

EXAMPLE: You are going to keep the section header and the Roman numerals just as it is but you will re-write the syllabus using complete sentences. This is the original section of the contract.

VI. OVERVIEW OF THE CLASS:

- a. Once the bell rings that means class has started. All students will have their homework on their desks immediately (if you constantly are late doing this, you will receive a violation).
- b. A student will come to the front of the room and read the answers. Once that has been completed, I will answer all questions regarding the homework to make sure all students understand exactly how to do the problems.
- c. I will check that you did all the steps on your home work and return them to you that same day – you keep your home work to study.
- d. We will then start on the next section in the book and or workbook. I will go over several problems until it looks to me that you understand the material. I will always ask if several times if you have questions during the lecture. This is the time to learn the material.
- e. I will put the assignment on the whiteboard to the left of the classroom and you will immediately start your work / homework.
- f. During this very important time, you will do several repetitions working on the class work / homework problems and checking your work on each and every problem while you are learning the material. You need to come to my desk and get one on one help immediately while learning the material, or you can check your answers at the front of the room using the “teacher’s edition” of our math book which has all the answers. Please realize this is the most important part of the learning process and you need to follow these steps to the letter so you can learn the material effectively and then be able to encode that material into your long-term memory. Many, many kids don’t realize how important it is to practice while you’re learning rather than waiting several hours before even attempting to do the work – that is a waste of time in most cases.
- g. I DO NOT expect your parents to be able to help you at home. They took Algebra many years ago and unless you constantly do math, you tend to forget the steps. It is MY JOB to teach you the material. I DO NOT expect you to need a tutor during the year because I will tutor you individually during the time the rest of the class is doing their class work / homework (which is the same thing). However, if you or your parents feel you need a tutor, I am completely OK with that, and will help your tutor anyway I can.

Example: This is a student's version of the same material. Less words, same content, tells me your read the syllabus. You re-write it from your point of view.

VI. OVERVIEW OF THE CLASS:

- a. I need to be in my desk before the bell rings with my homework on my desk.
- b. We will correct our home work and go over any questions.
- c. Mr. Jenkins will check my homework but I get to keep it for study.
- d. We start on the next section and he teaches it to us.
- e. Once we learn it, we have time in class to do repetitions right away.
- f. It's important that we learn all the steps of how to set up and complete the problem correctly.
- g. Because Mr. Jenkins gives us time in class to do the work and he is always here in the mornings, I shouldn't need to hire a tutor – Mr. Jenkins will tutor me in class or before school.

NOTE: This is your first impression so do good work. You have an example so you should do this perfectly. Then make sure you follow the directions on the contract.