

MANDATOS FORMALES (FORMAL, POLITE COMMANDS)

To form the formal, or polite commands, the formula is exactly the same as for the negative "tú" commands. Take the "yo" form of the present tense, and drop the "o". Now you have a stem left with no ending. You will now add the

OPPOSITE VOWEL ENDING.

er - ir verbs

ar verbs

R 35

a

e

For *er* and *ir* verbs, the opposite vowel is always "a". For *ar* verbs, the opposite vowel is always "e".

EXAMPLES:		yo form of the present tense	Usted command	Ustedes command
to open =	abrir	abro	abra Ud.	abran Uds.
to close =	cerrar (ie)	cierro	cierre Ud.	cierren Uds.
to say, to tell =	decir	digo	diga Ud.	digan Uds.
to speak =	hablar	hablo	hable Ud.	hablen Uds.
to do, to make =	hacer	hago	haga Ud.	hagan Uds.
to read =	leer	leo	lea Ud.	lean Uds.
to lose =	perder (ie)	pierdo	pierda Ud.	pierdan Uds.
to serve =	servir (i)	sirvo	sirva Ud.	sirvan Uds.
to have =	tener (ie)	tengo	tenga Ud.	tengan Uds.
to translate =	traducir	traduzco	traduzca Ud.	traduzcan Uds.
to come =	venir (ie)	vengo	venga Ud.	vengan Uds.
to see =	ver	veo	vea Ud.	vean Uds.
to eat lunch =	almorzar (ue)	almuerzo	almuerce Ud.	almuercen Uds.
to look for =	buscar	busco	busque Ud.	busquen Uds.
to arrive =	llegar	llego	llegue Ud.	lleguen Uds.

NOTE: With verbs whose infinitives end in **zar**, **car**, and **gar**, you will see a slight spelling change so that the word can maintain its proper sound. The 3 words above this note are examples of this.

ALL formal commands will use the opposite vowel

IRREGULAR FORMAL COMMANDS

to be =	ser	soy	sea Ud.	sean Uds.
to be =	estar	estoy	esté Ud.	estén Uds.
to go =	ir	voy	vaya Ud.	vayan Uds.
to give =	dar	doy	dé Ud.	den Uds.
to know =	saber	sé	sepa Ud.	sepan Uds.

NOTE: **Dé** has a written accent mark to distinguish it from the preposition **de** (of). The plural **den** has no written accent mark.

Esté and **estén** have written accent marks to indicate that the stress falls on the ending.

NOTE: **ALL COMMANDS WILL USE OPPOSITE VOWEL, EXCEPT FOR AFFIRMATIVE "TU" AND AFFIRMATIVE "VOSOTROS".**