

**HALEDON BOARD OF EDUCATION
HALEDON, NJ**

MINUTES

**REGULAR BUSINESS MEETING
OCTOBER 7, 2014
7:00 P.M.**

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Mr. Kaslander.

FLAG SALUTE

ROUTE OF EGRESS

In the event of an emergency, all people may exit right or left from this room and proceed to an exit door. All doors will open from the inside.

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Haledon Board of Education has caused notice of this meeting to be published in the North Jersey Herald News, the Board's Official Newspaper on January 11, 2014. Notices of this meeting, indicating date, time and place, were posted publicly on the door of the main entrance to the school and filed with the clerk in the municipality of Haledon.

ROLL CALL

Present: Mr. Batelli, Mrs. Fischer, Ms. Fusco, Mr. Hicks, Mr. McCloskey, Ms. Rolón, Mrs. Smith, Mr. Kaslander

Also Present: Dr. Wanko, Interim Superintendent, Mr. Serapiglia, Business Administrator/Board Secretary; Mr. Parkes, Principal; Ms. Barnhill, Vice Principal

Absent: Mrs. Martin

CORRESPONDENCE

None.

PRESENTATION

Beth Barnhill, Vice Principal, gave a presentation of NJ ASK district score and took questions from the Board about test preparation and grades involved:

- Can we add mice to laptop?
- Any grade trends?
- Do they take tests on line?
- How long is each test?
- How interactive are teachers during test?

APPROVAL OF PRIOR MINUTES

MOTION by Mrs. Fischer, seconded by Mr. Hicks that the Board of Education approves the following minutes:

Regular Meeting	September 23, 2014
Executive Session	September 23, 2014

MOTION carried upon roll call vote, 7-0-1 on Regular Meeting (Mr. Batelli abstained); Roll call vote was 6-0-2 on Executive Session (Mr. Batelli and Mr. Hicks abstained).

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Public is invited to address the Board with any questions, comments or concerns with respect to items listed on the agenda of this meeting.

MOTION by Mrs. Fischer, seconded by Mrs. Smith to open the floor to the public, 7:26 p.m.

None.

MOTION by Mrs. Fischer, seconded by Mr. Hicks to close the floor to the public, 7:26 p.m.

MOTION passed by voice vote, 8-0.

REPORTS

- President's Report – Mr. Kaslander congratulated the teachers for high NJASK scores. There is a negotiations meeting October 27, 2014.
- Superintendent's Report – Dr. Wanko reported on a summary report from Focal Point regarding our training for implementation of the Principal Evaluation System. Certification was granted to all members of the Haledon School Administrative Team. Congratulations! We received commendations as "...willing and active participants in training and coaching." The District Evaluation Advisory Committee (DEAC) was formed. They will coordinate efforts to plan and implement educator evaluations and maintain open lines of communication about evaluation throughout the school. NJDOE in consultation with the AchieveNJ Advisory Committee will provide agenda items for us to consider using at meetings. *AchieveNJ is the improved educator evaluation and support system proposed to the State Board of Education that was created to better align educator evaluation with practices that lead to improved student outcomes.* Our School Improvement Panel was selected. The Panel will oversee the mentoring of new teachers, help teachers understand the evaluation process and help to identify professional development opportunities. TEACHNJ. *The TEACHNJ Act is tenure reform with the goal to "raise student achievement by improving instruction through the adoption of evaluations that provide specific feedback*

to educators, inform the provision of aligned professional development, and inform personnel decisions.” The book fair ran this week and was successful. Our students from each of the grades were escorted to the book fair by their teachers. This is such an important part of the school year for our children. The children need the opportunity to look through the books, purchase them and build their own libraries at home. There is not anything more crucial than our students being able to read. We are very grateful to our PTA for conducting this great event. Students of the Month were chosen. They will receive certificates and have their pictures posted in the lobby. The students are very proud of being selected and bring great pride to the school itself. They are role models and deserve to be commended. Our girls and boys soccer teams are well into their season. They have struggled to find some wins. Yet, they have played with spirit and passion. They have shown sportsmanship no matter what the score. This display is very admirable and they love to see adults come out to support them. A School Administrator’s meeting was held today. Some of the topics were observations, eDoctrina, data analysis and the October 13th Professional Development training.

- Business Administrator/Board Secretary Report – Mr. Serapiglia reported on resolutions approving QSAC and IDEA application (includes carryover); Mr. Serapiglia reported on construction projects: new boilers being turned on, gate complete, need to test and order signs, roof on schedule for October 15th. Forming security committee. Spoke to attorney about CO and we can request, however, he feels the information we request better state if person resides in dwelling (read requirements of registration). Mr. Serapiglia reminded Board we need to discuss inter-local this month. Haledon Borough will supply one officer for the November election. Under new business will need to go over Aftercare.
- Personnel Report – Mrs. Smith, Chairperson; Mrs. Fischer, Ms. Fusco – Agenda items only.
- Finance Report – Mr. Batelli, Chairperson; Mr. Hicks, Mr. McCloskey – A meeting was held to sign bills.
- Curriculum Report – Mrs. Fischer, Chairperson; Mrs. Smith, Mr. McCloskey – Agenda items only.
- Policy Report – Ms. Rolón, Chairperson; Mr. Batelli, Mrs. Martin – A meeting was held to review policies.
- State and County Report – NJSBA Convention is coming up.
- Board Attorney’s Report – Mr. Fogarty – None.

COMMITTEE APPOINTMENTS

MOTION by Mr. Batelli, seconded by Ms. Fusco that the Board of Education approves Item 1:

1. That the Board of Education appoints the following Committees:

District Evaluation Advisory Committee (DEAC):

Dr. Michael A. Wanko, Superintendent
 Mr. Bryan Hicks, Board Member
 Ms. Jill Castaldo, Teacher

Ms. Camille DeFranco, Director of Special Services
Ms. Beth Barnhill, Vice Principal
Elementary School Teacher – TBA
Middle School Teacher – TBA
Parent - TBA

Security Subcommittee:

Ellen Fischer, Board Member
Maria Fusco, Board Member
Mark McCloskey, Board Member
Police Chief
Mayor or Council President
Kytan Shamarr Cotoe, Parent
Michael Coletta, Parent

MOTION carried upon roll call vote, 7-0-1 on DEAC (Mr. Hicks abstained); Roll call vote was 8-0 on Security Subcommittee.

Personnel and Management Committee – (Mrs. Smith, Chairperson; Mrs. Fischer, Ms. Fusco)

MOTION by Mrs. Smith, seconded by Mrs. Fischer that the Board of Education approves Items 1-7:

1. That the Board of Education appoints James Queli as District Anti-Bullying Coordinator for the 2014-2015 school year.
2. That the Board of Education retroactively accepts the resignation of Abby McBride effective September 26, 2014.
3. That the Board of Education, upon the recommendation of the Superintendent, retroactively approves Christina Fiorentino, Instructional Aide, to work an additional half hour per day (7:30 a.m. to 8:00 a.m.) at her current rate of \$9.70 per hour from September 8, 2014 through June 30, 2015.
4. That the Board of Education approves the following resolution:

RESOLVED that Jennifer Passero (“Passero”) be granted the use of sick leave from November 10, 2014 through December 5, 2014, in connection with the anticipated birth of her child. During this period, Passero will use 17.5 accumulated sick days.

BE IT FURTHER RESOLVED that if requested, Passero will be granted the use of additional sick leave during her post-delivery presumptive period.

BE IT FURTHER RESOLVED that if requested, Passero will be granted twelve weeks of additional leave under the Family Medical Leave Act (“FMLA”) and the New Jersey Family Leave Act (“NJFLA”) for child-rearing purposes, which will be without pay but with a continuation of medical benefits.

BE IT FURTHER RESOLVED that, following the birth of her child, Passero will notify the Board as to her anticipated return to work date.

5. That the Board of Education approves the revised job description for the School Building Secretary/Athletic Event Scheduler as shown under Exhibit E.
6. That the Board of Education retroactively approves Noreen Karpowicz and Cheryl Cerna for ESL morning homework help for 2.5 hours per week, 24 weeks, beginning September 8, 2014 at the rate of \$38.00 per hour for a total of \$2,280.00 per person to be funded by NCLB Title III.
7. That the Board of Education retroactively approves Amy Spalt for After School Technology three (3) hours per week for 32 weeks at \$38.00 per hour to be funded from Title I.

MOTION carried upon roll call vote, 7-0-1 on Item 1 (Mr. Batelli abstained); Roll Call vote was 8-0 on Items 2-7.

Curriculum & Technology Committee – (Ellen Fischer, Chairperson; Mrs. Smith, Mr. McCloskey)

MOTION by Mrs. Fischer, seconded by Mrs. Smith that the Board of Education approves Items 1-7:

1. That the Board of Education approves the following resolution:

WHEREAS, the following employees are attending staff training, seminars and/or workshops; and

WHEREAS, the attendance at stated functions were previously approved by the Chief School Administrator as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent,

NOW BE IT RESOLVED that the Board of Education approves the requests for attendance at professional workshops/conferences as listed:

NAME	WORKSHOP	Funded by	COST	DATE
Laura Felice	Dyslexia and Autism Spectrum Disorders, WPU	N/A	None	10/15/14
Cheryl Robertson	Dyslexia and Autism Spectrum Disorders, WPU	N/A	None	10/15/14
Noelle Snyder	Dyslexia and Autism Spectrum Disorders, WPU	N/A	None	10/15/14
Carol Molinari	Improving Body-Brain Connection, Parsippany, NJ	11-000-223-500-00	\$169.00	10/9/14
Miranda McLoughlin	Improving Body-Brain Connection, Parsippany, NJ	11-000-223-500-00	\$182.28	10/9/14
Christine Villaruz	County SAC Meeting, Clifton, NJ	11-000-223-500-00	\$3.41	10/9/14
Carol Molinari	Self-Regulation in Children, Parsippany, NJ	11-000-223-500-00	\$202.25	10/27/14
Catherine Eng	Simon Schuster Author Presentation Book Preview, NYC	11-000-223-500-00	\$50.55	10/17/14
Susan Hayward	NJ Science Convention, Princeton, NJ	11-000-223-500-00	\$201.78	10/15/14
Sandra Sorge	NJ Science Convention, Princeton, NJ	11-000-223-500-00	\$170.00	10/15/14
Sara Haase	National Association for Music Educators Conference, Nashville, TN	11-000-223-500-00	\$540.00	10/26-10/29/14

2. That the Board of Education approves the following class trip(s):

Grade	Trips
LLD 1, 2, 3, 4	Demarest Farms, Hillsdale, NJ
5	Botto House Museum, Haledon
4-8 GT:	Grade 8 Quiz Bowl at Haskell
	Grade 6 Quiz Bowl at Ringwood
	Grade 7 Quiz Bowl at Prospect Park
	Grade 6 Technology Day at Wanaque
	Grade 5 Quiz Bowl Woodland Park
	Grade 7 Geography Bee North Haledon
	Grade 8 Logic Problem Solving North Haledon
	Grade 7 Math Day Pompton Lakes
	Grade 8 Quiz Bowl Little Falls
	Grade 5 Battle of the Books Hawthorne
	Grade 6 Battle of the Books Hawthorne
	Grade 7/8 Battle of the Books Hawthorne
	Grade 5 Arts Symposium Hawthorne
	Grade 6 String Art at Bloomingdale
	Grade 8 Glassworks Morristown
	Grade 4 Battle of the Books at Woodland Park
	Grade 6 Haledon CSI
6,7,8	State House, Trenton, NJ (Mini Model Congress)

3. That the Board of Education approves the following resolution:

WHEREAS, the Haledon Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the board of education has determined that the training and informational programs sponsored by New Jersey School Boards Association and set forth below are directly related to and within the scope of board members' duties; and

WHEREAS, the board of education has determined that the training and informational programs sponsored by New Jersey School Boards Association and set forth below are directly related to and within the scope of the listed job title's current responsibilities and the board's professional development plan; and

WHEREAS, the board of education has determined that participation in the New Jersey School Boards Association training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and

WHEREAS, the board of education has determined that the school district travel expenditures to New Jersey School Boards Association programs are in compliance with

State travel guidelines as established by the Department of the Treasury and with the guidelines established by the federal Office of Management and Budget; except as superseded by conflicting provisions of Title 18A of the New Jersey Statutes; and WHEREAS, the board of education finds that a mileage reimbursement rate of \$.31 per mile is a reasonable rate; and

WHEREAS, the board of education has determined that participation in the New Jersey School Boards Association training and informational programs is in compliance with the district policy on travel; therefore be it

RESOLVED, that the board of education hereby approves the attendance of school board members at the listed New Jersey School Boards Association training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further

RESOLVED, that the Haledon Board of Education authorizes in advance, as required by statute, attendance at the following New Jersey School Boards Association training programs and informational events as listed:

Program	Date	BOE Members	Event Cost
NJSBA Governance III (online training)	Through 12/31/14	Bryan Hicks	None
NJSBA Governance I (online training)	Through 12/31/14	Daniel Batelli	None

4. That the Board of Education designates October 6, 2014 through October 10, 2014 as a "Week of Respect" in order to recognize the importance of character education and to observe the week by providing age-appropriate instruction focusing on preventing harassment, intimidation and bullying (HIB).
5. That the Board of Education designates the week of October 20, 2014 through October 24, 2014 as School Violence Awareness Week.
6. That the Board of Education approves the following assembly for students in grades Pre-K-5, hosted by the PTA, for a cost of \$1,100.00:

Bully Shmully with Eric Herman	October 23, 2014
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7. That the Board of Education approves the NJ Quality Single Accountability Continuum (QSAC) Statement of Assurance for School Year 2014-2015 as shown under Exhibit D.

MOTION carried upon roll call vote, 8-0 on Items 1-2 and 4-7; Roll Call vote was 6-0-2 on Item 3 (Mr. Batelli and Mr. Hicks abstained).

Policy Committee – (Crystal Rolón, Chairperson; Mr. Batelli, Mrs. Martin)

MOTION by Ms. Rolón, seconded by Mr. Hicks that the Board of Education approves Items 1-2:

1. That the Board of Education approves the second reading and adoption of the following new and revised policies and regulations as shown under Exhibit A:

- Board Member Number and Term (P0141)
 - Board Member Election and Appointment (P0143)
 - Victim of Domestic or Sexual Violence leave (P1581)
 - Employment of Teaching Staff members (P3125)
 - Outside Activities (P3230)
 - Professional Development for Teachers and School Leaders (P3240 and R3240)
 - Employment of Support Staff Members (P4125)
 - Outside Activities (P4230)
 - Direct Deposit (P6511)
 - Breakfast Offer Versus Serve (P8507)
 - Lunch Offer Versus Serve (P8508)
2. That the Board of Education approves the first reading of the following new and revised policies and regulations as shown under Exhibit B:
- Home Instruction Due to Health Condition (P2412 and R2412)
 - Student Intervention and Referral Services (P2417 and R2417)
 - Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (P2481 and R2481)
 - Electronic Communications Between Teaching Staff Members and Students (P3283)
 - Electronic Communications Between Support Staff members and Students (P4283)

MOTION carried unanimously upon roll call vote, 8-0.

Finance & Physical Plant Committee – (Mr. Batelli, Chairperson; Mr. Hicks, Mr. McCloskey)

MOTION by Mr. Batelli, seconded by Mr. McCloskey that the Board of Education approves Items 1-4:

1. That the Board of Education authorizes the submission of the IDEA application for Fiscal Year 2015, and accepts the grant award of the funds upon subsequent approval of the FY 2015 IDEA application (Exhibit C).
2. That the Board of Education approves a contract with eDoctrina for a teacher observation program to replace Teachscape and begin student data analysis program for a cost of \$8,761.24 to be paid from NCLB Title I Grant funds (20-290-200-300-00).
3. That the Board of Education approves the following Application for Use of Building (contingent upon receipt of certificates of insurance):

Haledon Police Dept.	October 24, 2014 (11:00 to 1:30)	Ice Cream Social
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4. That the Board of Education moves the bills for October 7, 2014 be approved as presented:

General Fund	\$349,654.15
Special Revenue Fund	\$11,559.36
Construction Project Fund	\$7,968.63
Debt Service Fund	\$0
Enterprise Fund	\$1,367.50
Payroll Fund – 9/26/14	\$446,817.96
Total for Approval	\$817,367.60

MOTION carried unanimously upon roll call vote, 8-0.

NEW BUSINESS/OLD BUSINESS

Aftercare Program was discussed:

- Enrollment is 184;
- Looking to add one special education aide;
- Inclement weather procedure;
- Putting together security plan;
- Do we cap enrollment?

HEARING OF CITIZENS

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Mrs. Fischer, seconded by Mr. Hicks to open the floor to the public, 7:49 p.m.

None.

MOTION by Mrs. Fischer, seconded by Mr. Hicks to close the floor to the public, 7:49 p.m.

MOTION passed by voice vote, 8-0.

EXECUTIVE SESSION

That the Board of Education will move into Executive Session to accept, modify, or reject the Superintendent's recommendations for an HIB incident and to discuss inter-local contract.

MOTION by Mrs. Fischer, seconded by Mrs. Smith to go into Executive Session, 7:49 p.m.

MOTION carried upon voice vote, 8-0.

The Board reconvened into regular meeting at 7:54 p.m.

ADJOURN

MOTION by Mrs. Fischer, seconded by Ms. Fusco, to adjourn 7:54 p.m.

MOTION carried upon voice vote, 8-0.

RESPECTFULLY SUBMITTED:

John Serapiglia
Business Administrator/Board Secretary