

**Winfield Public Schools**  
Unified School District No. 465  
**Professional Application for Employment**  
Pre-Employment Questionnaire  
An Equal Opportunity Employer

District Office  
1407 Wheat Rd.--Winfield, KS 67156  
Telephone: 620-221-5100  
FAX: 620-221-0508

Date \_\_\_\_\_

Social Security Number \_\_\_\_\_ Kansas Certificate/License No. \_\_\_\_\_

Name \_\_\_\_\_

Present Address \_\_\_\_\_

Permanent Address \_\_\_\_\_

Have you been a resident of Kansas with a fixed address(es) for at least the past 10 years? Yes ☐ No ☐

Please give telephone numbers where you can be reached during business hours.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**POSITION DESIRED** (Mark your first choice 1, second choice 2, third choice 3.)

<b>ELEMENTARY</b>	<b>SECONDARY TEACHER</b>			<b>SPEC. ED.</b>	<b>OTHER</b>
____ Pre-K	____ Grades 7-8	____ Business Ed.	____ Art	____ LD	____ Media/Library
____ Kindergarten	____ Foreign Lang.	____ Mathematics	____ Agric.	____ ECSE	____ Guidance
____ Grades 1-4	____ Indus. Arts	____ Lang. Arts	____ FACS	____ ED	____ Nurse
____ Grades 5-6	____ Reading	____ Speech	____ Science	____ Gifted	____ Social Worker
____ Music	____ Social Science	____ Other	____ Coaching	____ EMR/	
____ Physical Educ.	____ Multimedia	____ (Specify) _____		____ TMR/SMH	
____ Art					

If secondary is marked, do you prefer Middle School \_\_\_\_\_ or High School \_\_\_\_\_?

Comments on position desired \_\_\_\_\_

Sports or Student Activity you would feel qualified to coach or sponsor?

Sport (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Activity (1) \_\_\_\_\_ (2) \_\_\_\_\_ (3) \_\_\_\_\_

Have you ever been employed by USD 465? Yes ☐ No ☐

If yes, give dates, position, and name under which employed, if different from this application.

If you are invited for a personal interview, do you prefer a particular day of the week and time of day?

Are you under contract? YES ☐ NO ☐ If so, where? \_\_\_\_\_

When are you available? \_\_\_\_\_ Present Salary \_\_\_\_\_

When may inquiry be made of your present employer regarding your employment record?

**PROFESSIONAL EXPERIENCE** (Please list most recent experience first.)

School System	City, State	Telephone	Assignment	Dates	No. Years Taught
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Total years of experience \_\_\_\_\_

**OTHER WORK EXPERIENCE**

Employer	Address	Telephone	Position	Dates
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**PROFESSIONAL REFERENCES**

	Name and Position	Address	City, State, Zip	Telephone
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

**EDUCATION** (Please list most recent education first.)

College/University	Degree	Date Received	Cum. G.P.A.	Major	Minor

**PROFESSIONAL DATA**

Type of Certificate Held:

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State \_\_\_\_\_ Date Issued \_\_\_\_\_

College/University Honors:

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Special strengths, talents, and/or unique qualities you possess which might be useful in your employment

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Have you ever served in the Military service? \_\_\_\_\_

Have you ever been convicted of a felony? YES ☐ NO ☐Have you ever been convicted of a misdemeanor? YES ☐ NO ☐

(This information will not necessarily bar employment. Factors such as age, time of the offense, seriousness and nature of the violation and rehabilitation will be taken into account.)

**TEACHER APPLICANTS ONLY**

Why did you want to become a teacher?

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Describe an outstanding teacher, please.

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What new ideas would you like to initiate in your classroom when you start teaching?

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What approaches or techniques work best for you in teaching?

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What do you want to be doing five years from now?

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Can a teacher be too empathetic? Can a person put themselves too much into another person's shoes? Please explain your position.

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**This professional application is only one part of your applicant file.  
To complete your applicant file the following need to be provided:**

**Professional application  
Copies of Transcripts  
Resume  
Credentials or 3 Letters of Recommendation  
Copy of your Current Teaching Certificate**

## **APPLICANT JOB APPLICATION ACKNOWLEDGMENTS**

1. I certify that all the information provided by me in this application is true and complete. I understand that any misstatement, falsification, or omission of information is grounds for refusal to hire or, if I am hired and the same is discovered thereafter, termination.
2. I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by this application, and I release all such parties from all liability for any damages that may result from furnishing such information to you. I authorize any background checks by any third party.
3. I authorize you to request, receive, and verify all information given on this application and I release you from all damages that may result from you doing so.
4. I authorize you to conduct a criminal background investigation including a check of the Kansas Child Abuse Registry using any and all methods necessary to successfully complete such investigation, and I release you from all liability for any damages that may result from your doing so.

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Signature of Applicant

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Date

**USD 465 – Winfield Public Schools  
1407 Wheat Rd.  
Winfield, KS 67156**

An Equal Employment/Educational Opportunity Agency

USD 465 does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Assistant Superintendent, 1407 Wheat Rd., Winfield, KS 67156