



HUNTINGTON BEACH UNION HIGH SCHOOL DISTRICT

**MINUTES OF REGULAR BOARD MEETING
September 13, 2011**

BOARD MEMBERS PRESENT:	Bonnie Castrey Brian Garland Susan Henry Kathleen Iverson Dr. Michael Simons
BOARD MEMBERS ABSENT:	None
ADMINISTRATIVE PERSONNEL PRESENT:	Dr. Gregory Plutko, Superintendent Dr. Donald Austin, Assistant Superintendent, Educational Services Debbie Coleman, Assistant Superintendent, Human Resources Carrie Delgado, Assistant Superintendent, Business Services Carole Thomas, Executive Assistant
ADMINISTRATIVE PERSONNEL ABSENT:	None
PLACE AND DATE OF MEETING:	District Office September 13, 2011
CALL TO ORDER:	The meeting was called to order at 6:34 p.m. by the Board President, Mrs. Henry.

CLOSED SESSION: The Board recessed to Closed Session at 6:35 p.m. to consider (1) Public Employee Appointment/Assignment/ Reassignment/ Discipline/Dismissal/Release – Government Code section 54957 and Education Code sections 44896 and 44951. In attendance were Dr. Greg Plutko, Dr. Don Austin, Carrie Delgado and Debbie Coleman; 2) Anticipated Litigation: Significant exposure to litigation pursuant to subdivision (b) of Section 54956.9 of the Government Code. In attendance were Dr. Greg Plutko, Dr. Don Austin, Carrie Delgado, Debbie Coleman and Attorney Nancy Lamb.

CALL BACK TO ORDER: The meeting was called back to order by Mrs. Henry at 7:39 p.m. She announced that the Board had met in closed session to consider the two items listed above but no action was taken on either item. However, she indicated that the Board would be pulling item IV-P from the Consent Calendar as no action needed to be taken this evening.

PLEDGE OF ALLEGIANCE: (II) The Pledge of Allegiance was given.

APPROVAL OF MINUTES: (III-A) It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the minutes of the regular Board meeting held August 9, 2011.

Motion

unanimously carried.

BOARD COMMITTEE REPORTS AND ACTIVITIES: (III-B) Board members representing the district on various committees presented reports and discussed activities.

STUDENT BOARD REPRESENTATIVE REPORTS: (III-C) Tuyen Dinh, newly appointed Student Representative to the Board from Ocean View High School, was introduced by Dr. Donald Austin. The following student representatives from each school site were also introduced and presented reports on their campus activities:

Linda Pho, Westminster High School
Brandon Pinkston, Huntington Beach High School
Kyle Le, Fountain Valley High School
Erikka Ross, Marina High School
Audrey DeRuiter, Valley Vista High School
Amber Jordan, Community Day School

Alexis Bach, Edison High School, was absent.

SUPERINTENDENT'S
REPORT: (III-D)

Dr. Plutko reported that the start of school went well at all campuses where he met with faculty and students.

He stated that staff is watching the State Budget both at the federal and state levels and taking good guidance from experts around the state. Ms Jeanette Ullrich would be making a presentation ahead of the First Interim Report.

Dr. Plutko asked Mrs. Jacqueline DeHay to make comments on the professional development awards for classified employees which is on the agenda this evening. Mrs. DeHay introduced two employees who were in attendance at the meeting. Dr. Plutko thanked the Board for their involvement in professional development.

Dr. Plutko reported that the district is working on an Action Plan for Student Achievement. He complimented the Educational Services Division, DEA and their committee for their work so far. Dr. Austin will give a presentation this evening which will lead to the Study Session to be held on September 27.

STAFF
PRESENTATION -
MHS: (III-E)

Dr. Paul Morrow, Principal from Marina High School, and staff members, gave an update to the Board on school activities and electives.

EDUCATIONAL SERVICES - PRESENTATION OF 2011 STATE ASSESSMENT DATA: (III-F)

Dr. Don Austin, Assistant Superintendent of Educational Services, gave a presentation to the Board on the district's State Assessment Data. Mrs. Iverson asked questions, and Mrs. Henry stated that this report was a good starting point for the Study Session in two weeks' time.

STAFF PRESENTATION - BUDGET UPDATE: (III-G)

Ms Jeanette Ullrich, Chief Business Official, presented a financial report on the status of the current operating budget as a consequence of closing the books on fiscal 2010-11. Ms Ullrich stated that despite the district's increase in its 2010-11 general fund ending balance, the increase is one-time in nature and has been assigned for expenditures in 2011-12. She also reiterated to the Board, in light of additional cash deferrals from the state, the importance of maintaining reserves well above the state mandated level in order to provide sufficient liquidity to fund current obligations. Future areas of concern were also addressed at the state and local level, including the "Trigger Language" enacted in AB114, and the possibility that it may necessitate mid-year cuts should the associated revenue target not materialize.

PUBLIC COMMUNICATION TO THE BOARD: (III-E)

None.

CONSENT CALENDAR: (IV)

It was moved by Ms Castrey, seconded by Mrs. Iverson, to approve the Consent Calendar as presented, with addendum to item IV-B, Personnel Report, and the exception of item IV-P, Insurance and Liability Claim, which was pulled as no action needed to be taken this evening.

Motion unanimously
carried.

PURCHASE
ORDERS: (IV-A)

Purchase orders in the amount of \$1,918,622.33 were approved as presented.

PERSONNEL
REPORT: (IV-B)

Approval was granted for the Personnel Report No. 3 as presented, with addendum.

PROFESSIONAL
AND OFFICIAL
BUSINESS
ACTIVITIES:
(IV-C)

Approval was granted for the Professional and Official Business activities as presented.

FIELD TRIPS: (IV-
D)

Approval was granted for the Field Trips as presented.

CONTRACTS AND
CONSULTING
AGREEMENTS:
(IV-E)

The Board determined that the listed individuals or contractors are specially trained, experienced, and competent to provide services and advice in the noted areas. Such services are not available free of charge from public agencies, and such services and advice are needed on a limited or occasional basis. Approval was granted for the consultants and/or contractors as presented.

NON-PUBLIC
SCHOOL/AGENCY
CONTRACTS/
ADDENDA -
WOCCE: (IV-F)

Approval was granted to enter into the non-public school/agency contracts/addenda as presented, and the West Orange County Consortium for Special Education was authorized to receive invoices and process payment.

ACCEPTANCE OF
GRANT FUNDING -
WORKFORCE
INVESTMENT ACT
(WIA) - ADULT
SCHOOL: (IV-G)

Approval was granted to accept the grant funding of \$874,803 from the California State Department of Education for the Workforce Investment Act (WIA), Title II, Adult Education and Family Literacy Act for the 2011-2012 fiscal year. This funding will be used to continue the Adult Basic Education, Adult Secondary Education, English-as-a-Second Language and EL Civics programs, as well as courses for adult learners wishing to obtain a General Educational

Development (GED) certificate. Authorization to expend funds upon receipt was requested.

ACCEPTANCE OF FUNDING - EDUCATION FOR HOMELESS CHILDREN AND YOUTH: (IV-H)

Approval was granted to accept funding from the California Department of Education for the Education for Homeless Children and Youth Program. These funds in the amount of \$24,671 will be used to provide educational programs and services for identified homeless students from July 1, 2011 to June 30, 2012. No district matching funds are required. Authorization to expend funds upon receipt was granted.

CROP INTERAGENCY AGREEMENT AND CLASSES FOR 2011-2012: (IV-I)

Approval was granted for the Interagency Agreement (Number 1739) with Coastline Regional Occupational Program (CROP) for the purpose of providing instruction in designated occupational programs and classes using district facilities and staff during the 2011-2012 school year.

AGREEMENT FOR THE SETTLEMENT OF TORT CLAIM BETWEEN THE ORANGE COUNTY SOCIAL SERVICES AGENCY AND HBUHSD: (IV-J)

Approval was granted for the agreement between the Orange County Social Services Agency (OCSSA) and Huntington Beach Union High School District for the district to pay \$147,543.23 for the provision of AB3632 mental health services covering the period July 2010 through October 7, 2010.

CONTRACT FOR REDEVELOPMENT CONSULTING SERVICES: (IV-K)

Approval was granted for the district to renew its contract with Public Economics, Inc. (PEI) for financial, economic and other services related to all the Redevelopment Project areas within the district, at a fee not to exceed \$15,000 plus 10% contingency.

CONTRACT CHANGE NOTICES: (IV-L)
SUBSTITUTION OF SUBCONTRACTOR: (IV-M)

Approval was granted for the change notices to previously awarded contracts.

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Approval was granted for the substitution of a subcontractor on Contract No. 1615 with C.S.

Legacy Construction, Inc., for the Athletic Fields
- Phase 2 at Huntington Beach High School.

APPROVAL OF
CONTRACT WITH
EC GROUP WEST,
LLC: (IV-N)

- Approval was granted for the contract with EC Group West, LLC for consulting and support services associated with remediation work at former Underground Storage Tank (UST) areas at Edison, Fountain Valley and Marina high schools.

JULY 2011
DISBURSEMENTS:
(IV-O)

- A recap of the payments processed during the month of July 2011 was presented.

INSURANCE
AND LIABILITY
CLAIM: (IV-P)

This item was pulled as no action needed to be taken at this time.

RESOLUTION -
INCREASING NET
2011-2012
BEGINNING FUND
BALANCE,
EXPENDITURES &
RESERVES FOR
FINAL UNAUDITED
ACTUALS
REPORTING: (IV-Q)

- Approval was granted to adopt a resolution increasing 2011-12 Beginning Fund Balance, Expenditures and Reserves by the net amount of \$1,690,986 for the fiscal year 2011-12 as a result of final unaudited actual reporting.

RESOLUTION
NO. 9:

AYES: CASTREY, IVERSON, GARLAND,
SIMONS, HENRY
NOES: NONE
ABSENT: NONE

Resolution unanimously
adopted.

GANN
RESOLUTION: (IV-
R)

Approval was granted to adopt the resolution establishing the Gann Amendment appropriations limit for 2010-11 and 2011-12.
(Action)

RESOLUTION
NO. 10:

AYES: CASTREY, IVERSON, GARLAND,
SIMONS, HENRY
NOES: NONE
ABSENT: NONE

Resolution unanimously
adopted.

SCHOOL DISTRICT
CERTIFICATION
2010-2011
UNAUDITED ACTUAL
FINANCIAL REPORT:
(V-A)

It was moved by Mrs. Iverson, seconded by Mr. Garland, to approve the 2010-2011 Unaudited Actual Financial Report as presented, pursuant to Education Code section 42100. This school district elects to use the single budget adoption cycle for the 2011-2012 budget year, pursuant to Education Code section 42127(i).

Motion unanimously
carried.

PROFESSIONAL
GROWTH AWARDS:
(VI-A)

It was moved by Dr. Simons, seconded by Ms Castrey, to award \$750 to classified employees who earned ten approved growth points in accordance with Article 12.11 of the CSEA contract.

Motion unanimously
carried.

NOMINEE TO THE
PERSONNEL
COMMISSION: (VI-B)

It was moved by Ms Castrey, seconded by Mr. Garland, to reappoint Lloyd Vierra as its nominee to the Personnel Commission for a three-year term commencing December 1, 2011. Board members spoke highly of Mr. Vierra's past record with the Personnel Commission and the Board.

Motion unanimously
carried.

NEW BUSINESS: (VII) Ms Castrey asked if there was yet a date for the official opening of the Adult School. Dr. Plutko indicated he would notify Board members as soon as this information became available. Ms Castrey commented that national and state statistics on health care encourage us to participate in training and audit of our health care program.

ANY OTHER PUBLIC COMMUNICATION TO THE BOARD: (VIII) None.

ADJOURNMENT: The meeting was adjourned at 9:16 p.m.

Clerk

Secretary