



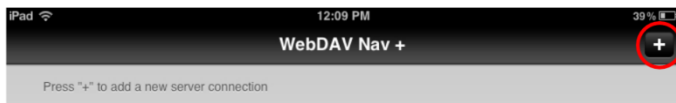
# Logging into the WebDAVNav+ App

WebDAV is a protocol that allows access to files on a remote web server (the cloud). Active Directory enabled devices (devices that use a login) save files to the cloud. WebDAV is needed to access files on your iPad that are saved in Active Directory, or to save files from your iPad to Active Directory for access from another devices. You will need to login with a District ID and Password in order to save and retrieve files to and from your Active Directory account on your iPad.

**WebDavNav+ is an App that allows an SDUSD user to manage their files and folders stored in Active Directory.**

## Set up the user server connection

1. Tap on the WebDAVNav+ icon on the desktop to launch the App.
2. Tap the "+" sign to add a new server connection.



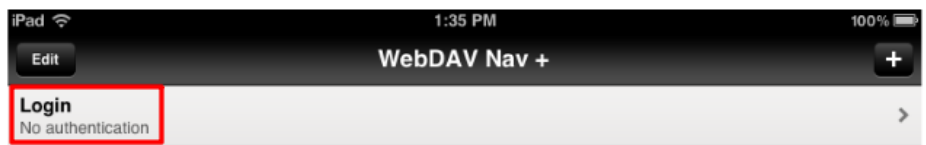
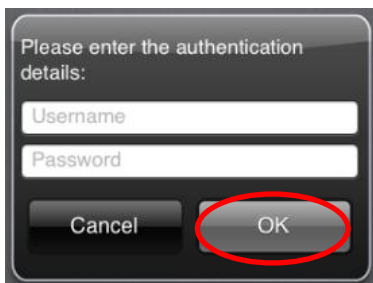
3. Tap in the "Name" field to bring up the keyboard. Type "Login".
4. In the field for "Server URL," type <https://my.sandi.net/webDrive> (the "D" is capitalized).



5. Leave the "Username" and "Password" fields blank and tap "Save."

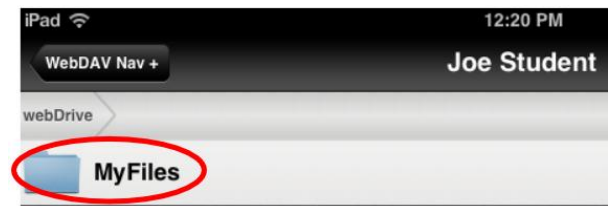
## Sign in to the user's account

1. Tap on the server called "Login."



2. In the "Username" field, type the user's District ID.
3. In the "Password" field, type the user's District Password.
4. Tap "OK."

5. Tap on "MyFiles" to access the user's Active Directory account.



## Log out of the user's account

1. In order to protect the user's information, **quit** the WebDAVNav+ App when finished using the iPad. For more information on quitting an App, see the **Quit an iPad App** job aid.

