, that the Board of Education approves the following correspondence:

Pedro Aguayo, Teacher of Mathematics, request for paternity leave.
Brenda Galletta, Guidance Secretary, request for sick bank days.

MOTION carried unanimously upon roll call vote, 7-0.

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CONSIDERATION OF PRIOR MINUTES

MOTION by Mr. Valenti, seconded by Mr. Boyle, that the Board of Education approves the following minutes:

Regular Minutes	February 26, 2015
Executive Minutes	February 26, 2015

MOTION carried upon roll call vote, 6-0-1; Mr. Boydston abstained.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mr. Valenti, seconded by Mr. Vander Molen, to open the floor to the public, 8:11 p.m.

None.

MOTION by Mr. Valenti, seconded by Mr. Vander Molen, to close the floor to the public, 8:11 p.m.

MOTION carried unanimously upon roll call vote, 7-0.

REPORTS:

- Board President's Report – Mrs. Fischer reminded Board that School Play, 9 to 5, will take place Friday and Saturday evenings. Mrs. Fischer also spoke about potholes.
- Student Representative to the Board – Mr. Varoqua stated that he was going to speak about the potholes and asked that everyone try and see the school play.
- Superintendent's Report – Dr. Wanko reported that the boys' varsity basketball team beat top-seeded Ramsey High School at Ramsey Monday night 92 to 90 for the North 1, Group 2 championship in overtime. Eleventh grader Alex Morale scored 41 points. Tonight, we are playing Newark Tech in Bloomfield in the State Group 2 Semi-final. Today was a Black-Out Day to support the team, everyone was asked to wear black. This year's high school musical, Nine to Five will be presented in the high school auditorium Friday and Saturday night at 7:30 p.m. under the drama direction of Mr. Keith Bamford and musical direction of Ms. Rachel Persenaire. Dress rehearsal was today. The students and advisors have worked very hard, and it is certain to be an outstanding production. Dr. Wanko also reported that he has been continuing discussions with the North Haledon Superintendent and Mr. Fred Stansfield. Mr. Stansfield recently met with the North Haledon PTA which had over 60 attendees. Mr. Stansfield stated that they were very enthusiastic about the concept and want to meet again next month. Mr. Stansfield will be present at our next meeting to personally present an update. Ms. Celeste Denman, the literacy specialist on loan to us from the RAC visited Manchester this morning where she observed three English 1 classes, two English 2 classes, one English 3 class and one English 4 class. She will meet with each teacher to provide

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recommendations for improving or bolstering instruction. This free professional development is very valuable to us, especially as we look forward to continuing PARCC testing over the next two weeks. Incidentally, at this point, we still have only five students that have refused PARCC testing. Zumba classes for staff and students started March 2nd in the cafeteria and will continue every Monday from 3 to 4 through June 15th. Fitness classes began this past Wednesday in the cafeteria from 2:30 to 4:00 and will continue through April 29th. These classes are funded through a health and wellness grant secured by Mr. Serapiglia last year. The Make A Difference Club and the French Club are conducting a Fashion Show fundraiser Thursday, March 19th at 7:00 p.m. Our new French teacher this year, Mr. Frantz Janvier promises that this year's fashion show will be a special event as he has changed the venue from the auditorium to the gymnasium. Tickets are \$7.00 in advance and \$10.00 at the door. Project Graduation is conducting a Tricky Tray fundraiser in the high school cafeteria on Friday, March 20th. Cost is \$18.00 and the doors open at 6:30 p.m.

- Business Administrator/Board Secretary Report – Mr. Serapiglia reported on the following: Capital Improvement Report was discussed – any suggestions/comments – can be changed. Met with sub service. Further analysis needed. Did have leak in Weight Room roof due to unit on top but will be corrected when snow melts. Health Grant update – Fitness events started this week. Low turnout – hope to increase – meeting next week. Survey done on food served. Include salad bar to every day next year. Offer more yogurt and wraps. Repairs to Science Lab. Donations for Weight Room.
- Personnel Report – Mr. Galluccio, Chairperson; Mr. Foti, Mr. Vander Molen – none.
- Finance Report – Mr. Fischer, Chairperson; Mr. Boydston, Mr. Foti – none.
- Education Report – Mr. Boyle, Chairperson; Mr. Valenti, Mr. Ferrante – none.
- State and County Report – Mr. Fischer, PCSBA; Mr. Vander Molen, NJSBA. Mr. Fischer gave a handout for next county meeting. Mr. Fischer also stated that he attended Hudson County meeting wherein Assembly Speaker Vincent Prieto stated that State is trying to kick back 40% of costs of pension to local districts.

Mr. Vander Molen stated that he attended Legislative meeting and spoke about new State aid numbers.

- Board Attorney's Report – Mr. Rod Hara – N/A

PRELIMINARY BUDGET

Budget Resolutions – Preliminary Budget

MOTION by Mr. Foti, seconded by Mr. Valenti, that the Board of Education approves the following resolution:

BE IT RESOLVED to approve the 2015-16 School District Budget for submission to the Passaic County Superintendent of Schools:

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	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$18,405,591	\$10,702,313
Total Special Revenue Fund	\$ 970,661	\$ 0
Total Debt Service Fund	\$ 0	\$ 0
Total	\$19,376,252	\$10,702,313

BE IT FURTHER RESOLVED that the Board of Education will be utilizing \$150,000 of banked cap generated from the 2012-13 school budget to go above the 2% tax threshold for purposes of paying the district's Passaic County Technical Institute Tuition obligations for the 2015-16 school year.

Be it further resolved that the Board of Education approves the following capital projects for the 2015-16 school year:

1 st Floor Locker Install	\$140,000
Hallway Ceiling Tile Replacement & Speakers/ LED/fire alarms	\$ 50,000
Hallway Lighting Replacement	\$ 25,000
Sidewalk repair	\$ 35,000
Renovate Choral Room	\$ 40,000
Renovate Bathrooms	\$ 31,000
Stairwell door work	\$ 36,000
Total	\$357,000

BE IT FURTHER RESOLVED that the Board of Education approves the following capital equipment for the 2015-16 school year

Computers on Wheels (COWS)	\$46,000
Promethean Boards (7)	\$37,359
Two Computer Network Switches	\$17,150
Custodial Burnisher	\$ 7,654
Total:	\$108,153

Travel Reimbursement

WHEREAS, travel and expense reimbursement (expenditures and encumbrances) has reached a total amount \$11,876.22 as of March 6, 2015;

BE IT FURTHER RESOLVED, WHEREAS, the Passaic County Manchester Regional Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

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WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

THEREFORE, BE IT RESOLVED, that the PC Manchester Regional Board of Education hereby establishes the school district travel maximum for the 2015-2016 school year not to exceed \$30,000 and that the Business Administrator / Board Secretary shall track and record these costs to insure that the maximum amount is not exceeded,

Tuition Reserve Account Withdrawal

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a tuition reserve account withdrawal in the amount of \$405,000 to support tuition adjustments incurred in the 2015-16 school year

Capital Reserve Account Withdrawal

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$140,000. The district intends to utilize these funds for the 1st floor locker install at the PC Manchester Regional High School.

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$50,000. The district intends to utilize these funds for the Hallway Ceiling Tile Replacement, speaker and LED Fire Alarm install at the PC Manchester Regional High School.

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$25,000. The district intends to utilize these funds for the Hallway Light Replacement at the PC Manchester Regional High School.

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$35,000. The district intends to utilize these funds for the outside sidewalk repair at the PC Manchester Regional High School.

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$40,000. The district intends to utilize these funds for the renovation of the Choral Room at the PC Manchester Regional High School.

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$31,000. The district intends to utilize these funds for the renovation of the bathrooms at the PC Manchester Regional High School.

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$36,000. The district intends to utilize these funds for the renovation of the stairwell doors at the PC Manchester Regional High School.

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BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$46,000. The district intends to utilize these funds for the purchase of Computer on Wheels for the PC Manchester Regional High School.

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$37,359. The district intends to utilize these funds for the purchase of seven Promethean Boards for the PC Manchester Regional High School.

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$17,150. The district intends to utilize these funds for the purchase of two Computer Network Switches for the PC Manchester Regional High School.

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$7,654. The district intends to utilize these funds for the purchase of a Burnisher machine for the PC Manchester Regional High School.

BE IT RESOLVED that the PC Manchester Regional Board of Education requests the approval a capital reserve withdrawal in the amount of \$5,765. The district intends to utilize these funds for its SDA Assessment for the 2015-16 school year.

Professional Services

C. WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the budget includes the following appropriations

Legal	\$ 35,000
Accounting	\$ 25,000
Architect	\$ 25,000
Election	\$ 0
Other Admin Svcs	\$ 18,850
Repair Svcs / Security	\$1,047,990
Extraordinary Svcs	\$ 124,867
Nonpublic Svcs	\$ 345,581
Prof Dev	\$ 21,359
Transportation	\$ 884,302 ; and

WHEREAS, the Administration needs to notify the board if there arises a need to exceed said maximums. Upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

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NOW, THEREFORE, BE IT RESOLVED, that the PC Manchester Regional Board of Education establishes maximums for professional development in the areas listed above at a level of 120% of the amounts listed for the 2015-2016 school year.

MOTION carried upon roll call vote, 5-2; Messrs. Boydston and Vander Molen voted no.

PERSONNEL: (Mr. Galluccio, Chairperson; Mr. Foti, Mr. Vander Molen)

MOTION by Mr. Foti, seconded by Mr. Valenti, that the Board of Education approves items 1 – 6:

1. That the Board of Education, upon the recommendation of the Superintendent, approves the list of new substitutes through the Passaic County Educational Services Committee for the 2014-2015 school year as shown under Exhibit A.
2. That the Board of Education, upon the recommendation of the Superintendent, approves the following Student Teacher/Practicum placement from Bloomfield College for the Spring, 2015 semester:

TEACHER	STUDENT TEACHER/PRACTICUM	SUBJECT AREA
S. Hedges	Brenda Alvarez-Student Teacher	English

3. That the Board of Education, upon the recommendation of the Superintendent, approves the following resolution:

RESOLVED that Pedro Aguayo (“Aguayo”) be granted a contractual paternity leave of absence under Article VI.A to the collective negotiations agreement between the Board and the Manchester Regional Education Association from April 21, 2015 through June 30, 2016. This leave shall be without pay and without medical benefits.

RESOLVED that Aguayo shall submit no later than April 30, 2016, a letter requesting to return to work at the start of the 2016-2017 school year.

4. That the Board of Education, upon the recommendation of the Superintendent, approves the use of 76.5 sick days from the Sick Bank for Brenda Galletta as requested and approved by the Sick Bank Committee to include March 12, 2015 through June 30, 2015.
5. That the Board of Education, upon the recommendation of the Superintendent, approves Ambiorix (Rix) Nunez to volunteer in our Technology Department on Friday’s beginning March 20, 2015 through June 30, 2015 from 8:30 a.m. – 3:00 p.m. at no additional cost to the district.
6. That the Board of Education approves the following resolution:

WHEREAS, the following employees are attending staff training, seminars and / or workshops; and

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WHEREAS, the attendance at stated functions were previously approved by the Chief School Administrator as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent,

NOW BE IT RESOLVED that the Board of Education approves the requests for attendance at professional workshops/conferences as listed:

NAME	WORKSHOP	AMOUNT	DATE	ACCOUNT
S. Hedges & J. Ercolani	Teacher of the Year Application Review- Paterson, NJ	\$0.00	3/5 & 12/15	N/A
D. Vander Groef	Good Ideas in Teaching Pre-calculus-New Brunswick, NJ	\$196.64	3/20/15	11-000-251-580-01
S. Tobar-Icaza	Good Ideas in Teaching Pre-Calculus-New Brunswick, NJ	\$196.64	3/20/15	11-000-251-580-01
C. DeFranco	Turning 3: Transition from Early Intervention to Pre-School-Clifton, NJ	\$0.00	3/13/15	N/A
A. Beres	Effectively Integrating Technology in Science Teaching-Jersey City, NJ	\$180.00	4/23/15	11-000-251-580-01
S. Hedges & K. Kraft	GSSPA Spring Advisers Conference-New Brunswick, NJ	\$209.20	5/1/15	11-000-251-581-01

MOTION carried upon roll call vote, 6-1, for item #1; Mr. Vander Molen voted no. MOTION carried unanimously upon roll call vote, 7-0, for items 2 through 6.

EDUCATION: (Mr. Boyle, Chairperson; Mr. Valenti, Mr. Ferrante)

MOTION by Mr. Boyle, seconded by Mr. Vander Molen, that the Board of Education approves items 1 -5:

1. That the Board of Education approves the following fundraiser(s):
 - NHS Coffee House to be held on Friday, April 24, 2015 from 6:00 p.m. – 9:15 p.m. in the cafeteria.
 - Class of 2017 to sell World's Finest chocolate as a fundraiser during the month of April, 2015.
2. That the Board of Education approves the following field trip(s):

Students	Trip
Journalism	The Record

3. That the Board of Education gratefully accepts a book entitled Images of America Prospect Park, Ronald P. Verdicchio and the Prospect Park Community Study Group, Arcadia Publishing, 2014 donated and signed by Thomas F.X. Magura to be placed in the Samuel Wiener Library.
4. That the Board of Education approves upon second reading the following new/revised policies and regulations as shown under Exhibit B.

5111 Eligibility of Resident/Nonresident Pupils – Revised
7441 Electronic Surveillance in School Buildings & On School Grounds – New
R7441 Electronic Surveillance in School Buildings & On School Grounds - New

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5. That the Board of Education approves upon first reading the following new/revised policies as shown under Exhibit C.

9180 School Volunteers-Revised
9541 Student Teachers/Interns-Revised

MOTION carried unanimously upon roll call vote, 7-0.

FINANCE: (Mr. Fischer, Chairperson; Mr. Boydston, Mr. Foti)

MOTION by Mr. Fischer, seconded by Mr. Valenti, that the Board of Education approves items 1 - 3:

1. That the Board of Education approves the purchase of maintenance on its Barracuda phone system from CDW-G, at a cost of \$6,908.20, utilizing MRESC State Approved Co-op #65MCESCCPS.
2. That the Board of Education approves the following 2014-2015 Special Education out of district placement(s) which have been budgeted for:

Student #	School	Amount	Date
9961	Gateway School	\$33,270 + \$3,600 nonresident fee.	1/12/15-6/30/15

3. That the Board of Education approves the following 2014-2015 Special Education educational services as follows:

Student #	School	Services	Amount	Date
9961	Gateway School	Counseling Services	\$62/half hour 1X/week	1/12/15-6/30/15

MOTION carried unanimously upon roll call vote, 7-0.

NEW BUSINESS/OLD BUSINESS

Mr. Vander Molen stated that he attended three basketball tournament games and that it was very exciting.

Dr. Wanko stated that he would like to offer that someone make recognition of Basketball team with purchase of rings.

BOYS BASKETBALL TEAM

MOTION by Mr. Foti, seconded by Mr. Fischer, that the Board recognize the Boys Basketball Team for a successful season and sectional championship and that the Interim Superintendent look into purchasing rings for the team, not to exceed \$250 per ring, limited to players and coaching staff with Board presentation.

MOTION carried unanimously upon roll call vote, 7-0.

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NEW BUSINESS/OLD BUSINESS (cont'd)

Mr. Foti stated that we should also look into fundraiser for sectional t-shirts.

Mr. Boydston shared with the Board a letter from State Senator Nellie Pou and Assemblypersons Savonda Sumter and Benjie Wimberly to Commissioner Hespe seeking to get additional funding from State. Letter was shared and they hope to get involvement from Boroughs of Haledon and North Haledon.

HEARING OF CITIZENS

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mr. Vander Molen, seconded by Mr. Valenti, to open the floor to the public, 9:01 p.m.

Mr. Thomas Magura, Prospect Park, complimented the Boys Basketball Team. He stated that the game vs. Ramsey was the most exciting game he saw. Mr. Magura also stated that on April 1st, Prospect Park will be having a meeting in regards to State funding. In respect to teachers' pension – for 14 years, there was no taxpayer money put into pension.

MOTION by Mr. Valenti, seconded by Mr. Vander Molen, to close the floor to the public, 9:05 p.m.

ADJOURNMENT

MOTION by Mr. Vander Molen, seconded by Mr. Boydston, to adjourn, 9:05 p.m.

MOTION carried unanimously upon roll call vote, 7-0.

RESPECTFULLY SUBMITTED:

JOHN A. SERAPIGLIA, JR.
Business Administrator/Board Secretary