

**Minutes of Open Work Session
Westover, Maryland
March 28, 2014**

TIME: 9:30 a.m. **Location: J.M. Tawes Technology & Career Center**

PRESENT: Board Members: Chairman William Miles, Mr. Dan Kuebler, Ms. Margo Green-Gale; Interim Superintendent Dr. John B. Gaddis; Interim Assistant Superintendent of Administration, Ms. Nancy Smoker, Interim Assistant Superintendent of Instruction, Mr. Dave Elebash; Mr. Gregory Sutton, Supervisor of Transportation; and Recording Secretary Melissa Tilghman. Mr. Warner Sumpter entered the meeting at 9:49 a.m. Vice Chairman Wells was excused from the meeting.

Chairman Miles declared a quorum and called the meeting to order.

STUDENT TRANSPORTATION, POLICY #200-18

Mr. Gregory Sutton presented the staff's requested revisions and changes to the Student Transportation Policy, #200-18 for the Board's review and discussion. Several items were removed from the policy and used to develop policy procedures.

Mr. Sutton stated he is currently in the process of riding on the buses and has been examining bus routes. There were several issues of concern observed that will be addressed within the revised Student Transportation Policy. He will be requesting the presence of crossing guards to guide and monitor students travelling to school in the Greenwood area as well as investigating reported hazardous travel routes. In response to the Board's concern of the wait time of students transferring to other buses and travelling from Washington Academy & High School to Somerset Intermediate, Mr. Sutton stated that the school start time for SIS should not be the same as the high school.

After a lengthy discussion, the Board concluded that the revisions and changes to the transportation policy were needed and should be enforced.

The Board requested a copy of the PVA of the surrounding counties.

ADJOURNMENT

Upon the motion of Mr. Kuebler and a second by Mr. Sumpter, the Board unanimously voted to adjourn the meeting at **12:30 p.m.**

Dr. John B. Gaddis, Interim Superintendent
Recorded and Prepared by: Melissa Tilghman/Recording Secretary