

ALMA MATER

*Cheraw High, dear Cheraw High!
We sing thy praise as days go by.
When our victories are won,
We'll come together and be as one.*

*Our pride in thee is school spirit, you see.
With beauty so dearly
Built on foundations clearly!
O Cheraw High, O Cheraw High!*

*Cheraw High, dear Cheraw High!
We sing thy praise as days go by.
When our victories are won,
We'll come together and be as one.*

*Your doors are the opening of a future.
Your halls are the road to success.
Your steps are the measurements to higher goals.
Your windows are the shining lights for us.*

*Cheraw High, dear Cheraw High!
We sing thy praise as days go by.
Brothers all, our victories won-
We'll come together and be as one.*

DISCIPLINE RESPONSIBILITIES

STUDENT BEHAVIOR

Chesterfield County Discipline Handbook will be distributed to students at the beginning of school.

It is important that students understand and are aware of the consequences that may occur due to unacceptable behavior.

STUDENTS' RESPONSIBILITIES

All students are expected to follow the rules and regulations of the Board of Education, the school administration, and the teacher. Students are required to be courteous and polite and contribute to good school climate.

PARENTS' RESPONSIBILITIES

Discipline is the primary responsibility of the parents. It is the parents' obligation, by teaching by example, to develop in the student good behavior habits as well as proper attitudes toward the school. To insure student success, parents should visit the school and check with school officials concerning their child's progress.

SCHOOL'S RESPONSIBILITIES

It is the school's responsibility to provide learning experiences free from distractions and misbehavior. Administrators, teachers, and others connected with Cheraw High School shall provide positive models that are observable as good examples for students to follow.

WITHDRAWAL FROM SCHOOL

Any student who plans to withdraw from school should notify the guidance office. A counselor will inform the student of check-out procedures and arrange for transcripts to be sent. Students who do not follow the proper withdrawal procedure or who have unsettled obligations will not have their records forwarded.

ILLNESS AT SCHOOL

Cheraw High School does not have a "sick room." A student who becomes ill at school must report to the attendance office. The attendance secretary will contact a parent or guardian who must sign the student out of school. Students may not leave the school premises without being signed out by a parent or guardian unless it is authorized by the principal or assistant principal. School personnel may not dispense medicine. Aspirin and similar forms of medication are not available in any of the offices. First aid and personal hygiene supplies are available in the attendance office.

STUDENT PARKING

Students who drive to school may park only in the area designated for student parking. At the beginning of the year, students who drive cars to school must purchase a parking sticker from the SGA. Sitting in cars or loitering in the parking area at any time is prohibited. Students who violate these regulations are subject to disciplinary action. Students who park in unauthorized areas or without a parking sticker may have their cars towed. Cheraw High School cannot insure the protection of your vehicle or its contents. Be sure to lock your car and do not leave valuables in your car at any time.

FEES

At the opening of school, every student is responsible for paying an instructional fee of \$35.00.

LOCKERS

A school locker may be rented for \$5.00 from the main office. Lockers are the property of Cheraw High School and are subject to periodic inspection by school administrations without student consent. For security reasons, lockers should not be shared. Lockers must be cleared of all items by the end of the school year. Lockers are provided for all students and it is their responsibility to keep them locked to protect their belongings. If a locker is broken, students should see an assistant principal.

SCHOOL INSURANCE

School insurance will be available to all students for a nominal fee; it is required of all students participating in any athletic activity except varsity football which is covered under a special school policy, and of those taking any shop or science lab courses.

Parents/guardians of insured students will be required to complete a physician's assignment form which will be filed in the main office. If a student is injured and has school insurance, he/she should report the accident to the main office immediately. School insurance may or may not cover all medical expenses.

ATTENDANCE POLICY

In order to receive credit for a high school course, a student must attend 85 days (for a 90-day semester course) or 170 days (for a 180-day course). High school students who exceed five absences in a semester course or 10 absences in a yearlong course may not receive credit for that course.

In accordance with state regulations, a student can be absent for no more than 10 days per school year. A note from a parent/legal guardian or certified medical practitioner must be submitted to the school immediately upon the return of the student. A student with excessive absences may be subject to retention.

Therefore, all absences must be excused within five (5) school days after returning to school. Any absence undocumented after those five school days will be counted as unexcused. At the end of each semester students will be allowed to attend up to three Saturday School sessions to make up for up to three unlawful absences.

Lawful Absences:

- a) Students who are ill and whose attendance in school would endanger their health or the health of others may be temporarily excused from attendance.
- b) Students in whose immediate family there is a serious illness or death.
- c) Students may be excused from attendance in school for recognized religious holidays of their faith.
- d) Students may be excused from attendance in school in accordance with local board policies.

Unlawful Absences:

- a) Students who are willfully absent from school without the knowledge of their parents.
- b) Students who are absent from school without acceptable cause with the knowledge of their parents.
- c) Each school district shall develop policies and procedures for determining unlawful absences.
- d) Additional criteria in accordance with local board policies may be added to the above definition of unlawful absences.

MAKE-UP WORK

The responsibility for arranging for make-up tests and work rest with the student and must be scheduled at the convenience of the teacher. The arrangements and completion of make-up work or tests must be made within five days of the student's returning to class. Make-up work for students absent because of tardies is at the discretion of the teacher. **A student may not be tardy to or miss one class in order to make up work in another class without prior approval from both teachers.**

LATE ARRIVAL/EARLY DEPARTURE

Any student who arrives on campus after 8:30 am must report to the Main Office and be signed in by a parent/guardian. Tardy students who arrive prior to 8:30 am may report directly to class. Any student who leaves school at any time after arriving on campus must be signed out by a custodial parent or his/her designee. The designee's name must be included on the student information sheet that is filed in the main office. Failure to sign out is a disciplinary offense and will be dealt with according to the District Discipline Policy Handbook.

SIGN-OUT PROCEDURE

In no case may a student leave the school grounds during school hours unless he/she has been properly signed out in the Main Office by a parent or legal guardian or by the principal, assistant principal or someone officially designated by one of them. A parent who has transferred legal guardianship of a student to another party may not sign-out the student.

TARDIES POLICY

It is imperative that students be punctual to school. Being late is not acceptable, especially between classes. A student is considered tardy if he/she is not in their desk by the time the tardy bell rings. Teachers will take attendance during each class period. At the conclusion of each day, administrative support will compile a tardy report. From that report, administration will administer the appropriate punishment for the offense. It is important that to note that the Tardy Policy is based on cumulative tardies. If a student is more than 3 minutes late without a pass from an administrator, it will be considered a class cut.

1st-3rd offenses: Warning
4th-6th offenses: 30 minutes ASD
7th-9th offenses: 1 hour ASD
10th-15th offenses: 1 day ISS
16th offense: 1 day OSS

- Tardies will be excused for the same reason as an excused absence (see attendance policy).
- Students must attend a minimum of 45 minutes of a class to receive credit for that block.

SATURDAY SCHOOL

SCHOOL ATTENDANCE MAKE UP

Saturday School/School Attendance Make Up is an attempt to assist students who academically succeed in the class but because of excessive absences are denied credit. Current guidelines deny credit to students who miss more than ten days in a yearly class, five days in a semester class, and three days in a nine-week class. This process will permit students to make up three unexcused absences per semester and a total for six during the course of the year. The absences must be made up at the end of the semester/term of the occurrence.

Students will be permitted to make up individual periods of full days. If a student needs to make up less than four periods, he/she must stay the entire time. There will be a \$10.00 charge for each Saturday School. Students may not bank days for future absences. The following guidelines will apply:

- An adult employee will staff the makeup days.
- The makeup day will be for one or more periods.
- The charge will be \$10.00 per occurrence due by/before noon on the Friday that the student is serving.
- The makeup hours will be from 3:00 pm to 6:00 pm on Fridays.
- All students will be required to bring assignments from the teacher(s) and work the entire time that they are present.
- There will be no talking, sleeping or playing.
- If a student must leave early, no credit will be given.
- No admission after 3:00 pm. You must be on time.

EXAM EXEMPTION POLICY

Chesterfield County Examination Incentive Program

For a senior to exempt, he/she must meet the following criteria:

- Have "B" average in the course.
- Total absences (excused and unexcused) may not exceed two in a nine week course, four in a semester course, and eight in a yearlong course.

Students in grades 9-11 will be eligible to exempt exams with the exception of the South Carolina mandated end of course exams. (Currently, those courses include Algebra I, English I, Physical Science and US History.)

For a student in grades 9-11 to be exempt, he/she must meet the following criteria:

- Have an "A" average in the course.
- Total absences (excused and unexcused) may not exceed two in a nine week course, four in a semester course, and eight in a yearlong course.

POLICIES/PROCEDURES

General School Policies and Procedures

VISITORS

We DO NOT have an open campus for students to visit. All visitors must report directly to the main office when they enter the school building to receive authorization to visit elsewhere in the building. Students may not bring relatives or friends to school with them. All visitors must display a visitor's tag. Unauthorized visitors will be subject to prosecution.

IN SCHOOL SUSPENSION (ISS)

In-school suspension (ISS) is a disciplinary technique which is designed to penalize problem students for their behavior while still ensuring that they participate in the academic community in some way. It is not always possible for students to complete all of their assignments in the ISS setting. Students will be able to complete class assignments in the ISS room when provided by the teacher. It is the students' responsibility to have the supplies needed to complete the assignments.

CELL PHONES

Cheraw High School will adhere to the Chesterfield County School District Student Discipline Handbook in regards to cell phones. Students are allowed to keep cell phones during the school day but use is limited to instructional activities under the supervision of a teacher. Unauthorized cell phone use will result in disciplinary action. The school is not liable for the loss/theft of cell phones.

PAGING DEVICES

A student in the public schools may not possess a paging device while on school property or while attending a school-sponsored or school-related activity on or off school property, unless the student needs the device for approved medical reasons. Appropriate action will be taken and the device will be turned over to the local law officials.

RADIOS, TAPE PLAYERS, CARDS, ETC.

Radios, MP3 players, iPods, CD players and electronic games create disturbances in the learning environment. They are prohibited on the school grounds at any time. Incident reports will not be written by the school's resource officer. If they are found, these items or any other material that interfere with the learning process will be confiscated and appropriate disciplinary action will be taken. Also, students are not to play cards in classrooms, nor are they to have food or drinks of any kind outside of the commons area.

STUDENT DRESS

1. Neatness and cleanliness are expected of all students at all times.
2. Clothing items must fit properly. Excessively small-fitting or large-fitting clothing items are not permitted.
3. No midriff tops, halter-tops, revealing sundresses, tube tops, tank shirts, or clothing that excessively reveals parts of the body will be worn.
4. No hats or sunglasses will be worn in the building.
5. All pants/shorts will be worn at the waist (no sagging).
6. All clothing (shorts, skirts, etc.) must be worn at fingertip length or below with arms extended.
7. No unfastened clothes or belts are allowed.
8. No clothing displaying profane language or pictures is allowed.

9. No clothing promoting the use of drugs, alcohol or tobacco products is allowed.
10. All other items may be considered inappropriate for school will be determined by the administration.

Hall Passes

Teachers are not allowed to give students hall passes during the first 15 minutes of the class period for any reason other than a medical emergency. All passes must be signed and dated by the teacher before the student is allowed to leave the classroom.

SCHOOL SERVICES

GUIDANCE

A guidance counselor is assigned to each student on an alphabetical basis when he or she enters high school. The role of the counselor is to assist each student in obtaining the maximum benefit from his/her high school experience. The guidance office has career information, test-score improvement aids, study aids, college information and applications, college financial aid information and forms, and many other resources and materials to help students. In addition, counselors are available for personal as well as academic and career counseling. The guidance office is open before and after school and at lunch.

TESTING PROGRAMS

Any student planning to attend a four-year college needs to begin preparation by taking a rigorous course load. These classes help prepare students for the college entrance examinations. Four tests are currently available. The preliminary test to prepare students for the entrance exams is the PSAT. The college entrance exams are the SAT-1 and the ACT. Test dates for the SAT-I and ACT are set nationwide and are available from each high school. Students must complete and mail application forms with a fee prior to the testing dates. Deadlines for this process are also set nationwide.

Following is a brief description of each of the tests –

PSAT: This test is offered each October to students in grades 9-11. South Carolina pays for all sophomores to take the PSAT and college-bound juniors are urged to pay to take the test in the 11th grade. The PSAT exposes students to the types of questions on the SAT. When taken as a junior, the PSAT is also the qualifying exam for the National Merit Scholarship Program. Other benefits of the PSAT are that it helps students determine their level of preparation for college and helps students predict how they might score on the SAT. College-bound students are encouraged to take this test in the both the 10th and 11th grades.

SAT-I: The SAT-I is a test used by college admissions offices and scholarship and selection committees as one of several indicators of the student's potential to successfully do college level work. The SAT-1 is a three hour, primarily multiple-choice test that measures verbal and mathematical reasoning abilities. Students are allowed to use a four-function, scientific, or graphing calculator on the math section. Each section of the test is reported on a scale of 200 to 800; thus the score range for the entire test is 400 to 1600. Students should see their guidance counselor to obtain registration materials.

ACT: The ACT is a college entrance test that measures the overall outcome of a student's education. The test measures the skills necessary for successful

college work. Students are allowed to use a four-function, scientific, or graphing calculator on the math section. ACT scores are reported on a scale of 1 to 36 with 36 being the best possible score. The ACT does not penalize students for incorrect answers.

All students are encouraged to take the **ASVAB** (Armed Services Vocational Aptitude Battery) during high school. This is a multi-aptitude test battery that is designed to measure students' aptitudes. The test consists of ten short individual tests covering Word Knowledge, Paragraph Comprehension, Arithmetic Reasoning, Mathematics Knowledge, General Science, Auto & Shop Information, Mechanical Comprehension, Electronics Information, Numerical Operations and Coding Speed. Students receive scores on each of the ten tests and several individual test results are combined to yield academic scores on Verbal, Math and Academic Ability. Test results are used with the book, *Exploring Careers: The ASVAB Workbook*, which enables students to match interests, abilities, and personal preferences related to over 200 occupations. There is no charge for the ASVAB. The testing is scheduled by each high school during the school year.

It is the policy of the Board that the school district shall participate in the state-wide testing program prescribed by the State Board of Education and in other such testing programs as the administration shall judge as appropriate evaluation procedures. The following are the testing days for the school year:

SCHEDULE CHANGES

Students are encouraged to choose courses carefully during the registration period. If circumstances change which affect the original course selections, students should submit a request for course change with a parent signature to the Guidance Office.

- No schedule changes will be made after the last day of the regular school year unless final grades or summer school credits necessitate the change.
- Schedule changes are limited because of conflicts in the master schedule and enrollment numbers.
- Classes cannot be over-enrolled in order to accommodate change requests.
- Some course offerings may not be scheduled because of low enrollment. In this case, alternate selections made by the student during registration will be used.
- First priority for schedule changes will be given to seniors who need a required course for graduation.

LIBRARY

The library is open for student use from 7:30 a.m. to 8:00 a.m. and remains open after school until 3:30 p.m. It is also open during lunch time for study, reading and reference work.

TEXTBOOKS

Textbooks are the responsibility of the students. They are issued for the use of students and are the property of the State Department of Education. Students will be required to pay for lost books before final report cards are issued. A replacement book will not be issued for a lost book during the school year until the lost book has been paid for. By authority of Section 59-31-290 Code of Laws of South Carolina: State Board of Education Regulations require payment for the loss of or damage to any book, ordinary wear and tear excepted. Schools may require pupils, parents or guardians to pay for lost or damaged books. In the event of non-payment, further benefits of the Free Textbook Program may be denied by the school.

CAFETERIA

The cafeteria at Cheraw High School is to be regarded in the same manner as your dining room at home. The cafeteria should at all times have a neat, clean and pleasant atmosphere. Excessive noise or disruptions will require disciplinary action. No food will be taken from the cafeteria and fast food may not be brought on campus for breakfast or lunch.

BREAKFAST IN THE CLASSROOM

Breakfast will be served daily in the classroom (or area designated by the teacher). Students may not bring in fast food or beverages in cups from home.

BUS

Students have the privilege of utilizing the school buses if they live a distance of one mile or more from the school. A student who fails to maintain appropriate conduct while on the bus, waiting for the bus, or walking to or from the bus stop may be suspended from riding the bus or may be subjected to other necessary action. No food or drink may be consumed on the bus. The bus drivers are in charge of all students who ride their buses. By law the school principal has the authority to terminate a pupil's privilege to ride the bus for the length of time stated by the state for the following infractions: delaying the bus schedule, fighting, smoking, using profanity, being disobedient, leaning out the bus window, throwing objects on the bus, or tampering with bus property. At no time shall a parent go on a school bus. If such actions occur, school administration may initiate legal action. A parent may contact the school to register a bus complaint.

All students riding a bus should enter the school through the gym foyer and report to the designated waiting area upon exiting the bus in the morning.

CANTEEN

The canteen is open only during lunch. Morning and afternoon use is prohibited. The canteen is a privilege, and student behavior, including proper disposal of trash, will be mandatory in order for the canteen to continue to be operated.

FOOD IN CLASSROOMS

Food, drinks, and gum are not allowed in classrooms or gymnasium.

Section 504 of the Rehabilitation Act of 1973 – Title IX of the Education Amendment of 1972

Chesterfield County School District does not discriminate on the basis of race, sex, color, religion, national origin, age or handicap in the provisions of educational opportunities and benefits, in compliance with Title IX of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973. Inquiries and complaints should be directed to: Chesterfield County School District, 401 West Boulevard, Chesterfield, South Carolina 29709, telephone (843) 623-2175.

ACADEMICS

PROMOTION STANDARDS

- Promotion to Grade 10 – 6 units, including English I and a math
- Promotion to Grade 11 – 12 units, including English I and II and two math units
- Promotion to Grade 12 – 18 units, including English I, II and III and at least 3 units of math

GRADUATION AND PROMOTION REQUIREMENTS FOR STUDENTS ENTERING HIGH SCHOOL IN 1997-98 AND AFTER

To earn a South Carolina high school diploma a student must pass the Exit Exam/HSAP in reading, math & writing and earn the following 24 units:

Language Arts	4 units
Mathematics	4 units
US History	1 unit
Natural Science	3 units
Government	½ unit
Economics	½ unit
Physical Education	1 unit
Computer Science	1 unit
Other Social Studies	1 unit
*Electives	8 units

* For Tech Prep students, 1 of these units must be in a Career and Technology Education program. For College Prep students, 1 unit must be in foreign language (3 units of foreign language are recommended).

To participate in the graduation ceremony, seniors must have completed all graduation requirements or IEP requirements and paid all outstanding fees.

LIFE SCHOLARSHIP

Award Amount:

\$5000 per year at any four-year, in-state college or university
\$1000 per year at any two-year, in-state college or technical college

Initial Eligibility Requirements:

-Have a 3.0 GPA on a 4.0 scale at the time of high school graduation
-SAT of 1100 or ACT of 24 for Class of 2002 and after

There is no SAT/ACT requirement for 2-year or technical colleges.

To Maintain Eligibility:

-Earn an average of 30 credit hours for each academic year
-Earn a minimum 3.0 GPA on a 4.0 scale for each academic year

General Eligibility Requirements:

-Graduate from high school on or after May 1995
-Enroll in an eligible institution within 2 years and 3 months of high school graduation
-Attend an eligible SC public or private college or university
-Be a resident of the state of South Carolina
-Be a US citizen or a permanent resident
-Not have any felony or alcohol/drug related convictions
-Must not be in default, owe a refund, or repayment on financial aid
-Be full-time degree seeking undergraduate student

-Must not be a Palmetto Fellows Scholarship recipient.

GRADING SYSTEM

Cheraw High School operates on nine-week grading periods. All grades are reported as numbers, using the following grade scale:

A	93 – 100	Excellent
B	85 – 92	Above Average
C	77 – 84	Average
D	70 – 76	Below Average
F	Below 70	Failing
I		Incomplete

(scale subject to change by state regulations)

An Incomplete means a grade cannot be given until certain assignments or tests have been completed. An I will be changed to an F if the work is not completed in the time specified by the appropriate teacher.

Student GPA/Valedictorian & Salutatorian

Student Grade Point Averages (GPA) are based upon the final grade achieved in each course taken. The final course average is converted to quality points on a 4.0 scale. Class rank is computed by converting the final grade in selected courses with differentiation for academic, enriched, and AP placement weightings. A copy of these weightings and point values is available in the guidance office. For the purposes of determining valedictorian, salutatorian and graduation marshals, GPA's and class rank of the top academic students will be calculated as the end of the first nine weeks of second semester as prescribed by the Chesterfield County School District.

- To be eligible for Valedictorian/Salutatorian, a student must have eight (8) high school semesters (early graduates will not be eligible for these recognitions and honors). Additionally, the Valedictorian/Salutatorian must complete the entire senior year and must have been enrolled in the high school as a junior for the entire second semester.

INTERIM REPORTS

Students will receive interim reports following four and one-half weeks of the nine-week grading period as outlined in the CCSD School Calendar.

STUDENT ACTIVITIES

Athletic Eligibility Requirements

To participate in interscholastic athletic activities, students in grade 9-12 must achieve an overall passing average in addition to the following:

- To be eligible in the first semester a student must pass a minimum of five Carnegie units applicable toward a high school diploma during the previous year. At least two units must have been passed during the second semester or summer school
- To be eligible in the second semester a student must meet one of the following conditions:
 1. If the student met first semester eligibility requirements, then he or she must earn two units first semester.
 2. If the student did not meet first semester eligibility requirements, then he or she must earn 2 ½ units first semester.

If a potential athlete has questions concerning eligibility, he or she should contact the Athletic Director at his or her high school.

ORGANIZATIONS

- Student Government
- Academic Bowl Team
- National Honor Society
- National Technical Honor Society
- International Club
- Band
- Interact Club
- Future Teachers of America
- Health Occupations Society of America
- Future Farmers of America
- Fellowship of Christian Athletes
- Future Business Leaders of America

INCENTIVES

Perfect Attendance

Honor Cards

Principal's List

"A" Average

"B" Average

ATHLETICS

- Varsity Football
- J.V. Football
- Cross Country
- J. V. Cheerleading
- Varsity Cheerleading
- J. V. Volleyball
- Varsity Volleyball
- Girls' Tennis
- J. V. Basketball
- Varsity Basketball
- J. V. Wrestling
- Varsity Wrestling
- J. V. Baseball
- Varsity Baseball
- J. V. Softball
- Softball
- Varsity Soccer
- Golf
- Track