

**HALEDON BOARD OF EDUCATION
HALEDON, NJ**

MINUTES

**PUBLIC HEARING
REGULAR BUSINESS MEETING
MARCH 18, 2014
7:00 P.M.**

CALL TO ORDER

The meeting was called to order at 7:03 p.m. by Mrs. Fusco.

FLAG SALUTE

ROUTE OF EGRESS

In the event of an emergency, all people may exit right or left from this room and proceed to an exit door. All doors will open from the inside.

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Haledon Board of Education has caused notice of this meeting to be published in the North Jersey Herald News, the Board's Official Newspaper on March 1, 2014. Notices of this meeting, indicating date, time and place, were posted publicly on the door of the main entrance to the school and filed with the clerk in the municipality of Haledon.

ROLL CALL

Present: Mr. Batelli, Mrs. Fischer, Mr. Fusco, Ms. Fusco, Mr. Kaslander, Ms. Rolón, Mrs. Fusco

Also Present: Mr. Serapiglia, Business Administrator/Board Secretary; Dr. Pillari, Principal

Absent: Mrs. Smith

CANDIDATE INTERVIEW

The Board of Education interviewed the following candidate for the open seat:

1. Mark McCloskey.

APPOINTMENT

MOTION by Mrs. Fischer, seconded by Ms. Fusco.

1. That the Board of Education appoints Mark McCloskey to fill the vacant position through December 2014.

MOTION carried unanimously upon roll call vote, 7-0.

OATH OF OFFICE

Mr. Serapiglia administered the Oath of Office to Mr. McCloskey.

CORRESPONDENCE

MOTION by Mr. Kaslander, seconded by Mr. Batelli, that the Board of Education accepts the following correspondence:

Letter of Retirement – Donna McLaughlin, Teacher

MOTION carried upon roll call vote, 7-0-1 (Mr. McCloskey abstained).

PRESENTATION

Mr. Serapiglia presented the 2014-2015 Preliminary Budget

PRELIMINARY BUDGET 2014-2015

MOTION by Mr. Fusco, seconded by Mr. Kaslander that the Board of Education approves the following resolution:

BE IT RESOLVED to approve the 2014-2015 School District Budget for submission to the Passaic County Superintendent of Schools:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$13,096,401	\$5,951,909
Total Special Revenue Fund	\$1,277,480	\$0
Total Debt Service Fund	\$0	\$0
Total	\$14,373,881	\$5,951,909

Be it further resolved that the Board of Education approves the following capital projects for the 2014-15 school year:

Laptop Cart	\$40,000
Gate for Parking Lot	\$20,000
Promethean Board Install	<u>\$27,500</u>
Total	\$87,500

Travel Reimbursement

WHEREAS, travel and expense reimbursement (expenditures and encumbrances) has reached a total amount \$2,208.97 as of March 10, 2014;

BE IT FURTHER RESOLVED, WHEREAS, the Haledon Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

THEREFORE, BE IT RESOLVED, that the Haledon Board of Education hereby establishes the school district travel maximum for the 2014-2015 school year not to exceed \$20,000 and that the Business Administrator / Board Secretary shall track and record these costs to insure that the maximum amount is not exceeded,

Capital Reserve Account Withdrawal

BE IT RESOLVED that the Haledon Board of Education requests the approval of a capital reserve withdrawal in the amount of \$20,000. The district intends to utilize these funds for the install of a new gate at the Haledon Public School.

BE IT RESOLVED that the Haledon Board of Education requests the approval of a capital reserve withdrawal in the amount of \$27,500. The district intends to utilize these funds for the Promethean Board installation at the Haledon Public School.

Professional Services

C. WHEREAS, N.J.A.C. 6A:23A:5.2 (a) mandates boards to establish annually prior to budget preparation, for public relations and each type of professional service a maximum level of spending for the ensuing school year; and

WHEREAS, the budget includes the following appropriations

Legal	\$30,000
Accounting	\$21,420
Architect	\$24,000
Election	\$0
Other Admin Svcs	\$16,900
Repair Svcs	\$1,015,915
Extraordinary Svcs	\$446,752
Nonpublic Svcs	\$0
Prof Dev	\$33,630
Transportation	\$234,564; and

WHEREAS, the Administration needs to notify the board if there arises a need to exceed said maximums. Upon which the board may adopt a dollar increase in the maximum amount through formal board action; and

WHEREAS, the Board and Administration wishes to minimize the amount of paperwork involved in this area;

NOW, THEREFORE, BE IT RESOLVED, that the Haledon Board of Education establishes maximums for professional development in the areas listed above at a level of 120% of the amounts listed for the 2014-2015 school year.

MOTION carried upon roll call vote, 7-0-1 (Mr. McCloskey abstained).

APPROVAL OF PRIOR MINUTES

MOTION by Mr. Fusco, seconded by Ms. Rolón that the Board of Education approves the following minutes:

Regular Meeting	March 4, 2014
Executive Meeting	March 4, 2014

MOTION carried upon roll call vote, 6-0-2 (Mr. Kaslander and Mr. McCloskey abstained);

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Public is invited to address the Board with any questions, comments or concerns with respect to items listed on the agenda of this meeting.

MOTION by Mr. Fusco, seconded by Ms. Fusco to open the floor to the public, 7:32 p.m.

None.

MOTION by Mrs. Fischer, seconded by Mr. Fusco to close the floor to the public, 7:32 p.m.

MOTION carried unanimously upon voice vote, 8-0.

REPORTS

- President's Report – Mrs. Fusco stated she enjoyed the celebration assembly Monday and inquired about bringing down fifth graders—Michele responded they try and get them to participate.
- Superintendent's Report – Dr. Ney - Total school enrollment is 1016. On Wednesday, six middle school language arts teachers and Ms. Barnhill were guests of Dr. Goldberg as they toured Brookside Middle School in Allendale. The teachers were there to see a well-established Readers & Writers Workshop model in action and they had many opportunities to interact with students and teachers during the day. The group came back with many exciting new ideas and a better understanding of how effective this program can be. NJASK Parent Guides were received from the state and will be sent home the last week in March. NJ ASK testing begins April 28. March 12th was our annual tricky tray sponsored by our PTA. It proved to be a great success. Progress Reports went home on Friday, March 14th. Our 5th grade G&T students participated in the Passaic County Battle of the Books at Jefferson School in Hawthorne on Tuesday, March 11. Both buses are scheduled for a 6 month inspections for next week. Our monthly Celebration Assembly was on Monday, March 17th at 9:00am. This was a dress down day for the students. Our middle school gifted and talented students attended mini model congress today Tuesday, March 18th. First grade will be attending the circus for the annual field trip on March 20th. Our National Junior

Honor Society Induction is March 20th at 7:00pm. Our annual senior luncheon will take place on Tuesday, March 25th at 11:30am. Our local senior citizens will enjoy a luncheon and a preview of our school play. Our newly inducted National Junior honor Society members will be participating in Camp Bernie clean up on March 29th – March 30th. Play practice is well underway. This year the students will be performing *Music Man* on Thursday, March 27th. NJ PASS for grades 1 & 2 tests are here. This testing will take place April 7-10. ACCESS for ELLs tests were received this week. These are the English Language Learners state test, which will be conducted March 24 – April 11. PreK Registration will take place on March 25th - 27th.

- Business Administrator/Board Secretary Report – Mr. Serapiglia gave an update for negotiations. Mr. Serapiglia and Dr. Ney cannot attend March 27th meeting due to a BOE meeting; Mr. Fogarty does not want to cancel. Mr. Serapiglia reviewed the resolution replacing CPI with Omni for third party administrator of 403(B) and also the contract with PSE&G replacing lights throughout the district; PSE&G is paying 80 percent of costs; we pay 20 percent over two years at no interest. Part of district's energy audit. Other projects and issues discussed were an update on the bell; the engineer visited bell—preliminary drawings in handout. Will be scheduling meeting with adhoc committee soon. Board Agenda conflicts – Mr. McCloskey cannot vote on Resolution #3 under Finance and check 020924 and Mr. Batelli cannot vote on Item #4 under Finance.
- Dr. Pillari spoke about the National Junior Honor Society being invited to attend YMCA's volunteer Recognition Reception on Friday, March 28, 2014 at the Ridgewood YMCA. Dr. Pillari also informed the Board that Michelle Kateman presented at the AMLE conference. Her session topic was how to effectively work with behaviorally challenged students.
- Personnel Report – Mrs. Smith, Chairperson; Mrs. Fischer, Ms. Fusco – Agenda items only.
- Finance Report – Mr. Fusco, Chairperson; Mr. Batelli, Mr. Kaslander – A meeting was held for bills and budget review; committee thanked John.
- Curriculum Report – Mrs. Fischer, Chairperson; Mrs. Smith – Agenda items only.
- Policy Report – Ms. Rolón, Chairperson; Mr. Batelli, Mr. Kaslander – None.
- State and County Report – There is a meeting March 31st on STEM at Totowa.
- Board Attorney's Report – None.

Personnel and Management Committee – (Mrs. Smith, Chairperson; Mrs. Fischer, Ms. Fusco)

MOTION by Mrs. Fischer, seconded by Ms. Rolón that the Board of Education approves items 1-8.

1. That the Board of Education approves the list of new substitutes through the Passaic County Educational Services Commission for the 2013-2014 school year as shown under Exhibit A.
2. That the Board of Education, upon the recommendation of the Superintendent, appoints the following Maternity Leave Replacement Teacher, for Teresa Ziegler, and authorizes

the salary listed below, without benefits, effective March 31, 2014 through the end of the 2013-2014 school year:

Name	Position	Degree/Step	Salary
Besart Sabani	MLR Teacher	BA/1	\$50,830 (prorated)

3. That the Board of Education appoints David Pucilowski to coach girls softball, with Mathew Cusack, previously approved July 16, 2013, and to split the stipend as follows:

Mathew Cusack	\$1,250.00
David Pucilowski	\$1,250.00

4. That the Board of Education approves Wendy Madonia, School Nurse, to work Preschool registration on March 25, 2014 from 5:00 p.m. to 7:00 p.m. at the rate of \$38.00 per hour.

5. That the Board of Education approves the following home instruction for student #4291 beginning March 11, 2014 until medical release for return to school:

Susan Hayward	2 hours per week	\$38.00/hour
Steven O'Sullivan	2 hours per week	\$38.00/hour
Anabelle Varela	4 hours per week	\$38.00/hour

6. That the Board of Education accepts, with regret, the resignation of Donna McLaughlin, Teacher, for retirement purposes effective June 30, 2014.

7. That the Board of Education approves the following resolution:

WHEREAS, the Board previously granted Carmela Triglia ("Triglia") a statutory child-rearing leave of absence under the Family Medical Leave Act and the New Jersey Family Leave Act from January 2, 2014 through April 2, 2014, without pay but with a continuation of medical benefits; and

WHEREAS, such period of statutory leave is set to expire on April 2, 2014; and

WHEREAS, Triglia has submitted a written request to extend her leave under Article XI.A.3 of the collective negotiations agreement between the Board and the Haledon Education Association.

NOW THEREFORE BE IT RESOLVED that Triglia be granted a contractual child-rearing leave of absence for the remainder of the 2013-2014 school year, which shall be without pay and without medical benefits; and

BE IT FURTHER RESOLVED that Triglia be required to inform the Board, in writing, no later than August 1, 2014, as to whether she intends to return to her position in September, 2014.

8. That the Board of Education accepts the revised date of resignation of Janice Lynn Tufaro, Basic Skills Teacher, effective March 31, 2014.

MOTION carried upon roll call vote, 7-0-1 (Mr. McCloskey abstained).

Curriculum & Technology Committee – (Ellen Fischer, Chairperson; Mrs. Smith)

MOTION by Mrs. Fischer, seconded by Ms. Rolón that the Board of Education approves items 1-2.

1. That the Board of Education approves the following class trips:

Grade	Trips
4	Liberty Science Center
National Junior Honor Society	Camp Bernie
6	Philadelphia, PA

2. That the Board of Education approves the following resolution:

WHEREAS, the following employees are attending staff training, seminars and/or workshops; and

WHEREAS, the attendance at stated functions were previously approved by the Chief School Administrator as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent,

NOW BE IT RESOLVED that the Board of Education approves the requests for attendance at professional workshops/conferences as listed:

NAME	WORKSHOP	Funded by	COST	DATE
Sara Haase	MRHS Musical Dress Rehearsal	N/A	None	3/13/14
Dean Smith	Autism, Asperger's, Sensory & ADHD, Totowa, NJ	11-000-223-500-00	\$182.04	4/15/14
Christine Villaruz	Connect Prevention & Intervention Training for SAC, Totowa, NJ	N/A	None	4/3/14
Colleen Dorn	Executive Dysfunction: Effective Strategies, Fort Lee, NJ	11-000-223-500-00	\$198.85	5/20/14
Christine Habrahamshon	Senior Citizens Lunch/Dress Rehearsal, HPS	N/A	None	3/25-3/26/14

MOTION carried upon roll call vote, 7-0-1 (Mr. McCloskey abstained).

Policy Committee – (Crystal Rolón, Chairperson; Mr. Batelli, Mr. Kaslander)

Finance & Physical Plant Committee – (Domenico Fusco, Chairperson; Mr. Batelli, Mr. Kaslander)

MOTION by Mr. Fusco, seconded by Mr. Kaslander that the Board of Education approves items 1-10.

1. That the Board of Education moves the bills for March, 2014 be approved as presented:

General Fund	\$486,466.15
Special Revenue Fund	\$23,962.35
Construction Project Fund	\$27,009.63
Debt Service Fund	\$0
Enterprise Fund	\$2,451.40
Payroll Fund - 2/26/14	\$436,351.41
Payroll Fund - 3/12/14	\$457,126.64
Total for Approval	\$1,433,367.58

2. That the Board of Education approves The Omni Group to replace CPI as the District's 403(b)/457 Third Party Administrator as shown under Exhibit B.
3. That the Board of Education, upon the recommendation of the Business Administrator/Board Secretary, accepts the Maschio's Food Service Report for the month of February, 2014 which shows a monthly income of \$7,905.78 and a yearly income of \$75,784.64 as shown under Exhibit C.
4. That the Board of Education approves the One year Preschool Plan Update for the 2014-2015 school year and accepts early childhood grant monies in the amount of \$454,230.00 (Exhibit D).
5. That the Board of Education approves the 2013-2014 Tuition Contract for a transfer-in classified student attending Windsor Academy, Woodland Park, NJ, beginning March 17, 2014 through June 20, 2014 (63 days), pending receipt of contract.
6. That the Board of Education approves the following certification:

I, John A. Serapiglia, the Business Administrator/Board Secretary, for the Haledon Public School Business District hereby certify as follows: "pursuant to N.J.A.C. 6A:23-2.11(c) (3), that as of January 31, 2014 no line item account has encumbrances and expenditures which in total exceed the line item appropriation and is not in violation of N.J.A.C. 6A:23-2.11 (a)."
7. That the Board of Education approves the following resolution:

"Pursuant to N.J.A.C. 6A:23-2.11(c) (4), we certify that, as of January 31, 2014 the board secretary's monthly financial report did not reflect an over expenditure in any of the major accounts or funds in violation of N.J.A.C. 6A:23-2.11(b), and based on the appropriation balances reflected on the reports, and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year and accepts the January 31, 2014 Board Secretary's report."
8. That the Board of Education accepts the financial report of the Treasurer of School Monies for January 31, 2014.
9. That the Board of Education approves the line item transfers as shown under Exhibit E.

10. That the Board of Education agrees to enter into a contract with PSE&G for its Direct Install Installation Program.

MOTION carried upon roll call vote, 7-0-1 on Items 1-3 and 5-10 (Mr. McCloskey abstained). Roll Call was 6-0-2 on Item 4 (Mr. Batelli and Mr. McCloskey abstained).

NEW BUSINESS/OLD BUSINESS

None.

HEARING OF CITIZENS

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

MOTION by Ms. Rolón, seconded by Mrs. Fischer to open the floor to the public, 7:47 p.m.

Lynn Naughton inquired about the two make-up school days.

MOTION TO MODIFY SCHOOL CALENDAR

MOTION by Mr. Fusco, seconded by Ms. Fusco that the Haledon School District will modify its school calendar to be open for classes on April 14, and April 15, 2014 to make up days lost to inclement weather.

MOTION carried unanimously upon roll call vote, 8-0.

Jeff Fischer discussed STEM meeting that is on March 31st and John Henry will be presenting. A former HPS student will attend. Mr. Fischer has been appointed to NJSBA centennial committee and encouraged everyone to participate. They are looking for artifacts—minute books that go back to 1800s. Bell would be great to have in A.C.

MOTION by Mrs. Fischer, seconded by Mr. Fusco to close the floor to the public, 7:57 p.m.

MOTION carried unanimously upon voice vote, 8-0.

Mr. Serapiglia gave an update on the Superintendent Interlocal Agreement.

EXECUTIVE SESSION

MOTION by Mrs. Fischer, seconded by Ms. Fusco to go into Executive Session at 7:59 p.m.

MOTION carried unanimously upon voice vote, 8-0.

The Board reconvened into regular meeting at 8:20 p.m.

ADJOURN

MOTION by Mrs. Fischer, seconded by Mr. Fusco, to adjourn 8:20 p.m.

MOTION carried unanimously upon voice vote, 8-0.

RESPECTFULLY SUBMITTED:

John Serapiglia
Business Administrator/Board Secretary