

OPEN REGULAR SESSION

TIME: 4:00 p.m.

Location: J.M. Tawes Technology & Career Center

PRESENT: Board Members: Chairman William Miles, Vice Chairman Robert Wells, Ms. Margo Green-Gale, Mr. Warner Sumpter and Mr. Dan Kuebler; Superintendent, Dr. John B. Gaddis; Board Attorney Mr. Fulton Jeffers; Assistant Superintendent of Administration, Ms. Nancy Smoker, Assistant Superintendent of Curriculum & Instruction, Mr. Tom Davis and Melissa Tilghman, Recording Secretary. Supervisors, Staff, Media and Community members were present for the Open Regular meeting at 6:00 p.m.

Chairman Miles declared a quorum and called the meeting to order.

ADOPTION OF AGENDA

On the motion of Board Member Sumpter and a second by Vice Chairman Wells, the agenda was unanimously approved as amended. The motion carried unanimously.

- Item 14B3, Food Service Contract and Item 14G was added to the agenda.

CLOSED MEETING:

4:04 p.m. – Pursuant to Section 10-508 of the **Annotated Code of Maryland**

On the motion of Vice Chairman Wells and a second by Ms. Green-Gale the Board voted unanimously to enter into a Closed Session at 4:04 p.m. for the following reasons:

- To approve the minutes of the September 16, 2014 closed session meeting
- To discuss personnel matters - Section 10-508(a)(1)
- To consult with counsel to obtain legal advice Section - 10-508(a)(7)
- To perform administrative functions - Section 10-503

The Board reconvened in open session at 6:00 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC PARTICIPATION

There were no public comments.

American Legion's Post 16 Presentation to SIS

Mr. Phil Riggin, a member of the American Legion Post #16 in Crisfield, along with Board Member Dan Kuebler presented Somerset Intermediate School's Green Engineering Club with a check for \$500 to help towards the purchase of materials, supplies and travel expenses to attend

the robotic competition at the Naval Academy in Annapolis. Present to accept this donation were SIS Principal, Brandy Brady and staff members Pam South and Pat Benner.

Parent Advisory Committee (C-PAC)

Dr. Gaddis and Chairman Miles presented appreciation awards to the following members of the C-PAC committee:

➤ Tracie Bartemy	➤ Amy Gragg	➤ Christy Scott
➤ Billie Chandler	➤ Jennifer Howell	➤ Darlene Taylor
➤ Carrie Day	➤ Jeania Lankford	➤ Joe Ward
➤ Antonio Depree	➤ Matt Lankford	➤ Jackie Wheatley
➤ Muno Elobaid	➤ Chris Parks	➤ Dawn White
➤ Patricia Fontaine	➤ Benita Rashaw	

The individuals on this committee serve as the liaison between the parents and the school system by creating an open line of communication between the staff, students and parents.

School Bus Safety Weeks

Dr. Gaddis and Chairman Miles presented Mr. Gregg Sutton, Supervisor of Transportation and Operations, with a proclamation designating the week of October 20, 2014 through October 24, 2014 as National School Bus Safety week.

Student Activities Reports

Mr. Benton, Washington Academy & High School’s Student Representative presented highlights from the northern end of the county. Mr. Ford, Crisfield Academy & High School Student Representative was absent from the meeting. Chairman Miles thanked Mr. Benton for his presentation.

TGM Auditing Report

Ms. Harrison introduced Ron Hickman, TGM Auditor. He reported that the new school lunch program’s revenue will have a significant impact on the Food Service Budget and that the overall local budget would see a carryover fund balance of \$1,091,405. He reported that the finance personnel have overcome past issues with the e-finance system and the department is running efficiently. Dr. Gaddis thanked Mr. Hickman for the presentation.

On the motion of Board Member Kuebler and a second by Board Member Green-Gale, the Board voted to approve the June 30, 2014 Audit Report. The motion carried unanimously.

Open Regular Session Minutes

On the motion of Board Member Kuebler and a second by Board Member Sumpter the August 6, 2014 Open Work Session Minutes and the August 19, 2014 Regular Meeting Minutes were approved as amended. The motion carried unanimously.

Announcement of Closed Meeting:

Chairman Miles announced that the Somerset County Board of Education met in a Closed Session on September 16, 2014 pursuant to Section 10-508(a) and Section 10-503 of the Maryland Annotated Code for the following reasons:

- To review and approve the closed session minutes of August 19, 2014 and September 16, 2014.
- To discuss personnel matters - Section 10-508(a)(1)(i)
- To consult with counsel to obtain legal advice Section - 10-508(a)(7)
- To perform administrative functions - Section 10-503

NEW BUSINESS

Curriculum & Instruction

Student Portfolios for Common Core Readiness – Crisfield Academy & High School

Mr. James Conrow, CAHS Principal, shared a presentation outlining the steps that Somerset County Public Schools has been taking to ensure that students are College and Career Ready upon graduation. Through the program Naviance, students develop an electronic portfolio that is designed to assist in facilitating their progress towards graduation goals. It can also help students with mapping out their four year academic plan of study. Naviance provides students with the ability to research career opportunities, search colleges and scholarship options, and plan college visits.

My Big Campus Professional Development – Deal Island Elementary School

Mr. Ted Gibson, Deal Island Elementary School Principal, shared a presentation on the utilization of MyBigCampus, a virtual online learning management system used for Professional Development. This is the first year the online system has been implemented, but Mr. Gibson reported that the system seems to be going well. He stated that the site is very user friendly and is more cost effective than on-site consultant fees. Board Member Dan Kuebler stated that the teachers in North Carolina used “YouTube” to help parents assist their children in understanding Common Core Math.

Monthly Budget Reports

September 2014 Budget Expenditures

On the motion of Board Member Dan Kuebler and a second by Board Member Warner Sumpter, the September 2014 Budget expenditures in the amount of \$6,016,934 were approved. The motion carried unanimously.

Food Service Report

Ms. Harrison presented the Food Service Report. She reported that reimbursements for meal claims have not been received yet due to the processing of the new Community Eligibility Provision Program. She expects the claims to be completed by the end of October or early November.

Food Service Fresh Produce-Fruits and Vegetables Unit Price Contract

On the motion of Board Member Kuebler and a second by Board Member Sumpter, the Board voted to approve the contract with Other Side Produce, LLC for the purchase of Fresh Produce. The total of the contract is \$125,000 and Somerset County Public Schools will be “Piggybacking” on the Wicomico County Public Schools’ contract. The motion carried unanimously.

Administrative Functions

On the motion of Ms. Green-Gale and a second by Board Member Kuebler, the Board approved the First Reader of the following revised Administrative Policies:

- #200-06, School Principals/Building Administrators
- #200-07, Central Office Professional Staff Evaluations
- #200-12, Professional Staffing of Schools
- #200-13, Use of School Facilities
- #200-14, Bidding and Purchasing
- #200-17, School Dedications
- #200-19, Drug and Alcohol Testing – School Vehicle/Boat Operator

Board Member Dan Kuebler stated that he would like policy changes highlighted in yellow. The motion carried unanimously.

Substitute Bus Driver Training

On the motion of Board Member Dan Kuebler and a second by Board Member Warner Sumpter the Board voted to approve providing Bus Substitute Training to the following individuals:

- Deborah Disharoon-Handy
- Velma Kohler

➤ Lori Maddox

The motion carried unanimously.

HUMAN RESOURCES

On the motion of Vice Chairman Wells and a second by Board Member Kuebler, the Board voted to approve the personnel report. The motioned carried unanimously.

Separations	
Seth Endicott	CAHS Physical Education Teacher
David Webster	WAHS Math Teacher

2014-2015 Negotiation’s Team

On the motion of Board Member Dan Kuebler and a second by Board Member Warner Sumpter, the Board voted unanimously to approve the members of the negotiations teams. The motion carried unanimously.

Somerset County Board of Education’s Mission Statement

On the motion of Board Member Margo Green-Gale and a second by Board Member Warner Sumpter, the Board voted to adopt the following mission statement in lieu of the existing mission statement of the Somerset County Board of Education:

“Serving a rural, diverse community rooted in rich traditional values, Somerset County Public Schools empowers all students to become innovative problem-solvers and ethical leaders by providing engaging, technology enhanced instruction and balanced extra-curricular programs”.

The motion carried unanimously.

ROTC Program

Board Member Dan Kuebler expressed his concern regarding the low number of Crisfield and Washington Academy & High School students participating in the Air Force JROTC Program. To date, there are twenty students enrolled in the JROTC Program from WAHS and one student from CAHS. Dr. Gaddis reported that over one hundred and fifty students had signed up for the JROTC Program, but due to a conflict with scheduling, only a handful of students were able to take the course. He stated that he is not a huge fan of the four period a day class schedule and that Mr. Tom Davis, Assistant Superintendent of Curriculum and Instruction, would be working with high school principals to develop common schedules, as well as examining the four period a day class schedule. Mr. Davis stated that future meetings will be held with the Instructional Council to discuss scheduling issues and its impact on students’ enrollment in Career & Technology Education Programs.

SUPERINTENDENT AND BOARD MEMBERS' COMMENTS

- Superintendent Dr. Gaddis shared with the Board that:
 - Washington Academy & High School bleachers are complete and the goal posts are have been installed
 - New fencing, pathway lighting and sidewalks are planned for WAHS
 - A grant has been written to purchase and install lights and a turf field at Crisfield Academy & High School. The bleachers look great and bids are going out for the main field seeding and irrigation.
 - He is looking into having future meetings televised through Comcast
 - As of September 20, 2014, there has been a thirty percent decrease in discipline referrals, including bus referrals. He thanked the staff for all their hard work.

- Board Member Dan Kuebler expressed his concern regarding the low number of Crisfield High School students that are enrolled in the ROTC program.
- Board Member Margo Green-Gale stated that she was pleased with the amount of good information from the staff and thanked Mr. Conrow for the presentation of the Career and College Readiness Course.
- Vice Chairman Wells agreed with Ms. Green-Gale and thanked everyone for attending.
- Board Member Warner Sumpter stated that a retreat should be held in support of the Superintendent and staff after the election to align the Board of Education with the new mission statement.
- Chairman William Miles thanked the American Legion Post #16 for their generosity and donation to Somerset Intermediate School's Green Engineering Club. He also thanked Mr. Leo Lawson, Supervisor of Public Relations, for making sure that the Somerset County Public School System is visible and he thanked Board Attorney Jeffers for becoming a very instrumental part of the school system stating that his continued expertise is very well appreciated.

ANNOUNCEMENT

Chairman Miles announced that the Board will convene in an Open Regular Meeting on Tuesday, November 18, 2014 at the J.M. Tawes Career & Technology Center at 4:00 p.m. to immediately consider voting to convene in a closed meeting pursuant to Section 10-508(a) of the Maryland Annotated Code. The Board will reconvene in the Open Regular Meeting at 6:00 p.m. Additional information will be posted to the Somerset County Public Schools' website.

ADJOURNMENT

On the motion of Board Member Kuebler and a second by Board Member Sumpter, the Board voted unanimously to adjourn the meeting at 7:54 p.m.

Dr. John B. Gaddis, Superintendent

Recorded and Prepared by: Melissa Tilghman, Recording Secretary